



Attendance

Elected Officials: Nancy Doty, Bill Holen, Nancy Jackson, Sue Sandstrom, Nancy Sharpe

Staff: David Bessen, Ashley Cappel, Shannon Carter, John Christofferson, Debbie Dater, Chandra DeSimone, Kelly Folks, Dawn Gardner, Linda Haley, Don Klemme, Cathy Lutzkanin, Angela Lytle, Diana Maes, Haley McKean, Matthew Nii, Louie Perea, Joleen Sanchez, Dave Schmit, Marc Scott, Manisha Singh, Amanda Slates, Emily Spada, Cheryl Ternes

Absent Departments: Facilities and Fleet Management, Finance, Human Resources

Performance Indicator	Agenda Objective	Facilitator
Foster a Healthy and Vibrant County		
Health	Share progress on <i>Youth Tobacco and Substance Prevention</i>	Emily Spada, CSU-E
Vulnerable Populations	Updates on the measures for <i>Unemployment</i> and <i>Recently Employed Wages</i>	Kelly Folks, ADWorks!
	Share new data for <i>Children at Home</i>	Angela Lytle, Human Services
	Share progress and next steps for <i>Aging Strategic Plan</i>	Linda Haley, Senior Resources
Foster Safe Communities		
Community Policing	Share new data on the <i>Community Interaction</i> and <i>Community Policing Programs</i> efforts	Louie Perea, Sheriff's Office
Offender Mental Health and Reintegration	Share new data for <i>Mental Health Services</i>	
County Government Readiness and Responsiveness	Share new data and discuss progress with <i>NIMS training completion</i>	
	Share updates and discuss progress with <i>COOP Training</i>	Ashley Cappel, Sheriff's Office
Community Readiness and Responsiveness	Share next steps for <i>Community Outreach</i>	
Recovery (NEW)	Share updates and discuss progress with <i>Recovery</i>	

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Initiative Key:	✓ Completed	On Schedule	Behind Schedule	Planning	Not Started



Foster a Healthy and Vibrant County

Performance Indicator: Health – Youth Tobacco and Substance Awareness

Measure	Action Items	Notes
<p>Youth tobacco use: Decrease youth initiation of tobacco use</p>	<ul style="list-style-type: none"> Action Item from 3/21/16: Tim Aston and Emily Spada: Work with TCHD and Sheriff’s Office to ensure finalization and deployment of new curriculum Action Item from 3/21/16: Emily Spada: Share TCHD’s presentation from the 2/6/16 annual 4-H Extravaganza 	<ul style="list-style-type: none"> CSU Extension is in communication with Tri-County to co-lead tobacco and substance awareness programs to focus on the “Health” aspect of 4-H. We plan to begin programming this summer with Buckley Air Force Base and other community partners. Tri-County has already done a presentation at a 4-H youth event.

Performance Indicator: Vulnerable Populations - Unemployed

Measure	Action Items	Notes
<p>Unemployed served: % of unemployed residents served by ADW!</p>	N/A	<ul style="list-style-type: none"> Currently, we are in a full employment market. The 3,200 people served have significant barriers to employment, i.e. TANF, require childcare, ex-offenders, etc. Connecting Colorado is the data repository used by A/D Works! The data lags in time and is entered into the quarter that it is made available.
<p>Recently Employed Wages: Average hourly rate for unemployed clients recently placed by ADWorks! compared to those who were not</p>	N/A	<ul style="list-style-type: none"> Our focus is on clients that are interested in career pathways in fields that have opportunities for advancement. Our goal is to get them a higher wage jobs. Wage growth has been typically with the higher earners.

Performance Indicator: Vulnerable Populations – Children

Measure	Action Items	Notes
<p>Remaining at Home: % of children who remained safely at home during case involvement with the Department of Human Services</p>	N/A	<p><i>What has supported the improvement in this area of practice?</i></p> <ul style="list-style-type: none"> Community response and service delivery development. Better alignment philosophically over time with key stakeholders such as judicial, treatment providers, advocates, etc. Support of the County for innovation and creativity in supporting biological and relative families.

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	<ul style="list-style-type: none"> - Clinical assessment and service skill set among those hired to work directly with families. <p><i>What are the continued challenges in keeping children/youth home?</i></p> <ul style="list-style-type: none"> - Resistance with respect to the adolescent population. 18th Judicial District remains the highest number of court ordered congregate care placements as first time placements, probation violations, etc. Federal government not going to financially support such placements soon. - “Containment” supersedes best interest of child/youth and long term outcomes when congregate care is ordered.
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Performance Indicator: Vulnerable Populations – Aging Population

Measure	Action Items	Notes
Aging Strategic Plan: % of Aging Strategic Plan project completed	- Action Item from 3/21/16: Linda Haley: For next update, provide information on demographics, broken down by geography (e.g. rural vs. urban)	- DRCOG finally released the County information for CASOA. Linda is writing a draft to be completed by June 30.

Foster Safe Communities

Performance Indicator: Community Policing

Measure	Action Items	Notes
Community Policing Programs: Increase the number of citizens and entities engaged through community policing and problem-solving efforts by 5% by 2015	- Action item from 3/21/16: A-team/ E-team: for those interested, the Sheriff’s Office will be hosting “Coffee with Command Staff”, on May 4th, 2016, 7:30-9:00am at the South Metro Chamber of Commerce.	<p><i>What’s working?</i></p> <ul style="list-style-type: none"> - The Sheriff’s Office community resources unit continues to provide quality service with limited resources <p><i>Any recommended actions?</i></p> <ul style="list-style-type: none"> - Develop alternative methods to expand our engagement with the citizens we serve <p><i>What’s next?</i></p> <ul style="list-style-type: none"> - Implement Coffee with Command Staff
Community Interaction: Increase the number of deputy-citizen contacts (e.g. community contacts, business checks, citizen assists) by 5% by 2015	- Action item from 3/21/16: Louie Perea and DSP: Replace this measure with a measure from the citizen satisfaction survey	<p><i>What’s working?</i></p> <ul style="list-style-type: none"> - Patrol deputies continue to interact with the public on a daily basis. <p><i>What’s not working?</i></p> <ul style="list-style-type: none"> - This metric does not capture the variety of methods with which a patrol deputy may interact with our citizens. <p><i>Any recommended actions?</i></p>

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		<ul style="list-style-type: none"> - I would recommend removing this metric from Align Arapahoe. A better gauge for measuring the impact our deputies have with our citizens is through our Citizen Satisfaction Surveys. The survey measures the interaction a citizen has with our communications center, patrol deputies who handle calls for services and from citizens who have received a traffic citation. <p><i>What's next?</i></p> <ul style="list-style-type: none"> - Work with Manisha and Matthew to make the change.
<p>City of Centennial Crime Rate: Ensure that the crime rate in the City of Centennial is 10% below that of other Colorado Cities, on average, with a population over 75,000</p> <p>Rate: # per 100,000 population</p>	<p>N/A</p>	<ul style="list-style-type: none"> - <i>Violent crime includes:</i> Murder, Manslaughter, Forcible Rape, Robbery and Aggravated Assaults. - <i>Eight City average includes:</i> The eight cities on the Front Range with a population between 75,000 and 125,000, including Arvada, Boulder, Centennial Greeley, Longmont, Pueblo, Thornton and Westminster. <p><i>What's working?</i></p> <ul style="list-style-type: none"> - The City of Centennial continues to be one of the safest cities in Colorado and the United States. <p><i>Any recommended actions?</i></p> <ul style="list-style-type: none"> - None -- Continue to be proactive and work with our citizens to address crime. Continue to address identified problem areas through COMPSTAT. <p><i>What's next?</i></p> <p>Wait for Colorado Bureau of Investigations (CBI) to release 2015 crime data in July 2016.</p>
<p>Precinct 5 Crime Rate: Reduce the crime rate in Precinct 5 by 5% over the next 5 years and maintain that lower crime rate for future years</p>	<p>N/A</p>	<ul style="list-style-type: none"> - Precinct 5 is a focus area because it is the highest crime area within the jurisdiction of the Arapahoe County Sheriff Office - Precinct 5 has between 22,000 and 24,000 residents; minor fluctuations in actual crime numbers can have a big impact on the crime rate <p><i>What's working?</i></p> <ul style="list-style-type: none"> - In the Uniform Crime Reports (UCR) Part I crimes, Precinct Five is meeting its goal in three of the four crime types. <p><i>What's not working?</i></p> <ul style="list-style-type: none"> - Motor vehicle theft in Precinct Five continues to be above our established goal. <p><i>Any recommended actions?</i></p> <ul style="list-style-type: none"> - Continue to meet with apartment managers in an effort to provide motor vehicle theft crime tips - Continue participation in the Metro Auto Theft Authority

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		<ul style="list-style-type: none"> - Continue use of Bait car <p><i>What's next?</i></p> <p>Continue to monitor crime data and make changes to resource deployment when appropriate</p>
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Performance Indicator: Offender Mental Health and Reintegration

Measure	Actions Items	Notes
<p>Mental Health Services: Provide a minimum of 1.16 mental health contacts per inmate per month</p>	N/A	<p><i>What's working?</i></p> <ul style="list-style-type: none"> - The Sheriff's Office continues to make available quality mental health services to all inmates <p><i>What's next?</i></p> <ul style="list-style-type: none"> - Continue to assess the effectiveness of inmate programs and make any necessary change when appropriate.

Performance Indicator: County Government Readiness and Responsiveness

Measure	Actions Items	Notes
<p>Basic NIMS Training [IS-100, IS-700]: By end of 2015, 100% of current employees will have completed relevant National Incident Management System (NIMS) training</p>	<ul style="list-style-type: none"> Action Item from 12/14/15: All departments/offices: ○ Encourage staff to complete IS-100 and IS-700 ○ If needed, reach out to the Sheriff's Office for ideas to overcome challenges of the course material-Completed 3/21/16 - Action Item from 12/14/15: Communication Services: Begin developing media plan to announce the County's accomplishments with NIMS training – Arapahoe County is on the forefront of emergency preparedness in the region. - Action Item from 3/21/16: A-Team and E-Team: Determine best approach to ensure training of new hires and new promotions 	<p><i>What's working?</i></p> <ul style="list-style-type: none"> - Many Departments/Offices understand the importance of ensuring their employees are completing the BoCC mandated training.
<p>NIMS Training for Supervisors [IS-200, IS-800]: By end of 2015, 50% of all supervisors and above will have completed relevant National Incident Management System (NIMS) training</p>		<p><i>What's not working?</i></p> <ul style="list-style-type: none"> - A few Departments/Offices are significantly below the mandated completion rate. Those Departments/Offices are making minimal strides to become complaint.
<p>NIMS Training for Managers [ICS-300]: By end of 2015, 25% of all managers and above will have completed relevant National Incident Management System (NIMS) training</p>		<ul style="list-style-type: none"> - <i>Any recommended actions?</i> - Departments/Offices must continue to ensure their employees complete the BoCC mandated training
<p>NIMS Training for Executive Leadership [ICS-400]: By end of 2015, 25% of all Elected Officials, Department Directors, and Deputies will have completed relevant National Incident Management System (NIMS) training</p>		<p><i>What's next?</i></p> <ul style="list-style-type: none"> - Continue to assist Departments/Offices when needed - As IS 300 and IS 400 courses become available, we'll notify appropriate personnel in a timely fashion.

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Upcoming 300 and 400 Classes		
ICS 300	Parker	March 23 & 24
	Hotchkiss	April 8 & 9
	Durango	April 11 & 12
	Copper Mountain	April 27 & 28
	Evans	May 19 & 20
ICS 400	Durango	April 14 & 15

NIMS Training Completion 3/21/16 -- 2015 target met or exceeded; 2015 target not met						
Office/Department	Basic		Supervisor		Manager	Executive
	ICS-100	ICS-700	ICS-200	ICS-800	ICS-300	ICS-400
Assessor	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
BoCC	100.00%	88.89%	66.67%	83.33%	83.33%	40.00%
Clerk & Recorder's Office	99.09%	95.45%	76.47%	64.71%	0.00%	0.00%
Communication Services	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Community Resources	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Coroner's Office	100.00%	100.00%	100.00%	100.00%	33.33%	33.33%
County Attorney	72.97%	75.68%	0.00%	0.00%	0.00%	0.00%
Facilities & Fleet	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Finance	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Human Resources	100.00%	93.75%	100.00%	100.00%	33.33%	50.00%
Human Services	89.56%	89.16%	91.55%	88.73%	100.00%	80.00%
IT	100.00%	100.00%	87.50%	100.00%	62.50%	100.00%
Open Space	60.00%	60.00%	50.00%	50.00%	100.00%	100.00%
Strategy and Performance	66.67%	66.67%	0.00%	0.00%	0.00%	0.00%
PWD	99.22%	100.00%	92.00%	92.00%	80.00%	0.00%
Sheriff	100.00%	100.00%	100.00%	99.02%	80.65%	92.31%
Treasurer	94.74%	94.74%	75.00%	75.00%	33.33%	0.00%
Total completions	1858	1852	314	311	74	35
Total employees	1929	1929	342	339	101	51
Completion Rate	96.32%	96.01%	91.81%	91.74%	73.27%	68.63%
Target Completion Rate	100%	100%	50%	50%	25%	25%

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Performance Indicator: County Government Readiness and Responsiveness

Measure	Actions Items	Notes
Viable COOPS: By June 2015, 100% of departments/offices will have viable Continuity of Operations Plans (COOPs)	N/A	<p><i>What's working?</i></p> <ul style="list-style-type: none"> - All Departments have a designated POC and all plans are within 90-100% complete outside of the consistent updates (contact lists are usually the most consistent item that requires updates) <p><i>What's not working?</i></p> <ul style="list-style-type: none"> - Some POCs have changed and we are unsure as to the level of training passed on. <p><i>Any recommended actions?</i></p> <ul style="list-style-type: none"> - Offer refresher trainings to ensure all current POCs have COOP knowledge. - Continue to host annual meetings about COOP to keep the planners engaged.
COOP Training: By end of 2015, 100% of all identified personnel will be trained on using their viable COOP.	<ul style="list-style-type: none"> - Action Item from 12/14/15: Nate Fogg: Calendar COOP Drills - Action Item from 12/14/15: Nate Fogg: Calendar quarterly COOP updates within departments 	<p><i>What's next?</i></p> <ul style="list-style-type: none"> - The plans need to be tested. First step should be a table top exercise with all planners. There are scenarios we already have available with key questions to run a discussion and ensure each plan is truly feasible. June would be a good time to host it and then there is time for staff to fix any concerns with their plan. Any gaps would be filled by the planners before year end and a more advanced tabletop would be run close to year end that also includes staff outside of COOP planners to ensure more than just a dozen staff members know about COOP.

Performance Indicator: Community Government Readiness and Responsiveness

Measure	Actions Items	Notes
Community Outreach: Conduct 2 outreach/education activities for emergency and disaster preparedness	<ul style="list-style-type: none"> - Action Item from 12/14/15: Nate Fogg and DSP: Refine/revise this measure for 2016 - Action Item from 3/21/16: Nate Fogg and Ashley Cappel: Continue conducting security surveys of County facilities. Admin I is scheduled for April 19th 	<p><i>What's working?</i></p> <ul style="list-style-type: none"> - OEM and ACSO Community Resources are conducting in-depth security surveys of each county facility. To date twelve county buildings completed. Additionally, we completed an in-depth survey at the United Launch Alliance campus on Panorama Circle. Also conducted a threat vector and response meeting with the Army Corp of Engineers regarding the Tri-Lakes projects. Joint training to begin at a future date. <p><i>What's not working?</i></p> <ul style="list-style-type: none"> - Some designated POC/staff have been unaware or confused about the scheduled building surveys <p><i>Recommended actions</i></p> <ul style="list-style-type: none"> - Review appointed POC list and refresh the collective memory <p><i>What's next?</i></p> <ul style="list-style-type: none"> - Continue surveys and create a roll-up report that quantifies the critical infrastructure vulnerabilities prioritized by the improvements that create the best return on investment - A full report on ACG will be available after all audits are complete for each building

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Security Survey - Point of Contact							
1	Assessor's Office	Marcus Scott		10	Human Resources	Cathy Schufreider	
2	BoCC Administration	Diana Maes		11	Human Services	Martha Lovato	
3	Clerk and Recorder	Victoria Gallegos		12	Information Technology	Debbie Atkinson	
4	Communication Services	Caroline Hogan	4th floor	13	Open Space	Dee Seghers	
		Ashley Miller	Front desk	14	Strategy and Performance	Matthew Nii	
		Tim Mulvey	Print shop	15	PWD	Allen Peterson	Road and Bridge
5	Community Resources				Daniel Einarsen	Lima	
6	Coroner's Office	Lisa Avendano		16	Sheriff's Office	Nate Fogg	
7	County Attorney's Office	Cathy Lutzkanin		17	Treasurer's Office	Debbie Dater	
8	FFM	Chris Morgan					
9	Finance	Theresa Chappell					

Performance Indicator: Recovery (NEW)

Measure	Actions Items	Notes
TBD Recovery measure	Action item from 3/21/16: Nate Fogg : Continue working with Departments/Offices to determine next steps for Recovery	<p><i>What's working?</i></p> <ul style="list-style-type: none"> - A baseline of understanding was established at the leadership conference in early March. The first OEM liaison meeting was held between Public Works and OEM. More meetings to follow with small groups of department directors. <p><i>What's not working?</i></p> <ul style="list-style-type: none"> - No problems encountered thus far. <p><i>Any recommended actions?</i></p> <ul style="list-style-type: none"> - Be prepared to have the appropriate staff available to participate in the recovery working group after the liaison meetings. <p><i>What's next?</i></p> <ul style="list-style-type: none"> - Continue liaison meetings around the topics of recovery and general Emergency Management functions, focused on finding and exploiting commonalities to better develop synergy opportunities.

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Quality of Life Performance Indicators not on 3/21/16 agenda

Performance Indicator: County Government Readiness and Responsiveness

Measure	Actions Items	Notes
ERP Assessments: Assess 100% of ERPs every 18 months	<ul style="list-style-type: none"> - Action Item from 12/14/15: Louie Perea, Nate Fogg, Ron Carl, Cathy Lutzkanin: Clarify roles and responsibilities for drill coordination - Action Item from 12/14/15: E-team sub-committee: Identify building-specific ownership for emergencies and building closures 	N/A
ERP Training: Ensure 100% of employees complete ERP training every 18 months	<ul style="list-style-type: none"> - Action Item from 12/14/15: Ron Carl and Cathy Lutzkanin: Identify a process to encourage hiring managers to make their new employees take the online ERP training during their first week of work. 	N/A

Performance Indicator: Health – Suicide

Measure	Actions Items	Notes
Suicide Prevention Awareness Efforts: Reduce the suicide rate in Arapahoe County Rate: # per 100,000	<ul style="list-style-type: none"> - Action Item from 12/14/15: Suicide Prevention Awareness Team: Outline next steps for this effort in 2016 	<ul style="list-style-type: none"> - Caucasian males, 30-59, are the most prevalent group. Most of the methods employed are gunshot wounds and hangings. - Note: the 2015 rate per 100,000 is calculated with 2014 population estimates - We've observed a slight down-tick over the past two years, but the rate is still significantly higher than the national rate.

Performance Indicator: Health – Behavioral Health

Measure	Actions Items	Notes
Behavioral Health: Increase opportunities for employees to enhance their skills in addressing behavioral health issues for their customers	<ul style="list-style-type: none"> - Action Item from 6/22/15: Todd Spanier: Identify opportunities to provide Mental Health First Aid courses to public; debrief course offered on 9/23 - Action Item from 12/14/15: Behavioral Health Team: Outline next steps for this effort in 2016 	N/A

Performance Indicator: Parks, Trails and Open Space

Measure	Actions Items	Notes
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<p>Investment into Parks, Trails, and Open Space: \$ invested into community through Shareback, Grants, and leveraged funding for parks, trails, and open spaces</p>	<p>- Action item from 3/21/16: Shannon Carter: prepare 2015 year-end data for June meeting</p>	<p>N/A</p>
<p>Parks, Trails, and Open Space Projects and Initiatives: # of projects and initiatives utilizing Open Space funding in Arapahoe County</p>	<p>- Action item from 3/21/16: Shannon Carter: prepare 2015 year-end data for June meeting</p>	<p>N/A</p>

Performance Indicator: Transportation Network Operations

Measure	Actions Items	Notes
<p>Safety: # of accidents per volume (peak vs. non-peak)</p>	<p>- Action item from 12/14/15: Bryan Weimer: Update measure to compare accident data to vehicle registration and specific locations</p>	<p>N/A</p>
<p>Congestion: Includes Average Vehicle Hours of Delay (AVHD), Vehicle Hours Traveled (VHT), and Average Travel Time Variation (ATTV)</p>	<p>N/A</p>	<p>N/A</p>
<p>Infrastructure Condition: Pavement, Bridge, and Signal Condition Indexes</p>	<p>- Action item from 12/14/15: Bryan Weimer: Provide information on how conditions of infrastructure is determined; Include lane miles per year as a supporting measure</p>	<p>N/A</p>

Performance Indicator: Alternative Transportation

Measure	Actions Items	Notes
<p>Use on Major Trail Routes: # of trail users (pedestrian/biker users)</p>	<p>N/A</p>	<p>- Additional counters have been added throughout 2015.</p>
<p>Bike and Pedestrian Master Plan: Milestones</p>	<p>N/A</p>	

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