



Fiscal Responsibility – After Action Report

May 18, 2015

Attendance:

Elected Officials: Rod Bockenfeld, Matt Crane, Nancy Doty, Bill Holen, Nancy Jackson, Corbin Sakdol, Sue Sandstrom, Nancy Sharpe

County Staff: Monica Babbitt, David Bessen, Randy Campbell, Ron Carl, Shannon Carter, Debbie Dater, Chandra DeSimone, Kelly Folks, Dawn Gardner, Sarah Godlewski, Dick Hawes, Patrick Holwell, Janet Kennedy, Don Klemme, Diana Maes, Matthew Nii, Jason Reynolds, Nathan Ripplinger, Joleen Sanchez, and Todd Weaver

Public Attendees: Kathleen Conti

Improve Government Efficiencies

Performance Indicator	Measure	Q1 Performance	Action Items and Next Steps
Process Improvement	Business Process Improvement (BPI): % of Business Process Improvement training project complete	3 of 4 milestones complete	<ul style="list-style-type: none"> BPI Results Study Session: Provide overview of training, toolkit, and results of program. Study Session is scheduled for July 7th from 10:00-11:00 in the WHR. Sarah Godlewski & Andrea Rasizer: Develop opportunity for BPI efforts to be celebrated at Quarterly Communication meetings; Work with Matt Crane and Finance to expand training efforts
	Creating Digital Government: % Strategic Digital Transformation Plan project completed	2 of 5 milestones complete	<ul style="list-style-type: none"> David Bessen: Define scope of project and outcomes with Clerk & Recorder, DHS, Community Resources, Open Spaces, and PWD.
Energy and Utility Efficiency	Water Usage and Cost Savings: Reduce overall water usage in County buildings and on County equipment in order to increase cost-savings (using utility tracking system)	Admin 1	<ul style="list-style-type: none"> Note: Change in reporting frequency to bi-annually; will include updates from energy performance contract
		2.15 gal/sqft (\$0.01/sqft)	
		CentrePoint	
		2.41 gal/sqft (\$0.01/sqft)	

Performance Key: On Target Caution Below Plan Target N/A

Energy and Utility Efficiency	Gas and Electric: Reduce overall gas and electric usage in County buildings in order to increase cost-savings (using utility tracking system)	<i>Admin 1</i>	<ul style="list-style-type: none"> Fleet Management: Prepare purchasing recommendation checklist for use during FY16 budget preparation process Note: Will remove “Fuel Use” measure for Q2 reporting in August Align Arapahoe meeting
		23.44 btu/sqft	
	<i>CentrePoint</i>		
	17.10 btu/sqft		
	Fuel Use: Reduce fuel usage by County Departments and Offices	2014 Total Use:	
		414,227.1 gal	
Fuel Efficiency: Increase the average MPG on county vehicles, by class	2014 Total Cost:		
	\$1,304,264		
Effective Budgeting	*Revenue Projection: Ratio of projected revenues to actual revenues to be within $\pm 5\%$ of 1.00	-2.1% (\$163.2 projected: \$166.7 actual)	<ul style="list-style-type: none"> Todd Weaver: Report on upcoming training dates and overview of topics
	*Expenditure Projections: Ratio of projected expenditures to actual expenditures to be within $\pm 5\%$ of 1.00	-1.1% (\$159.8 projected: \$161.6 actual)	
Efficient Use of Taxpayers' Dollars	*Budgeting Ratio: Maintain the ratio of budgeting ongoing expenditures to budgeted ongoing revenue in general fund to be ≤ 1.00	0.998 (\$158.2 expenditure: \$158.5 revenue)	
	*Bond Rating: Maintain Standard and Poor's bond rating of AA-	AA-	

Performance Key:

On Target

Caution

Below Plan

Target N/A

Efficient Use of Taxpayers' Dollars	*Reserves: Ratio of actual reserves to policy reserves ≥ 1.00	2.78 (\$64.2 actual: \$23.1 policy)	
	Results oriented budgeting: % of results oriented budget process implemented	N/A	<ul style="list-style-type: none"> Todd Weaver: Include “results oriented budgeting” key messages and process in the budget guidance memo

Improve the County's Economic Environment

Performance Indicator	Measure	Q1 Performance	Action Items and Next Steps
Job and Business Growth	*Job Growth: Jobs added by EDP and Chambers as a percent of total job growth (<i>annual</i>)	4,499 (New jobs added)	<ul style="list-style-type: none"> A/D Works! and OPM: Determine metrics to capture the differences between EDPs and Chambers
	New Worker Earnings: Economic Development Partners (EDP) and Chambers contribute to an estimated \$X in economic activity	\$251,587,501 (\$38,454 ave wage)	
Workforce Education	Certificate and Degree Attainment: # of certifications and degrees obtained by clients served through A/D Works!	382 Total clients	
Community Development	Land Development Services: Improved efficiency of the land development process	N/A	<ul style="list-style-type: none"> PWD: Collaborate with Communication Services to schedule a “Land Development” teletown hall

**Denotes annual reporting*

Performance Key:

On Target

Caution

Below Plan

Target N/A