



**TRAFFIC SIGNING, STRIPING AND SIGNALIZATION PERMIT**

TRAFFIC PERMIT NO. \_\_\_\_\_ Date Submitted \_\_\_\_\_  
 AC Project No. \_\_\_\_\_ Parcel # \_\_\_\_\_  
 AC Project Name \_\_\_\_\_ Filing/Phase \_\_\_\_\_  
 Project Address/Intersection \_\_\_\_\_

**CONTACT INFORMATION**

Owner/Developer \_\_\_\_\_ Contractor \_\_\_\_\_  
 Contact Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_ Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Phone \_\_\_\_\_  
 Email \_\_\_\_\_ Email \_\_\_\_\_

The contractor is responsible for acquiring permits for any traffic devices required by plans or specifications. All devices must be in conformance with Arapahoe County material specifications and the Manual on Uniform Traffic Control Devices.

ARAPAHOE COUNTY OPEN SPACE SALES & USE TAX FEE  
 List invoice cost for construction and building material used with this permit  
 Value of Materials \$ \_\_\_\_\_ Open Space Tax (.25%) Fee Due \$ \_\_\_\_\_ Tax Exempt Yes No Tax I.D. Number \_\_\_\_\_

Traffic Control Plan Attached Yes No Marked Signing / Striping Plan Attached Yes No

**SIGNS**

Description	Quantity	Unit Fee (\$/Unit)	Subtotal	Description	Quantity	Unit Fee (\$/Unit)	Subtotal
Stop	EA	\$75.00		Reverse Sign	EA	\$75.00	
Speed Limit	EA	\$75.00		Large Arrow	EA	\$75.00	
School Crossing	EA	\$75.00		Chevron Alignment	EA	\$75.00	
Crossing Signs (All)	EA	\$75.00		Cross Road	EA	\$75.00	
Keep Right	EA	\$75.00		T-Symbol	EA	\$75.00	
Yield	EA	\$75.00		Stop / Yield / Signal Ahead	EA	\$75.00	
No Parking Anytime	EA	\$75.00		Lane Reduction / Transition	EA	\$75.00	
Lane Use Control (All)	EA	\$75.00		Dip	EA	\$75.00	
No Trucks	EA	\$75.00		Pavement Ends	EA	\$75.00	
Turn Sign	EA	\$75.00		Dead End / No Outlet	EA	\$75.00	
Curve Sign	EA	\$75.00		Striping	EA	\$75.00	
Reverse Sign	EA	\$75.00		Other:			
<b>TOTAL</b>				<b>TOTAL</b>			

**SIGNALS**

INTERSECTION:	Quantity	Unit Fee (Each)	Subtotal
	EA	\$1,000.00	

**Applicant Acceptance of Terms & Conditions:** The information provided on this application is factual to the best of my knowledge. I understand that this permit is granted under the terms and condition enclosed and special provisions as noted above. I also understand that the approved construction plans and Infrastructure Design and Construction Standards shall provide the basis for County acceptance of facilities built or repaired under this permit. I further understand that the public improvements shall be constructed in substantial compliance with the construction plans approved by Arapahoe County Engineering Services on \_\_\_\_\_, or revised on \_\_\_\_\_.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Engineering Services Inspector \_\_\_\_\_ Date \_\_\_\_\_  
 This permit expires \_\_\_\_\_, or up to 2 years from plan approval date.

TOTAL AMOUNT DUE: \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ Issued by \_\_\_\_\_

## TRAFFIC SIGNING, STRIPING & SIGNALIZATION PERMIT TERMS AND CONDITIONS

1. **REQUIREMENTS:** Applicant must pay required fees and provide insurance and bonding prior to issuance of the permit. The County will not accept certified checks, cash deposits, or similar security in lieu of a bond. No refunds shall be made on any permit fee.
2. **APPLICANT ACKNOWLEDGES:** A) Receipt of Applicable Administrative Procedures B) Availability of Subdivision Regulations and C) The Infrastructure Design and Construction Standards (latest version), which can be purchased from Public Works & Development (PWD) upon request. This is also available on line ([www.arapahoegov.com](http://www.arapahoegov.com)).
3. **USE OF RIGHT OF WAY (R.O.W.) - LICENSE AGREEMENTS:** This permit is revocable and does not grant any person a permanent right to use County R.O.W. or easements. The use of County R.O.W. and easements by non-County entities is conditioned upon execution of any license agreements and payment of any fees or annual charges that are required by County.
4. **REQUIRED INSPECTION NOTIFICATION:** Applicant shall notify the Engineering Services Inspection at least 48 hours before starting work. Failure to notify PWD, Engineering Services Inspection, of any work completed under this permit shall be grounds for rejection of work. **In emergency situation the notification must be done immediately, the permit application must be provide within 72 hours of the work.** Our working hours are from 8:00 AM to 4:30 PM, Monday through Friday (except holidays). Any inspection required outside the hours listed above, requires 48 hours arrangements prior to begin the work and the **payment** of an after hours inspection fee.
5. **APPLICABLE STANDARDS:** All work must conform to the approved construction plans, traffic control plans and the requirements of the Infrastructure Design and Construction Standards and/or the Manual on Uniform Traffic Control Devices (MUTCD), the most current publication of Colorado Department of Transportation (CDOT) and/or the current Arapahoe County Signing, Striping & Signal Design Standards.
6. **INTER-JURISDICTION LIMITATIONS:** Permits are subject to the approval of city, state or other governmental agencies having either joint supervision over the section of road, or authority to regulate land use by means of zoning and/or building regulations. It is the applicant's responsibility to determine the necessity of and to obtain any such easements, approvals and/or permits required.
7. **CONSTRUCTION PLANS:** When required, construction plans shall be submitted in accordance with the requirements of Chapter 3 of the Infrastructure Design and Construction Standards prior to issuance of any permit. A traffic control plan, **compliant with the MUTCD**, must also be approved prior to issuance of any permit.
8. **LOCATES:** The applicant shall be responsible for obtaining locates of any utilities in the public R.O.W. or easement, including County owned storm water facilities and any traffic signal related underground equipment such as signal conduit/wiring, communication interconnected conduit fiber, power source conduit or loop detectors. For any traffic related locations, please contact our Traffic Operations Manager at 720-874-6500. Construction of any facility by the applicant or his contractor will be permitted only after the applicant has furnished to the Public Works Development, Engineering Services Division, evidence that satisfactory arrangements for said location, relocation or adjustment have been made with the owner of the affected utility facility.
9. **TEMPORARY PATCHING:** The applicant shall place a temporary cold mix asphalt patch (4" minimum thickness) immediately after the backfill and compaction are completed for each separate cut included on this permit. This action should not to exceed 24 hours after the work is completed. The cold mix asphalt patch shall be maintained until the concrete or permanent hot mix asphalt patch is applied. The permanent repair is required within 7 calendar days. The permanent hot mix asphalt patch must be 1" plus the existing thickness or minimum 5".
10. **REPAIRS:** The working site shall be **returned to a condition equal to or better than original**, within the limits of careful, diligent workmanship, good planning, and quality materials. The repairs shall be accomplished in the least possible time and with the least disturbance to the normal functioning of the street, R.O.W. or other property. Repairs of damage caused to existing facilities as a result of work carried out under a valid permit shall be the responsibility of the applicant.
11. **NOTIFICATION OF COMPLETION:** Applicant shall notify the County by phone, e-mail, or mail of work completion. As soon as the Inspector is notified, she/he will request inspection from the traffic engineer who will be inspect the work; type of signs, location, size and approved if acceptable. If the work is not approved a repair list will be issued and the applicant will be notified. Repairs must be completed as soon as possible and reported immediately to the County upon completion for re-inspection.
12. **BONDS:** (See Infrastructure Design and Construction Standards, Chapter 9). A non-cancelable permit bond in the amount of, \$20,000 per permit payable to the County of Arapahoe shall be required in the name of the applicant prior to issuance of any permit. Said bond shall assure that the applicant will comply with all County Standards and Specifications and shall assure recovery by the County of any expense incurred, within a period of 365 days, following the expiration date of a permit, to the amount of said bond, due to failure of the applicant to comply with the provisions of these standards or to otherwise cause expense to the County as a result of the work performed. The bonding requirement may be waived if the proposed work is covered by an existing subdivision improvements agreement, with appropriate collateral. Municipalities, quasi-governmental agencies or corporations, may provide a Letter of Responsibility in lieu of posting the required bond. Subject Letter of Responsibility shall be in the format as described in the Infrastructure Design and Construction Standards, Chapter 9.
13. **INSURANCE:** Applicant shall obtain and carry a liability and property damage insurance policy. Coverage shall provide against any claim, demand, suit or action for property damage, personal injury, or death resulting from any activities related with this permit.
14. **EXTENSIONS:** Permits may be extended at no expense, by the Engineering Services Division/Inspection Section judgment, if presented prior to the expiration date indicated on the permit.
15. **STOP WORK ORDERS:** A stop work order will be issued to any person or company working without a permit, (except for emergency repair work) or if permitted, and the repairs made are not in conformance with County Standards. No further permits will be issued until the repairs are satisfactory completed. Arapahoe County may initiate the required repairs and bill the responsible contractor. Minimum charge shall be \$500.00 administrative charge, plus costs for labor, materials, and equipment on a portal to portal basis.



Arapahoe County Public Works & Development  
 Engineering Services Division  
 6924 S Lima St  
 Centennial CO 80112  
 Phone 720-874-6500 Fax 720-874-6611  
[www.arapahoegov.com](http://www.arapahoegov.com)  
[PWDPermits@arapahoegov.com](mailto:PWDPermits@arapahoegov.com)

## ARAPAHOE COUNTY PUBLIC WORKS & DEVELOPMENT OPEN SPACE SALES & TAX USE

Date	AC Project #	AC Permit #	
Purchaser	Business Name	Tax Exempt Y      N	Colorado Sales Tax #
Street Address	City	State	Zip
Job Site Address & Location			
Project Description			

LIST INVOICE COSTS FOR CONSTRUCTION AND BUILDING MATERIALS USED WITH THIS PERMIT			
Invoice Date	Vendor Name/Address	Amount	
	<b>SUBTOTAL</b>		
	<b>Tax Rate = 0.25%</b>		<b>0.25%</b>
	<b>TOTAL Tax Due</b>		

- ✓ **Tax is due if -**
  - Your items purchased were construction and building materials and/or supplies used or consumed in Arapahoe County.
  
- ✓ **Rounding –**
  - Entries on this form should be rounded to the nearest dollar.
  
- ✓ **PAYMENT –**
  - Is due at the time of permit issuance
  - Make Checks or Money Orders payable to **ARAPAHOE COUNTY**