



Attendees

Elected Officials: Rod Bockenfeld, Nancy Doty, Bill Holen, Nancy Jackson, Dr. Kelly Lear-Kaul, Nancy Sharpe

County Staff: Monica Babbitt, Joe Barela, David Bessen, Ron Carl, Shannon Carter, Debbie Dater, Chandra DeSimone, Sarah Godlewski, Dick Hawes, Patrick Holwell, Julio Iturreria, Janet Kennedy, Don Klemme, Diana Maes, Matthew Nii, Louie Perea, Andrea Rasizer, Jason Reynolds, Dave Schmit, Marcus Scott, Gail Stumpo, Chery Ternes, Todd Weaver, Jan Yeckes

Absent Departments: Human Resources

Improve the County’s Economic Environment

Performance Indicator: **Business and Job Growth**

Agenda Objective: Highlight the result of the economic efforts from Economic Development Partners

Facilitator: **Don Klemme and Patrick Holwell, A/D Works!**

Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
Job Growth: Jobs added as a result of efforts by Economic Development Partners (EDP) (<i>annual</i>)	2,782 new jobs added (Q2- YTD)	3,401 new jobs added (YTD 2015)	N/A		
New Worker Earnings: Economic Development Partners (EDP) and Chambers contribute to an estimated \$X in economic activity	\$307,779,859 (Q2- YTD)	\$358,114,259 (YTD 2015)	N/A		
Business Growth: New and expanded businesses directly resulting from EDP efforts	3 total (Q2- YTD)	8 total (YTD 2015)	N/A		
Business Engagement: Activities to promote the economic health of the region	N/A	N/A	N/A		- ADWI! : Provide updates on MOU with Chambers of Commerce at next meeting

Performance Key:	On Target	Caution	Below Plan	Baselining	Tracking Measure
Initiative Key:	✓Complete	On Schedule	Behind Schedule	Planning	? Not Started



Performance Indicator: **Workforce Education**

Agenda Objective: Discuss impact of education attainment on lifetime earnings and how training impacts the businesses.

Facilitator: **Don Klemme and Patrick Holwell, A/D Works!**

Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
Certificate and Degree Attainment: # of customers served through A/D Works! by type of post-secondary education	382 Total customers (Q2- YTD)	704 Total customers (YTD 2015)	N/A		- ADWI! Research measures to capture additional educational opportunities within the County that extend beyond A/DWorks! Programs

Performance Indicator: **Community Development**

Agenda Objective: Provide summary of key recommendations from the assessment conducted by Clarion Associates

Facilitator: **Jan Yeckes, Planning Division**

Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
Land Development Services: Improved efficiency of the land development process	3 milestones complete (Q2 2015)	5 milestones complete (Q3 2015)	6	Land Development Code Process Improvement	- Study Session scheduled to review land development code recommendations from Clarion on November 23 rd

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Initiative Key:	✓Complete	On Schedule	Behind Schedule	Planning	? Not Started



Improve Government Efficiencies

Performance Indicator: **Effective Budgeting**

Agenda Objective: Discuss the approach to achieving a structurally balanced budget for 2016.

Facilitator: **Todd Weaver, Finance**

Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
*Revenue Projection: Ratio of projected revenues to actual revenues to be within ± 5% of 1.00 (annual)	-0.8% (2013)	-2.1% (2014)	± 5% of 1.00	Revenue and Expenditure Projection Training	- Todd Weaver. Report on upcoming training dates and overview of topics
*Expenditure Projections: Ratio of projected expenditures to actual expenditures to be within ± 5% of 1.00 (annual)	+2.3% (2013)	-1.1% (2014)	± 5% of 1.00		

Performance Indicator: **Efficient Use of Taxpayer Dollars**

Agenda Objective: Highlight the FY16 budgeting process and integration of Align Arapahoe information.

Facilitator: **Todd Weaver, Finance, and Shannon Carter, Open Space**

Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
*Budgeting Ratio: Maintain the ratio of budgeting ongoing expenditures to budgeted ongoing revenue in general fund to be ≤1.00 (annual)	0.997 (2013)	0.998 (2014)	≤1.00		
*Bond Rating: Maintain Standard and Poor's bond rating of AA- (annual)	AA-	AA-	AA-		

Performance Key:	On Target	Caution	Below Plan	Baselining	Tracking Measure
Initiative Key:	✓ Complete	On Schedule	Behind Schedule	Planning	? Not Started



*Reserves: Ratio of actual reserves to policy reserves ≥ 1.00 (annual)	2.83 (2014)	2.78 (2015)	≥ 1.00		
Results oriented budgeting: % of results oriented budget process implemented	3 milestones complete	5 milestones complete	7	Results oriented budgeting implementation	

Performance Indicator: **Process Improvement**

Agenda Objective: Highlight key ideas from the “Creating Digital Government” discussions; Overview of the strategy proposal

Facilitator: **David Bessen, Information Technology**

Result Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
Creating Digital Government: % Strategic Digital Transformation Plan project completed	2 milestones complete	4 milestones complete	5	Analog to Digital Transformation Strategy	- David Bessen: Include digital transformation strategy at 2016 Leadership Workshop

Agenda Objective: Share updates of the upcoming BPI training starting in December

Facilitator: **Sarah Godlewski, Office of Performance Management**

Result Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
Business Process Improvement (BPI): % of Business Process Improvement training project complete	4 milestones complete	4 milestones complete	4	Process Improvement Implementation	- Departments/Offices: Provide a final list of staff who will participate in training by November 18 th . - Sarah Godlewski: Build a Community of Practice for graduates of training

Performance Key:	On Target	Caution	Below Plan	Baselining	Tracking Measure
Initiative Key:	✓ Complete	On Schedule	Behind Schedule	Planning	? Not Started



Performance Indicator: **Energy and Utility Efficiency (Not on the 11/16 agenda)**

Measure	Previous Performance	Current Performance	Target	Initiatives	Notes and Action Items
Water Usage and Cost Savings: Reduce overall water usage in County buildings and on County equipment in order to increase cost-savings (using utility tracking system)	<i>Admin 1</i>			Implementing Water Reduction Strategies	- Performance data with targets will be available Q2-16; targets will be in line with guaranteed savings from performance contract
	24.43 gal/sqft (Q3 2014)	24.74 gal/sqft (Q3 2015)	N/A		
	<i>CentrePoint</i>				
	16.52 gal/sqft (Q3 2014)	14.85 gal/sqft (Q3 2015)	N/A		
Gas and Electric: Reduce overall gas and electric usage in County buildings in order to increase cost-savings (using utility tracking system)	<i>Admin 1</i>			Enhancing Fuel Efficiency - Purchasing Specifications - Fleet Utilization	- Performance data with targets will be available Q2-16; targets will be in line with guaranteed savings from performance contract
	13.72 btu/sqft (Q3 2014)	11.36 btu/sqft (Q3 2015)	N/A		
	<i>CentrePoint</i>				
	15.22 btu/sqft (Q3 2014)	13.33 btu/sqft (Q3 2015)	N/A		
Fuel Efficiency: Increase the average MPG on county vehicles, by class (<i>annual</i>)	13.503 mpg (2013)	13.659 mpg (2014)	N/A		

Performance Key:	On Target	Caution	Below Plan	Baselining	Tracking Measure
Initiative Key:	✓ Complete	On Schedule	Behind Schedule	Planning	? Not Started