

Arapahoe County



ARAPAHOE COUNTY

COLORADO'S FIRST

INSTRUCTIONS:

Electronic filing

For Business Personal Property

Electronic Filing:

- Is submitted in lieu of the paper copy of the declaration. There is no need to submit both!
- Is available to most businesses with an existing account. New businesses must file a paper copy of the declaration and submit to the assessor's office.
- Is not available to leasing companies, Oil and Gas production companies, and vending companies. These businesses must file a paper copy of the declaration and submit to the assessor's office.
- May be accessed multiple times before submission.
- Is simple, convenient, and environmentally friendly!
- Is due NO LATER than April 15th.

The screenshot shows the website for Arapahoe County Colorado, Corbin Sakdol Assessor. The navigation bar includes 'Home', 'Electronic Filing', and 'Reports'. The main content area is titled 'ASSESSOR OVERVIEW' and features a profile picture of Mr. Sakdol. Below the photo, there is a paragraph describing the Assessor's Office and another paragraph welcoming visitors and providing contact information. A section titled 'ACCOUNT LOGIN, REGISTRATION' includes a link to login or register. The footer contains 'CONTACT INFORMATION' and 'OFFICE HOURS'.

Home Electronic Filing Reports

Arapahoe County Colorado
Corbin Sakdol Assessor

ASSESSOR OVERVIEW

 The Assessor's Office discovers, lists, classifies and values all real and personal property in Arapahoe County. The Assessor's Office is responsible for maintaining public records, including ownership and parcel maps. We submit the Abstract of Assessment to the Colorado Division of Property Taxation, as well as certify values to approximately 350 taxing entities and produce the warrant roll.

Mr. Sakdol and the entire Assessor's Office staff strive to provide the most current and accurate information possible to the citizens of Arapahoe County. We welcome all questions and comments. Please e-mail or phone us at 303-795-4650 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may visit us at the Administration Building, 5334 S. Prince St., Littleton.

ACCOUNT LOGIN, REGISTRATION

In order to access personal property reports and/or to file your personal property return, you will need to have set up an account. Please [click here](#) to login to an existing account or to register/create a new account.

CONTACT INFORMATION

Arapahoe County Government
Administration Building
5334 S. Prince Street
Littleton, CO 80120-1136
303-795-4650

OFFICE HOURS

M-F: 8 a.m. - 4:30 p.m.

Visit the website and begin the process to file Business Personal Property returns online. <https://co-arapahoe-ptoc.publicaccessnow.com> If you encounter problems with this link, start from the //.

From here, click "Register" or "Login" (for existing users) to begin the process.

Home



Arapahoe County Colorado
Corbin Sakdol Assessor

Register Login

YOU ARE HERE: SecureLogin

ACCOUNT LOGIN

Username:

Password:

Login

Remember Login

Register Retrieve Password

Secure registration

Enter your information to create a user profile and begin filing the online return. If you will be filing for multiple accounts, you are only required to create one registration. The access codes are used to validate each schedule/PIN.

[Home](#)

**Arapahoe County Colorado**
Corbin Sakdol Assessor

[Register](#) [Login](#)

YOU ARE HERE: [Secure Registration](#)

SECURE REGISTRATION

***Note:** Membership to this website is Verified. Once your account information has been submitted, you will receive an email containing a link that you can use to verify your account. All fields marked with a red arrow are required. - (**Note:** - Registration may take several seconds. Once you click the Register button please wait until the system responds.)

First Name:

Last Name:

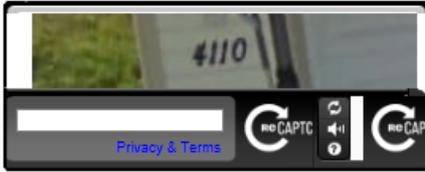
Username:

Display Name:

Password:

Confirm Password:

Email Address:

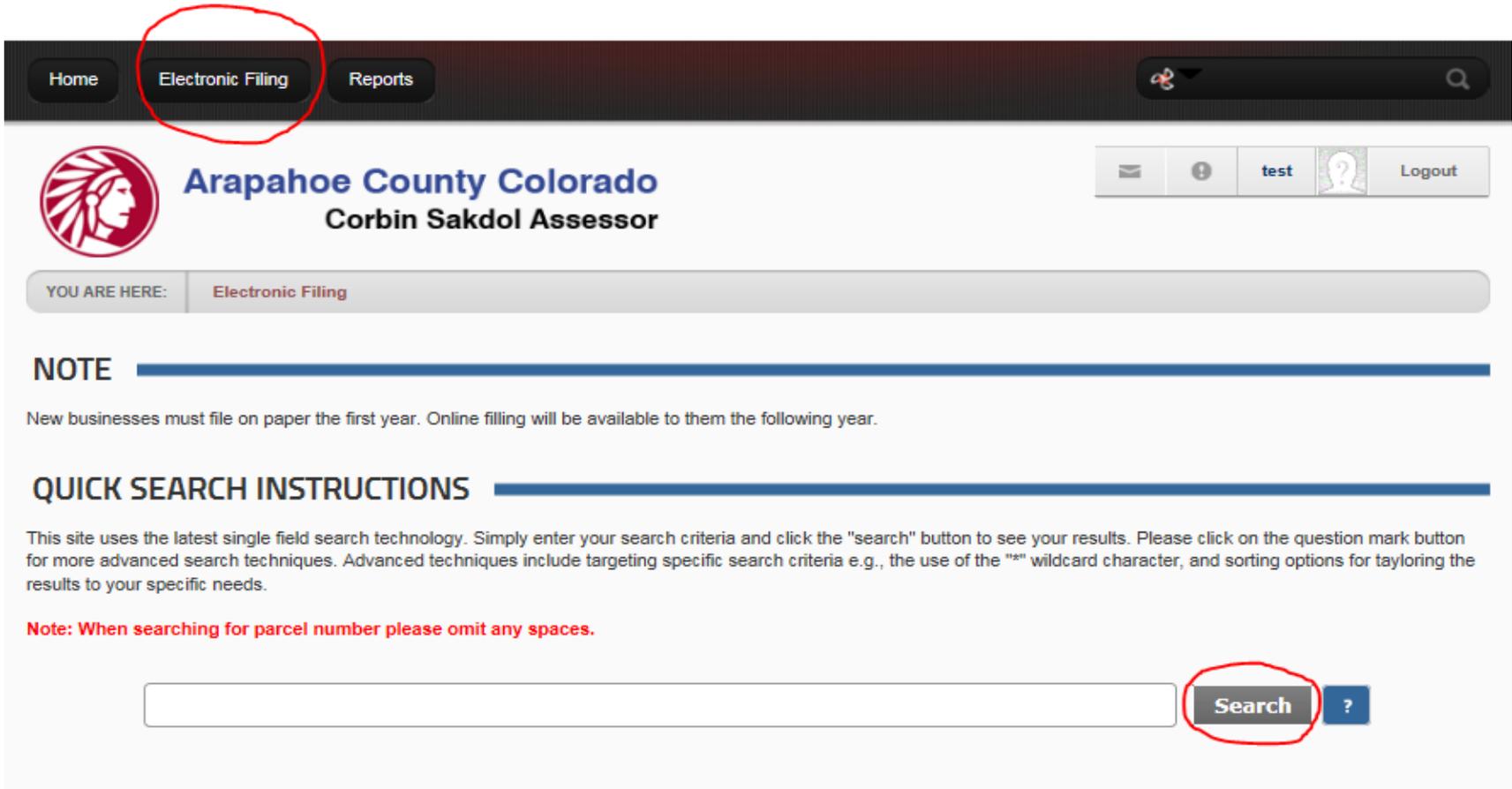
Captcha (Security Field): 

[Privacy & Terms](#)

[Register](#)

Begin electronic filing

Click “Electronic Filing” then enter one of the following: *PIN (Personal Identification Number)*, *AIN (Alternate Identification Number)*, or *Business name*, then click “Search”. **Because there is NOT an option to print your completed filing, we recommend documenting your filing by saving 'screen-shots' of important data.**



The screenshot shows the website interface for Arapahoe County Colorado. At the top, there is a navigation bar with buttons for "Home", "Electronic Filing", and "Reports". The "Electronic Filing" button is circled in red. To the right of the navigation bar is a search bar with a magnifying glass icon. Below the navigation bar is the county logo and the text "Arapahoe County Colorado" and "Corbin Sakdol Assessor". To the right of the logo is a user profile section with a mail icon, an information icon, the name "test", a person icon, and a "Logout" button. Below this is a breadcrumb trail that says "YOU ARE HERE: Electronic Filing". A "NOTE" section follows, stating that new businesses must file on paper the first year. Below that is a "QUICK SEARCH INSTRUCTIONS" section, which explains the search technology and provides a note: "Note: When searching for parcel number please omit any spaces." At the bottom, there is a search input field and a "Search" button, which is also circled in red.

Home Electronic Filing Reports

Arapahoe County Colorado
Corbin Sakdol Assessor

test Logout

YOU ARE HERE: Electronic Filing

NOTE

New businesses must file on paper the first year. Online filing will be available to them the following year.

QUICK SEARCH INSTRUCTIONS

This site uses the latest single field search technology. Simply enter your search criteria and click the "search" button to see your results. Please click on the question mark button for more advanced search techniques. Advanced techniques include targeting specific search criteria e.g., the use of the "*" wildcard character, and sorting options for tailoring the results to your specific needs.

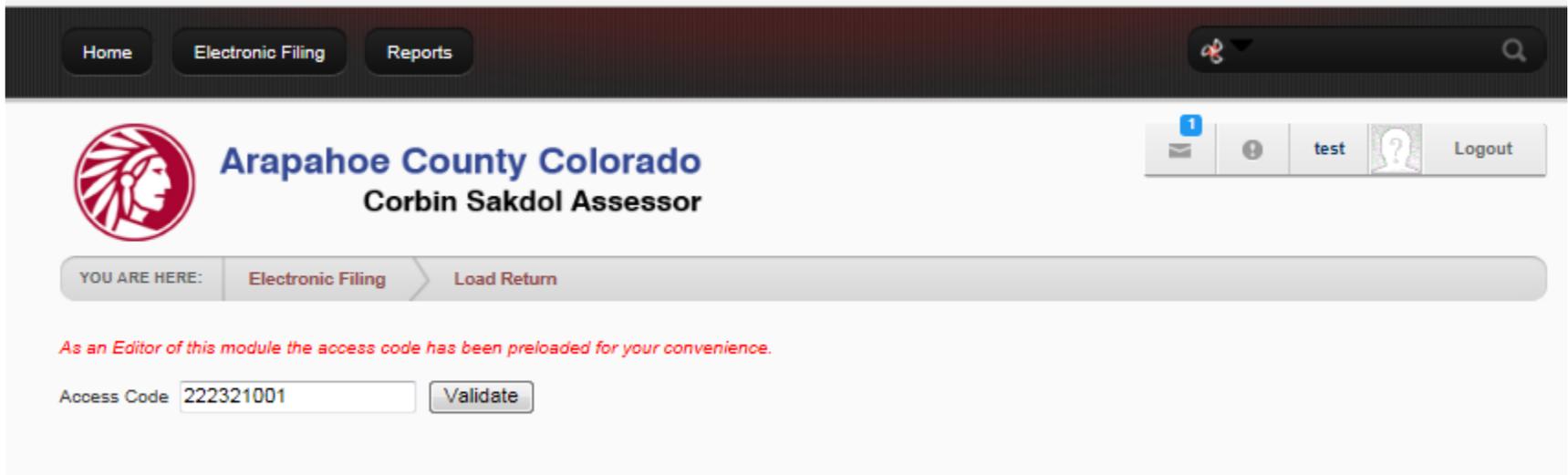
Note: When searching for parcel number please omit any spaces.

Search ?

Validation

Select the correct account then click “File Return”.

Enter the Access Code printed on the mailed copy of the Personal Property Declaration or the copy of the Personal Property Declaration Notice and click “Validate”.



The screenshot shows the web application interface for Arapahoe County Colorado. At the top, there is a dark navigation bar with buttons for "Home", "Electronic Filing", and "Reports". On the right side of this bar is a search icon and a dropdown menu. Below the navigation bar, the Arapahoe County logo is on the left, followed by the text "Arapahoe County Colorado" and "Corbin Sakdol Assessor". On the right side, there is a user profile section with a notification icon (1), a mail icon, a user icon labeled "test", a help icon, and a "Logout" button. Below this, a breadcrumb trail shows "YOU ARE HERE:" followed by "Electronic Filing" and "Load Return". A red message states: "As an Editor of this module the access code has been preloaded for your convenience." At the bottom, there is an "Access Code" input field containing "222321001" and a "Validate" button.

Home Electronic Filing Reports

 **Arapahoe County Colorado**
Corbin Sakdol Assessor

1 [Mail] [User Icon] test [Help Icon] Logout

YOU ARE HERE: Electronic Filing Load Return

As an Editor of this module the access code has been preloaded for your convenience.

Access Code

Follow the steps to file the return

Additional instructions are included at each step.

At Step 1, you may edit the owner name and mailing address by clicking on “Edit”.

Continue by clicking “Next Step”.

The screenshot shows the Arapahoe County Colorado online filing system. At the top left is the county logo and the text "Arapahoe County Colorado" and "Corbin Sakdol Assessor". To the right is a user login area with a "User Name" field and a "Logout" button. Below this is a progress bar with 11 steps: 1. Name & Address, 2. Business Information, 3. Listing of Property, 4. Leased or Rented, 5. General Ledger, 6. Renewable Energy, 7. Review, 8. Supporting Document, 9. Contact Information, 10. Sign & Submit, and 11. Complete. Step 1 is highlighted. Below the progress bar are three red instructions: "TO MAKE CHANGES TO THE PHYSICAL (SITUS) ADDRESS, PLEASE CONTACT OUR OFFICE DIRECTLY AT 303-795-4650. ONLY MAILING ADDRESS CHANGES ARE REPORTED BELOW.", "PLEASE USE ALL UPPERCASE LETTERS WHEN MAKING CHANGES.", and "DO NOT ENTER ANY OF THE FOLLOWING SPECIAL CHARACTERS TO ENSURE A SUCCESSFUL ON TIME FILING (~!@# \$ % ^ * + = { \ () [] ; : ; < > ? /)". The main form area is divided into two sections: "BUSINESS" and "OWNERS". The "BUSINESS" section has three rows: "Business Name" with the value "TEST ACCOUNT", "Doing Business As" with the value "5334 S PRINCE ST", and "Business Location" with the value "LITTLETON, CO 80120". Below this is an "EDIT" button with a pencil icon. The "OWNERS" section has three rows: "TEST ACCOUNT", "5334 S PRINCE ST", and "LITTLETON, CO 80120". At the bottom left is a "Next Step" button with a right arrow.

Step 2: Business Information

Complete this information for this location.
Navigate back and forth with the “Previous Step” and “Next Step” buttons.



Arapahoe County Colorado
Corbin Sakdol Assessor

1 2 test ? Logout

YOU ARE HERE: **Electronic Filing** > **Business Info**

1 Name & Address 2 **Business Information** 3 Listing of Property 4 Leased or Rented 5 General Ledger 6 Renewable Energy 7 Review 8 Supporting Document 9 Contact Information 10 Sign & Submit 11 Complete

Federal Employee Identification Number
(Required in order for you to receive appropriate state personal property tax refund. Your number is kept confidential).

NAICS Code

NAICS Description
(If the description is incorrect please contact the County at 303-795-4650)

Square Footage occupied by your business

Number of Employees

Was the business moved, sold or closed prior to January 1st, 2015 Yes No

Was the business moved, sold or closed after January 1st, 2015 Yes No

[Previous Step](#) [Next Step](#)

Step 3: Listing of Property - Review and update asset information

Prior to editing the asset list, we recommend you download the existing asset list in Excel. See the option at the upper right of the list. Change costs as necessary. Add new assets by clicking “Add Item” and select the description from the drop-down box. If an asset was disposed, un-select the “In Use?” box. Enter leased equipment.

Arapahoe County Colorado
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You Are Here: [Electronic Filing](#) > [Listing of Property](#)

1 Name & Address 2 Business Information 3 **Listing of Property** 4 Leased or Rented 5 General Ledger 6 Renewable Energy 7 Review 8 Supporting Document 9 Contact Information 10 Sign & Submit 11 Complete

INSTRUCTIONS

Please review the asset listing below and modify as needed.

Cost below must include: cost of acquisition plus sales/use tax, installation and freight to the point of use.

If you have any leased, loaned, or rented machinery, equipment, furniture, signs, vending machines, etc. on January 1st, please add the item below and check the "leased" box.

If there are no changes to your assets, you may [Click Here](#) to skip directly to the review page.

NOTE: if you have made any changes on this page and then click on the link to go to the "Review" page your modifications will not be saved and will not reflect on your filing.

Asset List

[Download List in Excel Format](#)

In Use?	Description	Year Acquired	Leased?	Original Cost	Added Cost	Disposed Cost	Total Cost
<input type="checkbox"/>	038 - ELECTRONIC EQUIP	1993	<input type="checkbox"/>	\$3,146	0	0	\$3,146
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	1995	<input type="checkbox"/>	\$1,286	0	0	\$1,286
<input type="checkbox"/>	003 - COMPUTER-INTEGRATED MACHINERY & EQUIP	1999	<input type="checkbox"/>	\$3,997	0	0	\$3,997
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2000	<input type="checkbox"/>	\$5,019	0	0	\$5,019
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2001	<input type="checkbox"/>	\$5,237	0	0	\$5,237
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2003	<input type="checkbox"/>	\$631	0	0	\$631
<input type="checkbox"/>	001 - COMPUTERS - P.C. & ACCESSORIES	2004	<input type="checkbox"/>	\$2,006	0	0	\$2,006
<input type="checkbox"/>	002 - COMPUTERS PERIF/TELEPHONE/COPISERS/FAX	2004	<input type="checkbox"/>	\$3,145	0	0	\$3,145
<input type="checkbox"/>	038 - ELECTRONIC EQUIP	2004	<input type="checkbox"/>	\$2,145	0	0	\$2,145
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2004	<input type="checkbox"/>	\$1,047	0	0	\$1,047
<input type="checkbox"/>	001 - COMPUTERS - P.C. & ACCESSORIES	2005	<input type="checkbox"/>	\$431	0	0	\$431
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2005	<input type="checkbox"/>	\$6,169	0	0	\$6,169
<input type="checkbox"/>	002 - COMPUTERS PERIF/TELEPHONE/COPISERS/FAX	2006	<input type="checkbox"/>	\$600	0	0	\$600
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2006	<input type="checkbox"/>	\$599	0	0	\$599
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2008	<input type="checkbox"/>	\$1,860	0	0	\$1,860

Rows Per Page: 15 Page 1 of 2

[Add Item](#) [First](#) [Prev](#) [Next](#) [Last](#)

[Previous Step](#) [Next Step](#)



You Are Here: [Electronic Filing](#) > [Listing of Property](#)

- 1 Name & Address 2 Business Information 3 Listing of Property 4 Leased or Rented 5 General Ledger 6 Renewable Energy 7 Review 8 Supporting Document 9 Contact Information 10 Sign & Submit 11 Complete

INSTRUCTIONS

Please review the asset listing below and modify as needed.

Cost below must include: cost of acquisition plus sales/use tax, installation and freight to the point of use.

If you have any leased, loaned, or rented machinery, equipment, furniture, signs, vending machines, etc. on January 1st, please add the item below and check the "leased" box.

If there are no changes to your assets, you may [Click here](#) to skip directly to the review page.

NOTE: If you have made any changes on this page and then click on the link to go to the "Review" page your modifications will not be saved and will not reflect on your filing.

Asset List

[Download List in Excel Format](#)

In Use?	Description	Year Acquired	Leased?	Original Cost	Added Cost	Depreciated Cost	Total Cost
<input type="checkbox"/>	038 - ELECTRONIC EQUIP	1993	<input type="checkbox"/>	\$3,146	0	0	\$3,146
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	1995	<input type="checkbox"/>	\$1,286	0	0	\$1,286
<input type="checkbox"/>	003 - COMPUTER-INTEGRATED MACHINERY & EQUIP	1999	<input type="checkbox"/>	\$3,997	0	0	\$3,997
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2000	<input type="checkbox"/>	\$5,019	0	0	\$5,019
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2001	<input type="checkbox"/>	\$5,237	0	0	\$5,237
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2003	<input type="checkbox"/>	\$631	0	0	\$631
<input type="checkbox"/>	001 - COMPUTERS - P.C. & ACCESSORIES	2004	<input type="checkbox"/>	\$2,006	0	0	\$2,006
<input type="checkbox"/>	002 - COMPUTERS PERIF/TELEPHONE/COPIERS/FAX	2004	<input type="checkbox"/>	\$3,145	0	0	\$3,145
<input type="checkbox"/>	038 - ELECTRONIC EQUIP	2004	<input type="checkbox"/>	\$2,145	0	0	\$2,145
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2004	<input type="checkbox"/>	\$1,047	0	0	\$1,047
<input type="checkbox"/>	001 - COMPUTERS - P.C. & ACCESSORIES	2005	<input type="checkbox"/>	\$431	0	0	\$431
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2005	<input type="checkbox"/>	\$6,169	0	0	\$6,169
<input type="checkbox"/>	002 - COMPUTERS PERIF/TELEPHONE/COPIERS/FAX	2006	<input type="checkbox"/>	\$600	0	0	\$600
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2006	<input type="checkbox"/>	\$599	0	0	\$599
<input type="checkbox"/>	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2008	<input type="checkbox"/>	\$1,860	0	0	\$1,860

Rows Per Page: 15 Page 1 of 2

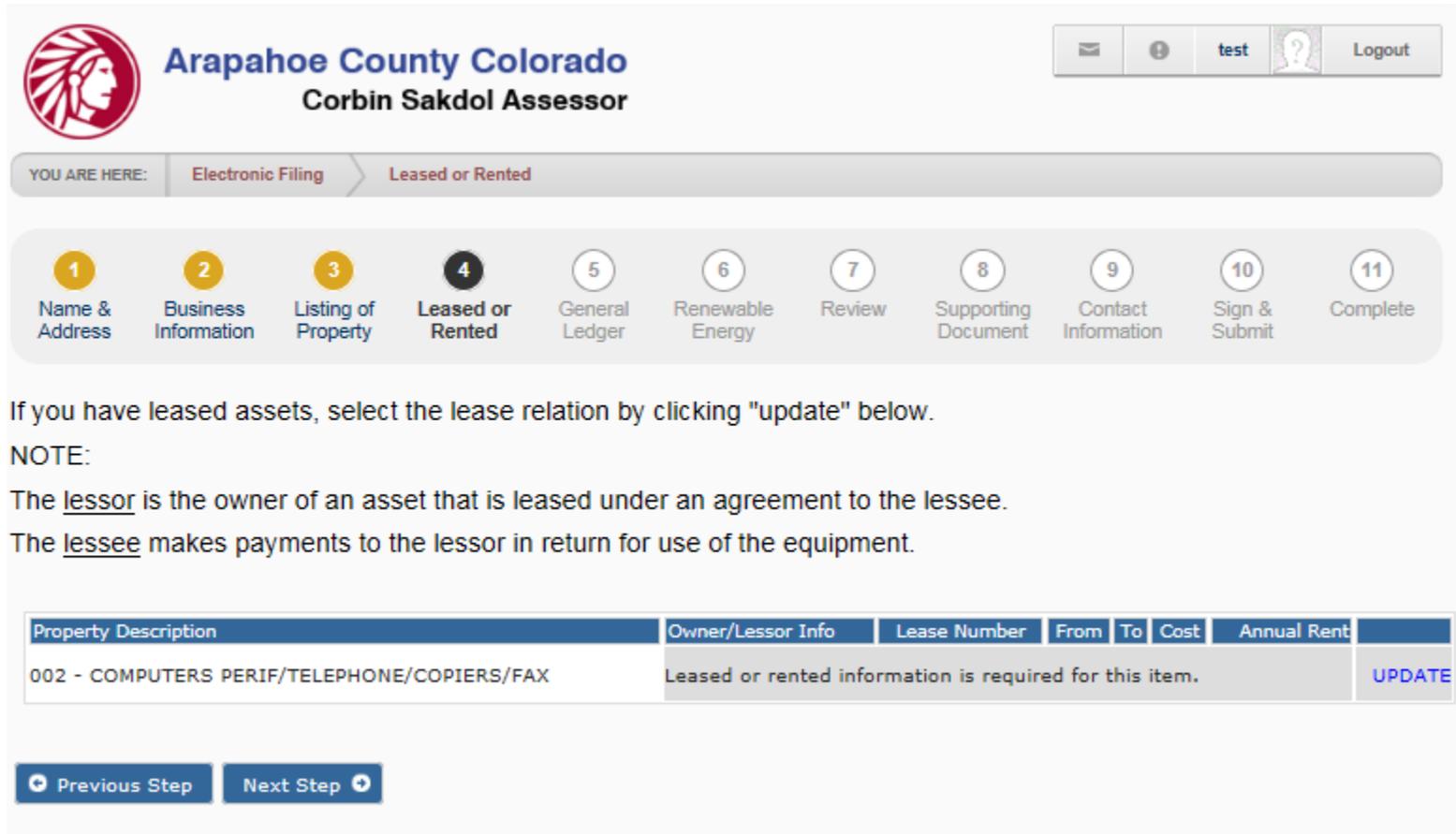
[Add Item](#) [First](#) [Prev](#) [Next](#) [Last](#)

[Previous Step](#) [Next Step](#)

	A	B	C
1	Description	Year	Cost
2	038 - ELECTRONIC EQUIP	1993	3146
3	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	1995	1286
4	003 - COMPUTER-INTEGRATED MACHINERY & EQUIP	1999	3997
5	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2000	5019
6	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2001	5237
7	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2003	631
8	001 - COMPUTERS - P.C. & ACCESSORIES	2004	2006
9	002 - COMPUTERS PERIF/TELEPHONE/COPIERS/FAX	2004	3145
10	038 - ELECTRONIC EQUIP	2004	2145
11	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2004	1047
12	001 - COMPUTERS - P.C. & ACCESSORIES	2005	431
13	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2005	6169
14	002 - COMPUTERS PERIF/TELEPHONE/COPIERS/FAX	2006	600
15	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2006	599
16	070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2008	1860
17	001 - COMPUTERS - P.C. & ACCESSORIES	2009	1115
18	002 - COMPUTERS PERIF/TELEPHONE/COPIERS/FAX	2009	254
19			

Step 4: Leased or Rented Equipment

In Step 3, if assets were marked as leased, you must complete the information in Step 4.



The screenshot shows the Arapahoe County Colorado Corbin Sakdol Assessor website. The header includes the county logo and name, and a user profile for 'test' with a 'Logout' button. A breadcrumb trail indicates the current location: 'YOU ARE HERE: Electronic Filing > Leased or Rented'. A progress bar below shows 11 steps, with step 4, 'Leased or Rented', highlighted in black. The main content area contains a table with one row of data and an 'UPDATE' button.

Property Description	Owner/Lessor Info	Lease Number	From	To	Cost	Annual Rent	
002 - COMPUTERS PERIF/TELEPHONE/COPIERS/FAX	Leased or rented information is required for this item.						UPDATE

Navigation buttons at the bottom: [Previous Step](#) and [Next Step](#)

If you have leased assets, select the lease relation by clicking "update" below.

NOTE:

The lessor is the owner of an asset that is leased under an agreement to the lessee.

The lessee makes payments to the lessor in return for use of the equipment.

Click "UPDATE" then select the "Lease Relationship" and provide information for the owner/lessor.

Arapahoe County Colorado
Corbin Sakdol Assessor

YOU ARE HERE: [Electronic Filing](#) > [Leased or Rented](#)

1 Name & Address 2 Business Information 3 Listing of Property

If you have leased assets, select
NOTE:
The lessor is the owner of an asset
The lessee makes payments to the

Property Description
002 - COMPUTERS PERIF/TELEPHONE

Previous Step Next Step

Lease Information

Lease Relationship
Lessee

Owner Lessor Name

Street Address, City, State Zip

Contract Number

Lease Term
From To

Cost Annual Rent

Done

9 Contact Information 10 Sign & Submit 11 Complete

From	To	Cost	Annual Rent
d for this item.			

UPDATE

Step 5: General Ledger

Complete this information for this particular location.



Arapahoe County Colorado
Corbin Sakdol Assessor

test Logout

YOU ARE HERE: [Electronic Filing](#) > [General Ledger](#)

- 1 Name & Address
- 2 Business Information
- 3 Listing of Property
- 4 Leased or Rented
- 5 General Ledger**
- 6 Renewable Energy
- 7 Review
- 8 Supporting Document
- 9 Contact Information
- 10 Sign & Submit
- 11 Complete

Property totals as reported to the IRS from your General Ledger.

Furniture	<input type="text" value="0"/>
Machinery & Equipment	<input type="text" value="0"/>
Capitalized Mobile Equipment	<input type="text" value="0"/>
Electric Office Equipment	<input type="text" value="0"/>
Computers	<input type="text" value="0"/>
Signs & Billboards	<input type="text" value="0"/>
All Other	<input type="text" value="0"/>
Total	\$0

[Previous Step](#) [Next Step](#)

Step 6: Renewable Energy

If needed, use this step to obtain the Renewable Energy Property Declaration then file it with the assessor's office using one of the options listed below.



Arapahoe County Colorado
Corbin Sakdol Assessor



YOU ARE HERE:

Electronic Filing

Renewable Energy

1

Name &
Address

2

Business
Information

3

Listing of
Property

4

Leased or
Rented

5

General
Ledger

6

Renewable
Energy

7

Review

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Supporting
Document

9

Contact
Information

10

Sign &
Submit

11

Complete

Is there any renewable energy property (e.g., solar panels, wind turbines, hydroelectric property) at this location that has not been previously reported to the county? If Yes, [click here](#) and complete the DS 058 Renewable Energy Property form and forward it to the Assessor's Office.

If you received a pre-printed form from our office for your renewable energy property, please file it accordingly.

Options for filing Form DS 058 Renewable Energy Property:

1. Mail to the Assessor's Office at:

OFFICE OF THE ASSESSOR
5334 South Prince Street
Littleton, Colorado 80120-1136

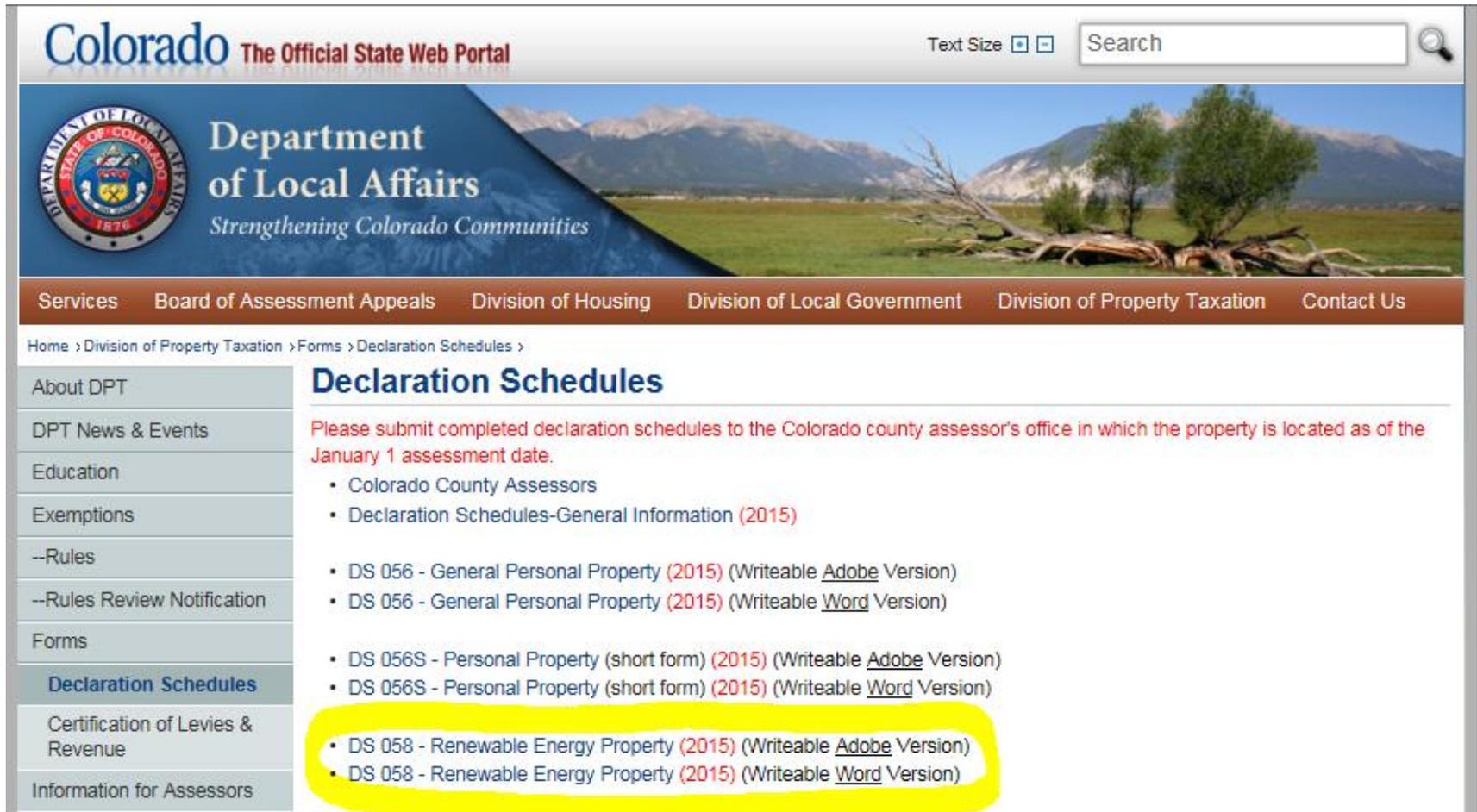
2. Or fax to: 303-738-7863

3. Or attach the form under Step 8 - Supporting Document.

◀ Previous Step

Next Step ▶

If you “click here” in Step 6, the Colorado Department of Local Affairs website opens.
Select the DS 058 Renewable Energy Property form.
Follow instructions from the previous page to submit to the assessor’s office.



Colorado The Official State Web Portal

Text Size Search

 **Department of Local Affairs**
Strengthening Colorado Communities

Services Board of Assessment Appeals Division of Housing Division of Local Government Division of Property Taxation Contact Us

Home > Division of Property Taxation > Forms > Declaration Schedules >

Declaration Schedules

Please submit completed declaration schedules to the Colorado county assessor's office in which the property is located as of the January 1 assessment date.

- Colorado County Assessors
- Declaration Schedules-General Information (2015)
- DS 056 - General Personal Property (2015) (Writeable [Adobe](#) Version)
- DS 056 - General Personal Property (2015) (Writeable [Word](#) Version)
- DS 056S - Personal Property (short form) (2015) (Writeable [Adobe](#) Version)
- DS 056S - Personal Property (short form) (2015) (Writeable [Word](#) Version)
- DS 058 - Renewable Energy Property (2015) (Writeable [Adobe](#) Version)
- DS 058 - Renewable Energy Property (2015) (Writeable [Word](#) Version)

About DPT
DPT News & Events
Education
Exemptions
--Rules
--Rules Review Notification
Forms
Declaration Schedules
Certification of Levies & Revenue
Information for Assessors



State of Colorado RENEWABLE ENERGY PROPERTY DECLARATION SCHEDULE (CONFIDENTIAL DATA)		15 DPT-AS Form DS 058 08-15		DO NOT USE - FOR ASSESSOR ONLY	
RETURN TO COUNTY ASSESSOR				RECEIVED	
				COMPLETED	
				LATE FILING PENALTY APPLIED <input type="checkbox"/> YES <input type="checkbox"/> NO	
County _____					
B.A. CODE	T.A. CODE	SCHEDULE/ACCT. NO.	Assessment Date	Due Date	
_____	_____	_____	January 1, 2015	April 15, 2015	
A. NAME AND MAILING ADDRESS (INDICATE ANY CHANGES OR CORRECTIONS)			PHYSICAL LOCATION/ADDRESS OF THE RENEWABLE ENERGY PROPERTY AS OF JANUARY 1, 2015		
_____			_____		
<input type="checkbox"/> CHECK HERE IF THERE ARE NO CHANGES FROM LAST YEAR'S DECLARATION SCHEDULE INFORMATION. IF SO, GO DIRECTLY TO SECTION C. COMPLETE THE FORM, SIGN IT, AND RETURN FORM TO THE ASSESSOR.					
B. ELECTRICAL GENERATION INFORMATION:					
IS THIS RENEWABLE ENERGY SYSTEM A STATUTORILY DEFINED COMMUNITY SOLAR GARDEN UNDER §40-2-127(2)(b)(A), C.R.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No					
IF YES, HOW MANY TOTAL SUBSCRIBERS DOES THE COMMUNITY SOLAR GARDEN HAVE? _____					
WHAT PERCENTAGE OF THE ELECTRICITY GENERATION CAPACITY (IN AC) IS ATTRIBUTABLE TO GOVERNMENTAL, RESIDENTIAL, OR PROPERTY TAX EXEMPT SUBSCRIBERS? _____ %					
TOTAL NUMBER OF SEPARATE RENEWABLE ENERGY PROPERTIES OWNED IN THIS COUNTY: _____ (IF MORE THAN ONE, A SEPARATE DS-058 MUST BE COMPLETED FOR EACH PROPERTY)					
Property Location and Address	Complete System Description	Electric Generation Capacity (As declared in or converted to kW in AC)	Date First Used to Generate Energy		
_____	_____	_____	_____		
Attach to this form a copy / copies of any Solar Purchase Power / Net Metering Agreement(s), along with any Amendment(s).					
C. DECLARATION THIS RETURN IS SUBJECT TO AUDIT					
"I declare, under penalty of perjury in the second degree, that this schedule, together with any accompanying exhibits or statements, has been examined by me and to the best of my knowledge, information, and belief sets forth a full and complete list of all taxable personal property owned by me, or in my possession, or under my control, located in this county, Colorado, on the assessment date of this year, that such property has been reasonably described and its value fairly represented, and that no attempt has been made to mislead the assessor as to its age, quality, quantity, or value." § 39-5-107(2), C.R.S.					
PROPERTY OWNER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)/SOCIAL SECURITY NUMBER (SSN) _____					
NAME OF OWNER _____					
PRINT NAME OF PERSON SIGNING _____			PHONE NUMBER _____		
E-MAIL ADDRESS _____			FAX NUMBER _____		
SIGNATURE OF OWNER OR AGENT _____ DATE _____					
<input type="checkbox"/> Check here if new agent. If new agent, submit a letter of authorization when filing this form.					
PLEASE COMPLETE, SIGN AND RETURN TO THE ASSESSOR ON OR BEFORE APRIL 15, 2015. MAKE A COPY FOR YOUR RECORDS.					
A SEPARATE DS-058 IS REQUIRED FOR EACH RENEWABLE ENERGY SYSTEM					

Step 7: Review

Review your information before completing the return. We recommend you print all information in this review page as documentation of your filing. If changes need to be made, click on the page name near the top, or click the “Previous Step” and/or “Next Step” buttons at the bottom of the page to navigate.

Arapahoe County Colorado
Corbin Sakdol Assessor

YOU ARE HERE: [Electronic Filing](#) > [Review Changes](#)

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INSTRUCTIONS

If you would like to modify any of the information below, navigate to the specific page by clicking on the page name in the above progress bar.

Review

Name & Address

TEST ACCOUNT
5334 S PRINCE ST
LITTLETON CO 80120

Business Info

Federal ID:
Square Footage: 0
Number of employees: 0

General Ledger

Furniture	\$0
Machinery & Equipment	\$0
Capitalized Mobile Equipment	\$0
Electric Office Equipment	\$0
Computers	\$0
Signs & Billboards	\$0
All Other	\$0
TOTAL	\$0

Asset List

Asset Type	Acquired	Total Cost
092 - WORKS OF ART	1998	\$745
038 - ELECTRONIC EQUIP	2002	\$21,489
070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2001	\$5,743
092 - WORKS OF ART	2001	\$2,950
070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2002	\$890
002 - COMPUTERS PERIF/TELEPHONE/COPERS/FAX	2003	\$1,578
038 - ELECTRONIC EQUIP	2003	\$4,558
070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2005	\$12,486
038 - ELECTRONIC EQUIP	2007	\$8,143
002 - COMPUTERS PERIF/TELEPHONE/COPERS/FAX	2009	\$6,775
003 - COMPUTER-INTEGRATED MACHINERY & EQUIP	2009	\$172,642
001 - COMPUTERS - P.C. & ACCESSORIES	2010	\$5,785
001 - COMPUTERS - P.C. & ACCESSORIES	2011	\$619
070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2011	\$1,228
070 - PROFESSIONAL SERV EQUIP/ MEDICAL EQUIP-10YR	2012	\$2,917
Page Total		\$249,548
TOTAL		\$253,913

Rows Per Page: 15 Page 1 of 2

First Prev Next Last

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Step 8: Supporting Document

Attach supporting documentation, such as an asset listing, copy of the federal depreciation schedule, etc.

Browse your files in order to select the appropriate one.



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test Logout

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Please upload supporting documentation if necessary. There is an 8MB upload limit per file.

File Location

We accept the following file formats: csv, doc, docx, pdf, bt, xls, xlsx

Comments

Please describe the contents of the file you are uploading.

Warning: Before leaving this page, you must click "UPLOAD" if you have added documents in order to successfully attach the documents to the filing.

After selecting the appropriate file, click "UPLOAD" (shown on previous page).
You may then add additional files if needed by repeating this process.
Once a file is attached, it will display as below.

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Please upload supporting documentation if necessary. There is an 8MB upload limit per file.

File Name	Size	Description	
Sample Asset List.csv	01.2 Kb		Remove

[Add Another item](#)

Warning: Before leaving this page, you must click "UPLOAD" if you have added documents in order to successfully attach the documents to the filing.

[Previous Step](#) [Next Step](#)

Step 9: Contact Information

Enter contact information. A second contact person may be added here also.



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Preparer of the Declaration

Preparer Name	TEST PREPARER
Mailing Address	5334 S. PRINCE ST. LITTLETON, CO 80120
Phone	303-795-4650
Email Address	TESTPREPAREREMAIL@TESTEMAIL.COM
Location of Supporting Records	5334 S. PRINCE ST. LITTLETON, CO 801230

For Questions Concerning this Declaration

Contact Information same as above?

Contact Name	OWNER
Phone	303-795-4650
Email Address	OWNEREMAIL@TESTEMAIL.COM

DO NOT ENTER ANY OF THE FOLLOWING SPECIAL CHARACTERS TO ENSURE A SUCCESSFUL ON TIME FILING (~! # \$ % ^ * + = { \ } [] ; < > ? /)

Previous Step Next Step

Step 10: Sign & Submit

This is the final step! Enter your name twice and click “Next Step” ONLY when you are ready to complete and submit the return.

Once you click "Next Step" on this page, you will NO longer be able to access the filing for this account.



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Logout

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NOTICE!!!

This is the final step in the electronic filing process.

Once you click "Next Step" below, you will no longer be able to access the filing for this account.

If you think you might need to edit information for this account at a later time, you may simply leave the page and the information will be saved. When you are ready to submit your electronic filing, enter your name in the spaces designated below and click "Next Step". Your filing will not be completed and submitted to the assessor's office until you complete this step. Remember, filings are due no later than April 15th.

Taxpayer's Declaration

I declare, under penalty of perjury in the second degree, that this schedule has been examined by me and to my best knowledge, information and belief set forth a full and complete list of all taxable personal property owned by me, or in my possession, or under my control, located in 5334 S. PRINCE ST. LITTLETON, CO 801230 on January 1, 2015; that such property has been reasonable described and that no attempt has been made to mislead the Assessor as to its age, quality, or value C.R.S.39-5-107(2).

Type Your Name

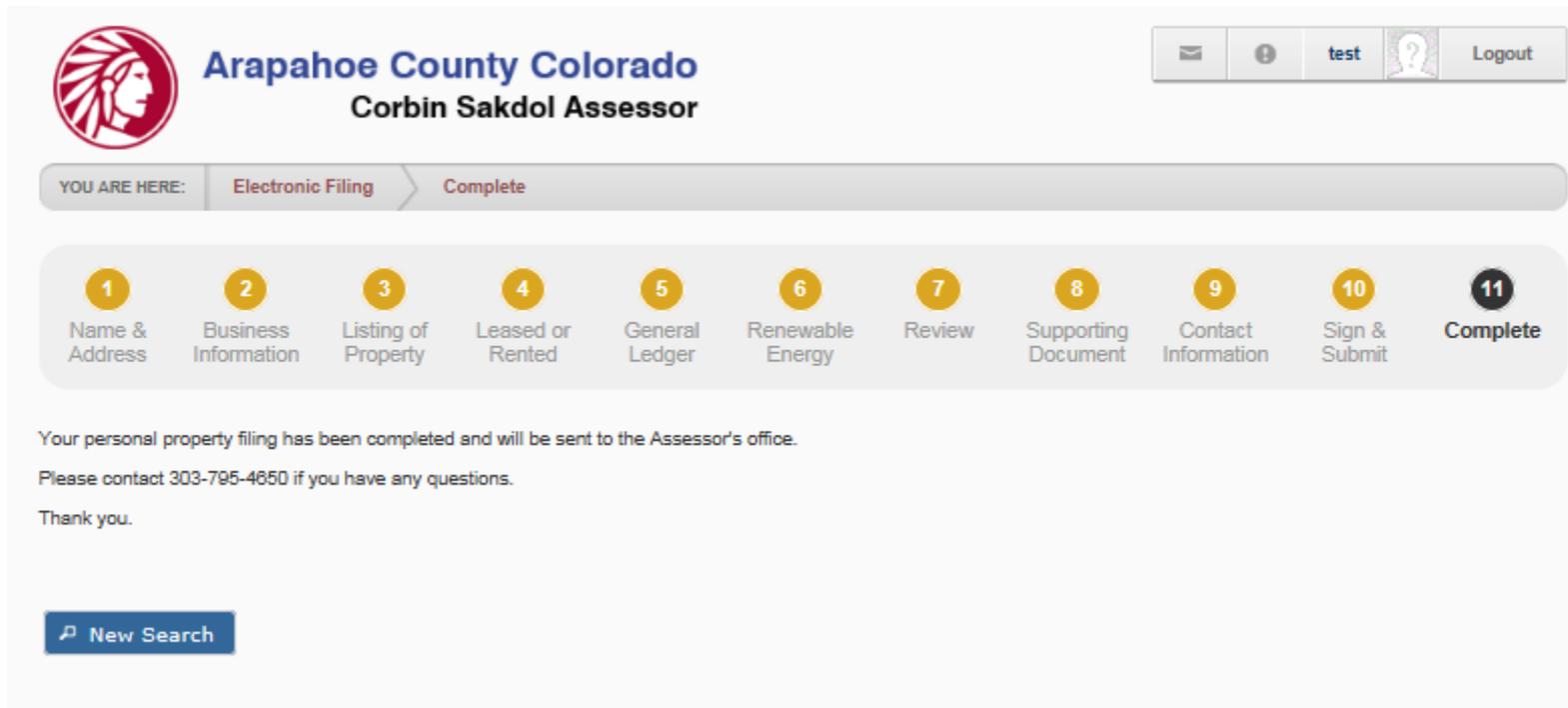
Type Your Name

PLEASE DO NOT ENTER ANY OF THE FOLLOWING SPECIAL CHARACTERS TO ENSURE A SUCCESSFUL ON TIME FILING (~!@#\$\$%^&*+=|\\{}[]:;<>?)

[Previous Step](#) [Next Step](#)

Step 11: Complete

The screen below will display after the return has been submitted.
An email confirmation will be sent to the preparer
and second contact person listed in Step 9.



The screenshot displays the user interface for the Arapahoe County Colorado electronic filing system. At the top left is the county logo, a red circle containing a white profile of a Native American. To its right, the text reads "Arapahoe County Colorado" in blue and "Corbin Sakdol Assessor" in black. On the top right, there is a navigation bar with icons for email, help, a user profile labeled "test", and a "Logout" button. Below this is a breadcrumb trail: "YOU ARE HERE: Electronic Filing > Complete". A horizontal progress bar follows, with 11 numbered steps. Steps 1 through 10 are in yellow circles, and Step 11 is in a black circle with the word "Complete" below it. The steps are: 1. Name & Address, 2. Business Information, 3. Listing of Property, 4. Leased or Rented, 5. General Ledger, 6. Renewable Energy, 7. Review, 8. Supporting Document, 9. Contact Information, 10. Sign & Submit, and 11. Complete. Below the progress bar, a message states: "Your personal property filing has been completed and will be sent to the Assessor's office. Please contact 303-795-4650 if you have any questions. Thank you." At the bottom left, there is a blue button with a magnifying glass icon and the text "New Search".

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Your personal property filing has been completed and will be sent to the Assessor's office.
Please contact 303-795-4650 if you have any questions.
Thank you.

[New Search](#)

What happens after the return is submitted?

The Arapahoe County Assessor's Office processes approximately 15,000 Personal Property Declaration Schedules each year, updating our records to reflect reported changes.

A Notice of Valuation reflecting the current year actual value will be mailed to business owners June 15th.

Open and review this notice as it contains important information regarding current year value and appeal rights.

***Thank you for using
Arapahoe County's
new electronic filing!***