



2013 One-Year Action Plan
To the 2009-2013 Consolidated Plan



Report to the U.S. Department of Housing and Urban Development
For Community Development Block Grant Entitlement Funds
and HOME Investment Partnerships Funds
May 1, 2013-April 30, 2014

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Fifth Program Year Action Plan

The CPMP Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

ACTION PLAN

Executive Summary 91.220(b)

The Community Development Block Grant (CDBG) program and the HOME Investment Partnership Funds are entitlement monies received by Arapahoe County from the [U.S. Department of Housing and Urban Development](#) (HUD). These funds help low to moderate income individuals and families throughout the County, and are used to develop viable communities by promoting integrated approaches that provide decent housing, a suitable living environment, and expand economic opportunities.

Arapahoe County is designated as an Urban County and HOME Consortium. The City of Centennial is an entitlement community, and has entered into an Intergovernmental Agreement authorizing the County to administer Centennial CDBG funds. In addition to Centennial and unincorporated Arapahoe County, the Urban County includes six participating municipalities:

1. Town of Deer Trail
2. City of Englewood
3. City of Glendale
4. City of Greenwood Village
5. City of Littleton
6. City of Sheridan

Arapahoe County also includes the City of Aurora, which is its own entitlement community receiving funds directly from HUD and is thereby not included in the Urban County.

The County's 2013 CDBG and HOME allocations have not been finalized as of the writing of this 2013 Annual Action Plan. The Continuing Resolution which runs through March, funded the government at approximately 2012 levels until the 2013 budget is negotiated. The 2012 funding levels \$1,041,479 for Arapahoe County and \$298,388 for the City of Centennial is expected to be cut by eight percent. The HOME allocation is set at \$529,675 which represents no change from 2012 funding. In addition to receiving federal entitlement funds, CDBG/HOME program income and recaptured funds from loan payments and payoffs are reallocated to CDBG/HOME eligible projects. Finally, twenty percent of Arapahoe County funding and 18% of Centennial's funding is applied to program administration.

2013 Estimated Funding Summary	CDBG	HOME	Total	Centennial CDBG
Entitlement Grant	958,161	529,675	1,487,836	274,517
Reprogrammed Prior Years Funding	96,000	515,037	611,037	59,249
Estimated Program Income/Recaptured Funds	1,100	59,000	60,100	2,100
Total \$	1,055,261	1,103,712	2,158,973	335,866

During the fourth quarter of 2012, non-profits and public agencies were eligible to apply for 2013 CDBG funds. A total of 31 applications were received requesting \$1,756,842 in funding.

Using CDBG funding, Arapahoe County, with citizen participation, and local partnerships has been able to support and build upon the existing foundation of service providers as long as projects meet one of three national objectives:

1. Benefit to low/moderate-income (LMI) persons, OR
2. Prevent or eliminate slums and blight, OR
3. Meet an urgent need.

The Housing and Community Development Services (HCDS) division staff uses the Five Year Consolidated Plan for guidance in aligning strategies, reviews the applications, and completes a scoring matrix (that scores community need, cost, management, experience, and a risk analysis) to make recommendations to the Board of County Commissioners, the final approval authority for projects undertaken within Arapahoe County with the federal dollars.

In 2013, the County will fund a variety of projects using CDBG and HOME dollars; these are broken into the following categories: Public Service projects and Public Facilities/Infrastructure projects/Affordable Housing projects.

Objectives and Outcomes

Arapahoe County's community vision has been to build upon and support the existing foundation of service providers, non profits, and other agencies in the community that strive to provide assistance to the most vulnerable members of our community. In the 2009-2013 Consolidated Plan, the County identifies areas of high priority based on the special needs of residents in regard to public services, infrastructure, economic development, public facilities, and affordable housing. The activities meet one of three Objectives; a) Creating Suitable Living Environments, b) Providing Decent Housing, or c) Creating Economic Opportunities. Each activity is also coupled with one of three Outcomes; 1) Availability/Accessibility, 2) Affordability, or 3) Sustainability.

Arapahoe County's progress has been satisfactory during the most recent program years. The County administers programs in a manner that is consistent with regulatory requirements. Annually, Arapahoe County reports on the accomplishments of the entitlement grant programs through the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is the report from the County and from HUD to the citizens on how well those needs were met.

Citizen Participation 91.200 and 91.220(b)

The following activities shall be held to obtain citizens' views. Community meetings and public hearings shall address and respond to proposals and comments on: housing and community development needs; development of proposed activities; review of proposed uses of funds; and review of program performance.

- Public Hearings for the One-Year Action Plans: A minimum of two public hearings shall be held at convenient times and locations, to include at least one early evening meeting. At least one of these hearings must be held before the proposed plan is published for comment. All locations shall be accessible and accommodate persons with disabilities. The Final Public Hearing shall be held at the Arapahoe County Administration Building, 5334 South Prince Street, Littleton, Colorado, in the Board of County Commissioners Hearing Room.
- Availability to comment via direct contact with County staff and/or on the County's website: <http://www.co.arapahoe.co.us/Departments/CS/HCDs/hcdsindex.asp>

Notification of Participation Activities for the One-Year Action Plan is advertised through:

- Public Notices in The Villager, the County's official newspaper for official notices. Public Notices will be published in the Villager for not less than two weeks (14 days) prior to the community meeting or public hearing. (Other notice periods are specified below under Comment Periods)
- Advertisements and Press Releases in newspapers serving County residents may include: The Denver Post/Rocky Mountain News – YourHUB, and/or The Villager, The Denver Herald Dispatch & Sheridan Sun, The Littleton Independent, The Englewood Herald, and the Centennial Citizen, as well as other newspapers that are relevant to the County's Citizens as they are identified. HCDS Staff reserves the right to determine where ads will be placed based upon factors such as the circulation number in relation to the advertising price. HCDS staff shall seek to identify Spanish publications in which to advertise, as well as other languages, on a case by case basis.
- Information on the County website: <http://www.co.arapahoe.co.us/Departments/CS/HCDs/hcdsindex.asp>
- Informational Flyers posted at:
 - City Halls and County Buildings
 - Libraries-Arapahoe County
 - Public Housing Authority-owned multi family housing properties;
 - Multi family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits

- Targeted public schools and community centers in low and moderate income neighborhoods
- Direct mail or e-mail contact with past, present, and future CDBG and HOME SubGrantees, as well as other interested parties who have requested to be notified.

The County considers any comments or views of citizens received in writing, or orally at the public hearings, in preparing the following documents.

One-Year Action Plans

- Comments shall be received from citizens for a period of not less than 30 days.
- The complete “Participation Activities” and “Notification of Participation Activities” outlined above shall be followed, including informational notices shall be posted at City Halls and libraries noting that the plans are available for review at the County HCDS office or the County website
- The entire draft and final plans shall be posted on the County’s website: <http://www.co.arapahoe.co.us/Departments/CS/HCDS/hcdsindex.asp>
- All City Halls and libraries are mailed an entire final copy.
- Upon request, entire final copies of plans are available at no cost by contacting the HCDS staff.

The draft plans are available on the County’s website and at the HCDS office. Copies of final plans are available on the County’s website, at the HCDS office, and at city halls and public libraries throughout the area.

The County encourages citizen participation, emphasizing the involvement of moderate, low, very low, and extremely low income residents in areas where housing and community development funds may be spent. The County also encourages participation of persons with special needs and/or persons who are often underrepresented in the public process, including minorities, non-English speaking persons, persons with disabilities, and persons who are homeless. The County encourages the participation of Public Housing Authorities and their residents in the development of the Consolidated Plan. Finally, the County informs and offer opportunities for comment to all residents falling within the scope of the Consolidated Plan.

The County will provide accommodations for non-English speaking citizens in case of public meetings or hearings where a significant number of non-English speaking residents can reasonably be expected to participate. Residents requiring special accommodations will need to request needed adaptations within a reasonable amount of time (one to two weeks) prior to the meetings or hearings in order for the County to make arrangements.

The County will provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Consolidated Plan and the County’s use of assistance under the relevant federal programs during the preceding five years. The public will have the opportunity to receive information, review and submit comments on any proposed submission including the Consolidated Plan or One-Year Action Plan as adopted, any amendments, and its performance report. Information will also be available on the range of programs, estimated amount of funds available, and the estimated funding amount proposed to

benefit moderate, low, very low, and extremely low income residents.

An opportunity for citizen comment on the 2013 Action Plan was provided at a Public Hearing on February 6, 2013 at 6:30 p.m. in the West Hearing Room of the County Administration building located at 5334 South Prince Street, Littleton, CO 80166. This conference room is in the unsecured part of the building and thus easily accessible to citizens. An opportunity for citizen comment was also provided at a second Public Hearing before the Board of County Commissioners on March 12, 2013 at 9:30 a.m. in the East Hearing Room of the County Administration building.

The first Public Hearing was legally posted in the Villager on January 17, 2013 (as well as advertised in the Denver Post's YourHUB which has a circulation of over 63,000. Flyers were distributed to HCDS' 160 agency mailing list, as well as the Citizen Participation Plan mailing list of cities, libraries, recreation centers and school districts with multiple copies for distribution. Flyers were also mailed to property managers of affordable housing developments (LIHTCs, PABs, Public Housing, etc.) in the County. A press release was written, and information was posted on the County website. The second Board of County Commissioners Public Hearing on March 12, 2013 will be legally posted in the Villager on February 21, 2013.

No citizens attended the February 6, 2013 Public Hearing.

TBD citizens are invited to attend the March 12, 2013 Public Hearing, public comments will be received from February 8, 2013 to March 19, 2013.

Resources 91.220(c)(1) and (c)(2)

Federal dollars leverage additional funds in many of the projects completed during the grant year. Being that federal dollars are limited, an agency will often utilize its own funds to complete the necessary budget for a project. The leveraged dollars represent a benefit to all concerned. They stretch the grant funds received by the County, while allowing the project to proceed, which benefits either the area or a specific clientele and at the same time aids the agencies supplying the leveraged funds in meeting their goals. The federal funds represent the community commitment and the perceived need of that project in the community. Outside of CDBG funds, Arapahoe County provides grants to human services, health and wellness and crisis intervention organizations serving the county's at-risk and under-served population through the Aid to Agencies Program.

HOME project expenditures require a 25% match. In order to be considered HOME match, the funding must be a non federal permanent contribution to affordable housing contributed in an eligible manner and properly documented. Some types of HOME activities are more likely than others to generate match; Habitat homes generate a great deal of match with volunteer labor, sweat equity, and home sponsors all contributing to the development. In addition, a portion of mortgage loans originated in Arapahoe County utilizing Private Activity Bond financing may be counted as match. Other HOME activities, such as down payment assistance and homeowner rehabilitation, do not generate any match.

CDBG-HUD makes available federal funds to Arapahoe County, Colorado, through the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Act (HOME) programs. The goals of these grants are to: provide decent housing; provide a suitable living environment; expand economic opportunities. 2014 applications will be available during the fourth quarter of 2013.

CSBG-The County receives approximately \$369,000 annually in Community Services Block Grant (CSBG) funding. These funds are used to operate a Homemaker Program that provides routine light housekeeping to senior and disabled citizens who do not yet meet the "level of care" requirements for Medicaid Waiver programs. The County serves approximately 275 low income senior and disabled individuals through this program.

General County funds-Arapahoe County provides direct funding to non profits for their operating costs through the "Aid to Agencies" fund totaling approximately \$1,571,000. HCDS staff and Human Services staff collaborate with staff and the Board of County Commissioners working on Aid to Agencies to ensure that there is no duplication of services and to identify organizations that are not funded through Aid to Agencies but that might have goals consistent with Arapahoe County's Consolidated Plan. The application process begins in summer 2013.

HOME-The County has been designated as a Participating Jurisdiction (PJ) and has received HOME funds since 1995. The County is the agency through which all SubGrantees and/or Community Housing Development Organizations (CHDOs) access HOME funds. The County commits a minimum of 15% of HOME funding to CHDOs. HOME applications are accepted and reviewed on a case-by-case basis throughout the year. The Board of County Commissioners is the final approval authority for any projects undertaken within Arapahoe County with the HOME dollars. The HOME grant year runs from May 1st through April 30th, in coordination with the CDBG grant year.

Low-Income Housing Tax Credit (LIHTC) program-The Colorado Housing and Finance Authority (CHFA) is the State of Colorado's allocating agency for the Federal Low-Income Housing Tax Credit (LIHTC) program, governed by Section 42 of the Internal Revenue Code. Arapahoe County accepts applications from developers who are awarded LIHTC in consideration of filling any funding gaps with federal HOME funds, after calculating equity and maximum debt. HOME-assisted housing units must be affordable to households with incomes at or below 60% of the area median income (AMI), with most projects providing a mix of units at 30%, 50% and/or up to 60% AMI (at the discretion of the County). Applications are accepted on a year-round basis.

Program Income -Arapahoe County and its SubGrantees/Subrecipients receive CDBG/HOME program income and recaptured funds from loan payments and payoffs that are reallocated to CDBG/HOME eligible projects. Program income and recaptured funds received directly by the County are outlined below. 2013 Program income and recaptured funds received directly by the County, including CDBG amounts received and administered for the City of Centennial, are estimated at roughly \$1,100 for Centennial CDBG, \$2,100 for CDBG and \$58,000 for HOME. County SubGrantees/Subrecipients also receive Program income and recaptured funds from single family housing rehabilitation and first time home buyer programs loan payments or payoffs and is estimated at \$5,000 for CDBG and \$80,000 for HOME.

Section 8-The County's Section 8 Rental Subsidy Program provides approximately 62 vouchers to residents of unincorporated areas of Arapahoe County and the cities of Centennial, Glendale and Greenwood Village for rental assistance. The vouchers are issued by the U.S. Department of Housing and Urban Development through the State of Colorado and provide rental assistance to those in need of help in paying the cost of housing rent. The Arapahoe County Housing Authority contracts with the Littleton Housing Authority to administer the Section 8 Rental Assistance program.

Community Resources

Arapahoe/Douglas Works!-Arapahoe/Douglas Works! Workforce Center is a member of the Colorado Department of Labor and Employment's statewide network of workforce centers, which provide a variety of no-cost services to job seekers and businesses. The workforce center offers an array of tools to support local job-seekers, including offering resources and workshops for a self-directed job search, one-on-one employment counseling, and training assistance.

Colorado State University Extension in Arapahoe County-Provides education, information and programs for the benefit of every citizen. Staff and volunteers work with researchers and professors at [Colorado State University](#) to answer questions and provide citizens with research-based resources and programs on topics ranging from youth development and family finances to health, and more.

Senior Services-Arapahoe County provides numerous services to assist seniors in maintaining a healthy, active and independent life. With more than 67,000 seniors over the age of 60, the County works hard to coordinate with communities and organizations to offer useful services. We strive to provide a safe and high quality of life for our seniors. Arapahoe County's Senior Transportation Program helps seniors continue to live independently in the community by providing transportation to medical appointments, senior dining centers, grocery stores and food bank.

Veterans Services-The Arapahoe County Veterans Service Office assists residents who served in the Armed Services of the United States to obtain any and all benefits for which they may be eligible, such as service connected disability, pension and burial benefits, as well as providing referrals.

Weatherization-The Weatherization Division provides income-eligible households with free conservation measures to help them conserve energy and save money on heating and cooling bills. Weatherization is a process of installing energy conservation measures and energy-efficient appliance upgrades in a home to achieve long-term energy and cost-savings. Weatherization can also improve the comfort of a home by helping to moderate indoor temperatures during the changing seasons.

Annual Objectives 91.220(c)(3)

The goals of the CDBG and HOME grants are:

- *To provide decent housing;* including assisting homeless persons to obtain affordable housing; preservation of existing affordable housing stock; increasing the availability of permanent housing that is affordable to low income persons without discrimination; and increasing supportive housing that includes structural features and services to enable persons with special needs to live in dignity.
- *To provide a suitable living environment;* including improving the safety and livability of neighborhoods; increasing access to quality facilities and services; providing affordable housing opportunities to low income and moderate income citizens dispersed throughout Arapahoe County; revitalizing deteriorating neighborhoods; restoring and preserving natural and physical features of special value for historic, architectural, or aesthetic reasons; and conserving energy resources.
- *To expand economic opportunities;* including the creation of jobs accessible to low income persons; providing access to credit for community development that promotes long-term economic and social viability; and empowering low income persons to achieve self-sufficiency in federally assisted and public housing programs.

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

<input checked="" type="checkbox"/>	Objective Category Decent Housing	<input checked="" type="checkbox"/>	Objective Category: Suitable Living Environment	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities
	Which includes:		Which includes:		Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input checked="" type="checkbox"/>	job creation and retention
<input checked="" type="checkbox"/>	assisting persons at risk of becoming homeless	<input type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income	<input checked="" type="checkbox"/>	reducing the isolation of income groups within areas through spatial de-concentration of housing	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs

	families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability		opportunities for lower income persons and the revitalization of deteriorating neighborhoods		covered by the plan
<input type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input checked="" type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input checked="" type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

Summary of Specific Annual Objectives		Need	2013		2012		2011		2010		2009		Cumulative			
			Goal	Actual	Goal	Actual										
01 Acquisition of Real Property 570.201(a)		N										1	0	1	#DIV/0!	M
Public Facilities & Improvements	03 Public Facilities and Improvements (General) 570.201(c)	N					1				1	1	1	2	200%	M
	Food Banks	N	1				1			1	1		3	1	33%	H
	Substance Abuse Treatment Facilities	N	1								1		2	0	0%	H
	03B Handicapped Centers 570.201(c)	N	1				1			1	1	1	3	2	67%	H
	03C Homeless Facilities (not operating costs) 570.201(c)	N	1				1	3			1	1	3	5	167%	H
	03F Parks, Recreational Facilities 570.201(c)	0								1		1	0	2	#DIV/0!	L
	03I Flood Drain Improvements 570.201(c)	N			1					1	0		2	0	0%	M
	03J Water/Sewer Improvements 570.201(c)	N			1					1	1		2	1	50%	M
	03K Street Improvements 570.201(c)	N	1		1		1	0		1	1	2	6	2	33%	H
	03L Sidewalks 570.201(c)	N	1		1		1	3		1	1	2	5	6	120%	H
	03P Health Facilities 570.201(c)	N			1			3		1	4	3	5	9	180%	H
	03Q Abused and Neglected Children Facilities 570.201(c)	N	1					1			1		1	2	200%	H
05 Public Services (General) 570.201(e)		N										84	0	84	#DIV/0!	M
	Food Banks (Emergency Needs)	N	800		800		800	15271	800	4861	800	3805	4000	23937	598%	H
	Homeless Services	N	100		100		100	129	100	163	100	837	500	1129	226%	H
	Foreclosure Counseling	N	20		20		20		20	160	20	153	100	313	313%	H
	Literacy	N	875		875				875	0	875	0	3500	0	0%	M
05A Senior Services 570.201(e)		N	300		300		300	476	300	518	300	337	1500	1331	89%	H
05B Handicapped Services 570.201(e)		N	45		45		45		45	166	45	45	225	211	94%	H
05D Youth Services 570.201(e)		N	10				10		10				30	0	0%	H
05G Battered and Abused Spouses 570.201(e)		N	50		50				50	0	50	84	200	84	42%	H
05K Tenant/Landlord Counseling 570.201(e)		N	295				295		295	407			885	407	46%	M
05M Health Services 570.201(e)		N	200		200		200	70	200	234	200	265	1000	569	57%	H
05N Abused and Neglected Children 570.201(e)		N			25		25				25	114	75	114	152%	H
05O Mental Health Services 570.201(e)		N	20		20		20	27	20	30	20	53	100	110	110%	H
05Q Subsistence Payments 570.204		N	50		50		50	176	50	240	50	95	250	511	204%	H
12 Construction of Housing 570.201(m)		N	1				2			8	2	0	5	8	160%	M
13 Direct Homeownership Assistance 570.201(n)		N	12		12		12		12	5	12	11	60	16	27%	M
Housing	14A Rehab; Single-Unit Residential MAJOR 570.202	N	12		12		12	7	12	7	12	17	60	31	52%	H
	MINOR	N	25		25		25	38	25	25	25	41	125	104	33%	H
	14B Rehab; Multi-Unit Residential 570.202	N	28				56	8			56	21	140	29	21%	H
	14D Rehab; Other Publicly-Owned Residential Buildings 570.202	N					1						1	0	0%	H
21A General Program Administration 570.206		N	1		1		1	1	1	1	1	1	5	3	60%	H
Totals		0	2851	0	2540	0	1979	16214	2820	6837	2604	5973	12794	12811	#REF!	

Performance measures include the designation of Objectives and Outcomes to each activity. The activities meet one of three Objectives; a) Creating Suitable Living Environments, b) Providing Decent Housing, or c) Creating Economic Opportunities. Each activity is also coupled with one of three Outcomes; 1) Availability/Accessibility, 2) Affordability, or 3) Sustainability. The identified Objectives and Outcomes combine to form outcome statements, which will help the County, as well as the Department of Housing and Urban Development, illustrate the valuable impact of block grants in our community. Each activity has been linked to an Objective and an Outcome. In the activity summaries below, the Performance Objectives and Outcomes are described. The County groups activities into four categories: Public Facilities and Improvements, Public Services, Housing, and Administration. Each of these categories is a focus for Arapahoe County's Community Development Block Grant (CDBG) and HOME Partnership (HOME) funds.

Description of Activities 91.220(d) and (e)

The target completion date for all of the following projects is 4/30/2014.

Table 3C Consolidated Plan Listing of Funded Projects

**ARAPAHOE COUNTY TEFAP
2013 FRESH AND FROZEN FOODS PROJECT**

The Temporary Emergency Food Assistance Program (TEFAP) is administered through the Arapahoe County arm of the CSU Cooperative Extension Program and provides food assistance to needy people through the distribution of the USDA commodities. Under TEFAP, commodity foods are made available for distribution for home consumption to food banks throughout Arapahoe County.

Project Description: Arapahoe County TEFAP will use CDBG funds to purchase food that supplement the USDA commodities such as fresh and frozen fruits, dairy, vegetables, and meat. Arapahoe County TEFAP will then distribute the fresh/frozen food along with the commodities to 22 Arapahoe County food banks served by the local TEFAP warehouse.

Project Budget: \$75,000 CDBG
Amount requested: \$75,000-food
CDBG Amount Recommended: \$10,000
Number of County households served: 5,000 persons
Priority Need: High-Public Service- Food Bank

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Fresh and Frozen Food	\$29,500	\$27,792	\$0	\$57,292

**ARAPAHOE COUNTY WEATHERIZATION
ENERGY EFFICENCY HOME IMPROVEMENTS PROGRAM**

The Weatherization Division provides income-eligible households with free conservation measures to help them conserve energy and save money on heating and cooling bills. Weatherization can improve the comfort of a home by helping to moderate indoor temperatures during the changing seasons. Families who have weatherized their homes estimate that they save anywhere from 10 to 30% on their energy usage.

Project Description: At no cost to clients, eight households will receive:

1. **Energy Audit:** free energy audit of the home to identify conservation measures that will make the home more energy efficient.
2. **Work Plan:** based on the information obtained during the audit, a work plan is created of services that will offer the best long-range benefits to make the home more energy-efficient and produce cost-savings.
3. **Weatherization:** technicians will come to the home and provide weatherization services that may include: sealing major air leaks; adding insulation to attics, walls and crawl spaces; performing health and safety assessments on furnaces and water heaters; replacing appliances with high efficiency appliances; and installing high-efficiency compact fluorescent light bulbs.
4. **Education:** information on steps that can be taken to conserve more energy in all seasons.
5. **Inspection:** once the work is complete, a final energy audit will take place to determine the impacts of the installed energy conservation measures.

Project Budget: \$36,000 CDBG

Amount requested: \$36,000-admin, labor, operating cost, electrical contractor, materials

CDBG Amount Recommended: \$ 36,000

Number of County households served: 8 households

Priority Need: High-Housing –Energy Efficiency

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Weatherization Services	\$0	\$0	\$0	\$0

**AUDIO INFORMATION NETWORK OF COLORADO (AINC)
AUDIO INFORMATION SERVICES**

Audio Information Services provides access to ink print materials to blind, visually impaired, and print disabled residents. The focus of AINC's audio content is local news and information that is not easily accessible in any other way. This includes newspapers, city/county newsletters, employment listings, calendars of events, and grocery/discount store/classifieds ads. Publications are read that cover special interests such as financial news, health/nutrition, consumer tips, audio book reviews, cooking, gardening, history, senior tips, and children's programming. All materials are read by volunteers.

Project Description: Access is provided through special radios online, or on television at digital station RMPBS 6-5. Special emphasis is placed on senior citizens though all residents will be served. AINC broadcasts 156 annual hours of local Arapahoe County news; including the

reading of Centennial Citizen, The Villager, the Greenwood Village Newsletter, the Littleton Independent, and the Englewood Herald. Listeners learn information that is important to their daily lives and connect with their communities. Programs are broadcast 24 hours a day, 7 days a week. Spanish language programming includes news, health and nutrition, Spanish literature, consumer tips, and children’s programming.

Project Budget: \$26,586 CDBG & foundation funding
Amount requested: \$8,755-receivers, staff, and program delivery
CDBG Amount Recommended: \$8,755
Number of County persons served: 145
Number of Centennial persons served: 26
Priority Need: High-Public Services-Handicapped Services

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Receivers, Staff, and Program Delivery	\$7,670	\$0	\$12,664	\$20,334

BROTHERS REDEVELOPMENT, INC. (BRI)
HELP FOR HOMES PROGRAM

Brothers Redevelopment, Inc. (BRI) was established in 1971 to help provide affordable housing to the low income, elderly, and disabled. They have numerous housing programs, including: Home Maintenance and Repair, Paint-a-thons, Neighborhood Caretakers program, asset management of 576 affordable housing units, construction and development of affordable housing, and housing counseling for homebuyers, default mortgages (foreclosures), and reverse mortgage counseling.

Project Description: Help for Homes efforts will be refocused from previous year’s goals to address the unmet mobility needs of low and moderate income elderly and disabled homeowners. Mobility services will include:

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Roll-in/or step-in shower conversion <input type="checkbox"/> Wheelchair ramp construction <input type="checkbox"/> Wide tread exterior stair installation for walker access <input type="checkbox"/> Door widening for wheelchair/walker access <input type="checkbox"/> Grab bar installation | <ul style="list-style-type: none"> <input type="checkbox"/> Hand-held shower installation <input type="checkbox"/> Roll-under sink/counter installation <input type="checkbox"/> Carpet to solid surface upgrade for wheelchair/walker mobility <input type="checkbox"/> Kitchen/bathroom cabinetry installation to accommodate disability |
|--|--|

Through these renovations, the quality of life improves for clients and they are able to live independently in the comfort of their homes. It also allows them to use their limited income for other health needs, pay utility bills and in many cases to buy groceries. These services help to revitalize deteriorating communities and restore and preserve property values.

Project Budget: \$50,000 CDBG

Amount requested: \$50,000-staffing, labor, materials, and administrative costs
CDBG Amount Recommended: \$25,000
Total households served: 10 households
Priority Need: High-Housing-Rehab

Objective category: Decent Housing **Outcome category:** Sustainability

Funding	2012	2011	2010	Total
Help for Homes (Sheridan) and Littleton Mobiles	\$50,000	\$62,500	\$50,000	\$162,500

**CHILDREN’S ADVOCACY & FAMILY RESOURCES SUNGATEKIDS
 ROOFTOP UNIT REPLACEMENT PROJECT**

Children’s Advocacy & Family Resources, Inc. (CAFR)/SungateKids offers a warm, child-friendly environment where law enforcement and human services personnel can bring children who are alleging physical and/or sexual abuse or who are witness to violent crimes such as homicides and domestic violence, etc. The facility is child-focused and child-friendly and is a bright space for children and their families.

Project Description: The funding will pay for a new energy efficient heating/cooling system. The current system is 30 years old and failing. Due to the recent capital campaign for interior renovations, SungateKids is in a three year waiting period before being able access additional funds from private foundations. There is concern that the system will not last the three year wait.

Project Budget: \$85,600 CDBG
Amount requested: \$85,600
CDBG Amount Recommended: \$85,600
Number of County persons served: 348
Priority Need: High-Public Services- Abused & Neglected Children

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Staffing, Facility Improvements	\$29,810	\$0	\$116,000	\$145,810

**CITY OF CENTENNIAL
 VISTA VERDE ESTATES NEIGHBORHOOD SIDEWALK IMPROVEMENTS**

The City of Centennial will receive approximately \$274,517 in CDBG funds.

Project Description: Infrastructure improvement to the Vista Verde neighborhood Census Tract 56.25 Block 1. This is the only area (census tract and block group) that is eligible for CDBG “area benefit” funding as it has a low/moderate income population meeting HUD’s threshold of 46.8%. The improvement will consist of the removal and replacement of existing narrow combination curb, gutter, and sidewalk.

Project Budget: Up to \$282,958
Amount Requested: up to \$282,958 (depending on carryover from 2012)
CDBG Amount Recommended: \$238,776.33
Number of County persons served: 1295
Centennial Project: 100%
Priority Need: High – Infrastructure- Sidewalks

Objective category: Suitable Living Environment **Outcome category:** Sustainability

Project	2012	2011	2010	Total
Sidewalks	\$199,351	\$100,713	\$43,027	\$343,091

CITY OF ENGLEWOOD
ENERGY EFFICIENT ENGLEWOOD (E3)

The City of Englewood receives a \$150,000 set-aside in CDBG annually as established by County policy.

Project Description: Energy Efficient Englewood (E3) is designed to improve energy efficiency by providing grants of up to \$8,000 to low and moderate income homeowners. The grants focus on work items that qualify for federal tax credits or other state and local rebate programs, such as: Energy Star furnaces, water heaters, windows, insulation, roofing, siding, evaporative coolers, and refrigerators. The grant requires a 20% match from the homeowner, or secured with a declining deed of trust on the property that is to be forgiven over a five-year period. The entire city is designated as the target area, and eligible applicants must be at or below 80% of the area median income.

Project Budget: \$127,775 CDBG & other funding
Amount requested: \$ 100,000-material, labor, personnel
CDBG Amount recommended: \$100,000
Total households served: 12 households
Priority Need: High-Housing-Rehab

Objective category: Decent Housing **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Grants and Staff	\$100,000	\$125,000	\$127,500	\$352,500

CITY OF ENGLEWOOD
HOUSING REHABILITATION PROGRAM

The City of Englewood receives a \$150,000 set-aside in CDBG annually as established by County policy.

Project Description: The housing rehabilitation program is an on-going program that began in 1977 to preserve the existing housing stock in Englewood and to address the problems of low income households financing major household repairs. A component of the program is the Handyman Project, which provides grants for minor repairs up to \$1,000 for residents 60+ or disabled. The program provides loans up to \$24,999 at varying interest rates depending upon the household income. The program is designed to address:

- 1) Life threatening or safety problems;
- 2) Handicapped retrofitting;
- 3) Energy Conservation measures;
- 4) Elimination of potential code problems; and
- 5) General property improvements.

The program generates Program Income from the loans, and over the years has become partially self-funded.

Project Budget: \$46,000 CDBG, Program Income & other funding

Amount requested: \$27,500- staff, labor, materials

CDBG Amount recommended: \$27,500

Total households served: 3 households

Priority Need: High-Housing-Rehab

Objective category: Decent Housing

Sustainability

Funding	2012	2011	2010	Total
Staff, Labor, Materials	\$27,500	\$0	\$0	\$27,500

**CITY OF LITTLETON
NORTH NEIGHBORHOOD SIDEWALKS**

The City of Littleton receives a \$150,000 set-aside in CDBG annually as established by County policy.

Project Description: Sidewalks. This project is a continuation of the City of Littleton’s program to replace asphalt streets and narrow and deteriorated sidewalks and curb ramps in the northeastern area of the City. The 2013 project will remove and replace narrow and deteriorated sidewalks and install new sidewalks and curb ramps in a north neighborhood of Littleton. The neighborhood is bordered by Belleview Avenue on the north, Windermere Avenue on the east, Powers Avenue on the south and Prescott Street on the west. The proposed approximate blocks are: 5100-5600 S. Crocker, Windermere and Louthan Streets, 1600-1900 W. Crestline Avenue and adjacent streets. This is a single family home neighborhood and 59.5% of the residents are low to moderate income.

Project Budget: \$127,500 CDBG

Amount requested: \$127,500-sidewalks

CDBG Amount recommended: \$127,500

Total persons served: 603 persons in the surrounding area
Priority Need: High-Infrastructure-Sidewalks

Objective category: Suitable Living Environment Sustainability

Funding	2012	2011	2010	Total
Sidewalks	\$127,500	\$127,500	\$127,500	\$382,500

CITY OF SHERIDAN
LOWELL BLVD. SIDEWALK IMPROVEMENTS

The City of Sheridan receives a \$25,000 set-aside in CDBG annually as established by County policy.

Project Description: Phase I of this project would install concrete sidewalks from on Lowell Blvd. from King St. south 188'. Phase II of this project would replace and make ADA compliant, the sidewalks on Lowell Blvd. from Kenyon to Milan.

Phase 2 runs from 3500 S. to 3800 S. Federal Blvd (east and west side of the street) and is near the bus line and a Mobile Home Park for the elderly.

The City of Sheridan originally applied for assistance with sidewalk installation and improvements on Federal Blvd. This area is not an eligible area as HUD requires that the area be primarily residential. HCDS staff worked with Sheridan staff to identify an area that would be eligible for funding.

Project Budget: \$24,905 and \$103,532 CDBG
Amount requested-set-aside: Request-Phase 1 - \$24,905
Request-Phase 2 - \$103,532

CDBG Amount recommended: \$128,437
Total persons served: 1643 persons in the surrounding area
Priority Need: High-Infrastructure-Sidewalks

Objective category: Suitable Living Environment Sustainability

Funding	2012	2011	2010	Total
Help for Homes (Housing Rehab-Brother Redevelopment)	\$25,000	\$50,000	\$50,000	\$125,000

DOCTORS CARE
INTEGRATED HEALTH CARE INITIATIVE

Doctors Care was established in 1988 when Denver Health and Hospital decided to exclude suburban, medically-uninsured patients from their facilities. In response, the physicians of Arapahoe Medical Society created Doctors Care to serve the estimated 20,000 uninsured residents of Arapahoe, Douglas, and Elbert Counties. Through a network of volunteers, Doctors Care provides a sliding-fee scale, targeting the working poor whose incomes exceed Medicaid,

but cannot afford private health insurance. Doctors Care has identified a total of 54 percent of its patients live in Arapahoe County.

Project Description: The City of Littleton requests that their set-aside go toward this project. The project is a collaboration of mental and physical health care providers at Doctors Care to ensure that diagnosable mental health problems are treated by a mental health professional. Often mental health problems are only treated by a primary care physician, which are trained to focus on acute and emergent care, while chronic social and psychiatric problems go unaddressed. The funding will be used to offer the services of a licensed mental health practitioner with prescriptive authority and a licensed therapist who provides therapy and counseling sessions. Both offer consultation to the clinic medical staff; provide triage and assistance with referrals; and provide direct care to low-income, non-Medicaid Littleton and non-Aurora Arapahoe County residents. The service will provide 188 hours of mental health services to a minimum of 20 City of Littleton residents. In addition, there is a proposal to expand this service to provide 187 hours of mental health services to Centennial, Englewood, and Sheridan residents.

Project Budget: \$62,140 CDBG & fundraising

Amount requested: \$45,000-salaries

CDBG Amount Recommended: \$22,500 (Littleton Set-aside) + \$2500 (County)

Total persons served: 40 persons

Number of Centennial persons served: 15

Priority Need: High-Public Services-Health Services

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
188 hours of mental health services	\$22,500	\$22,500	\$22,500	\$67,500

ENGLEWOOD HOUSING AUTHORITY (EHA)
AUTOMATIC HANDICAP ACCESSIBLE ENTRY/EXIT

The Englewood Housing Authority helps promote decent, safe, affordable housing in Englewood by increasing housing opportunities for low and moderate income households. The Housing Authority is responsible for many projects aimed at upgrading and preserving the city's existing housing stock. Englewood Housing owns and operates 10 family duplex units, 100 public housing one bedroom units for the elderly and disabled and 105 units of Section 8 New Construction one bedroom units also for the elderly and disabled.

Project Description: Orchard Place is a 100 unit public housing facility providing one-bedroom apartments for elderly and disabled residents. The proposed project will include the purchase and installation of a handicap accessible door, with an automatic door opener, and a pedestal for a security card reader at Orchard Place (3425 S Sherman Street). The door will be installed at the north side of the building, which is closer to the street and bus stop than the buildings front door.

Project Budget: \$7,100 CDBG

Amount requested: \$7,100-materials and labor

CDBG Amount Recommended: \$7,100
Total households served: 100
Priority Need: High-Public Facility Improvements

Objective category: Decent Housing **Outcome category:** Sustainability

Funding	2012	2011	2010	Total
Fire Suppression Canisters	\$10,000	\$0	\$0	\$10,000

**FAMILY PROMISE OF GREATER DENVER
HOMELESS FAMILY SERVICES**

Family Promise of Greater Denver, formerly known as Interfaith Hospitality Network, incorporated and began serving homeless families in November of 1997. They provide vital services for homeless families in the Denver Metro area including Arapahoe County. Using a unique model of partnership with the faith community, they shelter homeless families for up to 90 days and provide them with targeted and effective services so that they will become self-sufficient. The target population is families who have at least one child under the age of 18.

Project Description: A new part time stabilizer case manager position will be created to assist the families prior to moving out of the program and follow up with them for the next year. Targeted and intensive services will aid the families as they prepare to move out on their own and to empower them as much as possible as they move into self-sufficiency.

Project Budget: 61,225 CDBG, grants, and fundraising
Amount requested: \$16,975-staffing, FICA, travel
Amount Recommended: \$16,975
Total persons/households served: 75 persons
Priority Need: High-Public Facility-Homeless

Objective category: Economic Opportunity **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Bed, Mattresses, Bedding	\$0	\$0	\$7,000	\$7,000

**FAMILY TREE, INC.
HOUSE OF HOPE GALVANIZED PIPE**

Family Tree, Inc., House of Hope, a 24-hour residential shelter located in Englewood, provides homeless female-headed families of Arapahoe County with safe shelter and a broad range of services enabling them to stabilize their housing situation while learning skills that will assist them in becoming self-sufficient. Last year, House of Hope sheltered 70 women and 127 children.

Project Description: The project will replace 400 ft of galvanized pipe with copper pipe and will encase all exposed pipe. Mineral deposits have collected on the interior of the pipes installed

in 1945, and have created reduced water flow, loss of heat values in the hot water line, and leaking in weakened places.

Project Budget: \$40,000 CDBG

Amount requested: \$40,000 –facilities manager, plumbing, soffit enclosure, asbestos management

Amount Recommended: \$40,000

Total persons/households served: 50 persons

Priority Need: High-Public Facility Improvements

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Roof, Entry, Kitchen Remodel	\$47,940	\$27,000	\$24,000	\$98,940
Staffing (City of Englewood Set-Aside)	\$22,500	\$25,000	\$22,500	\$70,000
Total	\$70,440	\$52,000	\$46,500	\$168,940

**FAMILY TREE, INC.
HOUSE OF HOPE STAFFING**

Family Tree, Inc., House of Hope, a 24-hour residential shelter located in Englewood, provides homeless female-headed families of Arapahoe County with safe shelter and a broad range of services enabling them to stabilize their housing situation while learning skills that will assist them in becoming self-sufficient. Last year, House of Hope sheltered 70 women and 127 children.

Project Description: The City of Englewood requests their set-aside go toward this project.

The project will cover program staffing costs of the shelter. Clients receive case management, food, a room of their own, clothing and other necessities in order to work on self-sufficiency goals with a targeted stay of 90 days.

Project Budget: \$37,198 CDBG & federal funding

Amount requested: \$25,000 -personnel

Amount Recommended: \$22,500

Total persons/households served: 96 persons

Priority Need: High-Public Facility-Homeless

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Staffing (City of Englewood Set-Aside)	\$22,500	\$25,000	\$22,500	\$70,000
Roof, Entry, Kitchen Remodel	\$47,940	\$27,000	\$24,000	\$98,940
Total	\$70,440	\$52,000	\$46,500	\$168,940

**GOODWILL INDUSTRIES
YOUTH CAREER DEVELOPMENT-SHERIDAN**

In 1992, Goodwill recognized an opportunity to break the cycle of poverty by providing services to youth and teaching the connection between a teen's education and their future employment. Today Goodwill is one of the largest providers of youth services in the Denver metro area and Northern Colorado. The mission of Goodwill Industries of Denver (Goodwill) is to create opportunities for individuals to change their lives and the lives of others while building a strong and sustainable community. Goodwill's vision is for every person in our community to live to his or her true potential and achieve self-sufficiency. To achieve this vision, Goodwill utilizes education, employment and empowerment to foster economic independence.

Project Description: Through daily classroom interactions (credited coursework) Goodwill engages students who are most at-risk of dropping out of school. Goodwill employs licensed teachers to facilitate classes and also provide case management to students who need additional assistance or access to community resources. Goodwill facilitators deliver a core curriculum that reinforces rigor, relevance and relationships and includes topics such as: 1) Career Planning and Exploration; 2) Self Awareness (values, personality, interest inventory, leadership); 3) Post Secondary Education; 4) Problem Solving and Conflict Resolution; 5) Job Readiness (job search, resumes, applications, cover letters, dress for success, etiquette); 6) Interview Skills; 7) Financial Responsibility (credit, budgeting, banking, paychecks); and 8) Civic Activities.

Project Budget: \$50,623 CDBG & Sheridan School District

Amount requested: \$23,935-salary

CDBG Amount Recommended: \$ 23,935

Total persons served: 72 persons

Priority Need: High-Public Service-Youth

Objective category: Economic Opportunity **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Salary	\$14,550	\$0	\$0	\$14,550

**PROJECT ANGEL HEART
HOME DELIVERED MEALS**

Project Angel Heart has been promoting the health, dignity and self-sufficiency of people living with life-threatening illnesses by providing nutritious no-cost home-delivered meals with care and compassion. Project Angel Heart provides nutrient-dense, medically appropriate meals, modified as necessary to meet diagnosis-based dietary restrictions. The five most frequently reported illnesses among 2008 clients were end-stage renal disease, cancer, HIV/AIDS, chronic obstructive pulmonary disease and congestive heart failure. Project Angel Heart's singular goal

is to improve their clients' nutritional status, thereby strengthening their ability to fight their disease and, ultimately, improving their quality of life.

Project Description: The project will cover partial staffing costs of the program (\$11,500) and food costs (\$16,500).

Project Budget: \$82,703 CDBG & other funding

Amount Requested: \$28,000-staffing and food

CDBG Amount Recommended: \$14,735.51

Number of County persons served: 85

Priority Need: High-Public Service-Health Services

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Staffing and Food	\$10,000	\$10,000	\$20,000	\$40,000

**ROCKY MOUNTAIN STROKE CENTER
AUTOMATIC ENTRANCE DOOR**

The Rocky Mountain Stroke Center (RMSC) provides education on stroke prevention for all and support to stroke survivors and their families throughout recovery. For little to no charge the organization provides several services including art classes, physical therapy, caregiver support, music class and speech therapy. The Center has been providing much needed services for nearly a quarter of a century and is celebrating its 20th Anniversary this year.

Project Description: The project will install an ADA compliant front door. Approximately 50-75 people visit the center each week and 75% of the visitors require an assistive walking device. Currently the door needs to be opened manually and clients with canes, walkers, and wheelchairs need assistance or have a difficult time opening the door.

Project Budget: \$4,400 CDBG

Amount Requested: \$4,400-material and labor

CDBG Amount Recommended: \$4,400

Number of County persons served: 100

Priority Need: High-Public Service-Health Services

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
RMSC	\$0	\$0	\$0	\$0

**THE SALVATION ARMY
EMERGENCY HOUSING ASSISTANCE**

The Salvation Army has been in operation world wide since 1865. The Englewood operation has been in existence since 2004. Primarily serving residents of Arapahoe County, Salvation Army provides assistance with rent, utilities, prescriptions, obtaining identification, bus tokens, and food to clients who demonstrate need. They also offer classes in life skills such as obtaining employment, using resources responsibly, and managing time and money.

Project Description: The project will continue the 2012 Emergency Rental Assistance program for Arapahoe County residents. If funded, approximately 33 families will be assisted with up to one months rent per household. Over the first ten months of 2012, 149 families were assisted. Emergency housing assistance is effective in preventing homelessness and is less costly than finding housing for a family already homeless.

Project Budget: \$53,750 CDBG, foundation & other funds

Amount requested: \$25,000

CDBG Amount Recommended: \$20,000

Number of County persons served: 274

Priority Need: High-Public Service-Subsistence

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Rent, Food, Hygiene Items, and Baby Products	\$20,000	\$0	\$12,000	\$32,000

**THE SENIOR HUB
RURAL MEALS ON WHEELS**

Since 1986, the Senior Hub has been providing senior residents of Adams County and portions of Arapahoe County services including: Meals on Wheels, Rural Meals on Wheels, Retired and Senior Volunteer Program (RSVP), Senior Solutions for emergency problem solving, Case Management, Respite and In-Home Supportive Services, Adult Day Services, and Tax Counseling for the Elderly. The Senior Hub worked with the Denver Regional Council of Governments (DRCOG), Volunteers of America (VOA), and Arapahoe County Senior Services to create a meal program to serve the nutritional needs of older adults in the rural areas of Arapahoe County.

Project Description: The program will fund a Meals on Wheels program to Arapahoe County’s rural areas along the I-70 corridor: Deer Trail, Byers, Strasburg, Bennett, Watkins and surrounding rural areas. Each week, clients will receive a box containing five to seven frozen meals. Clients must be 60 years or older or “homebound”. The meals are low in fat, cholesterol and sodium, and provide at least 1/3 of the recommended daily nutrition for older adults. This project also serves disabled rural residents. It is estimated that 15,250 meals will be served to individuals in rural Arapahoe County.

Project Budget: \$60,242 CDBG, foundation & other funds

Amount requested: \$15,500-salaries, subsidization of meal cost, mileage

CDBG Amount Recommended: \$15,500

Total persons/households served: 72 persons
Priority Need: High-Public Service-Senior Services

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Food	\$15,500	\$15,500	\$15,500	\$46,500

**SOUTH METRO HOUSING OPTIONS
LIBBY BORTZ SMOKE DETECTOR/FIRE ALARM PANEL**

The mission of South Metro Housing Options (SMHO) is to strengthen the community by creating opportunities for diverse housing alternatives. SMHO provides affordable, quality housing, which is responsive to community needs and upholds the ethical stewardship of public funds and assets. It also provides a stepping-stone toward self-sufficiency and promotes dignity, diversity, and individuality. Libby Bortz Assisted Living Center is a 111-unit assisted living facility housing the frail and elderly in Littleton.

Project Description: SMHO is requesting a grant to cover the cost of upgrading the fire alarm/nurse call system. The project will include the hard-wiring of smoke detectors in all 111 units to the fire panel. The upgrade is required by a forthcoming fire code and new regulations from the Colorado Department of Health.

Project Budget: \$150,000 CDBG & PHA
Amount requested: \$100,000-panel, equipment, labor
CDBG Amount Recommended: \$95,000
Total households served: 111 households
Priority Need: High-Public Facility Improvements

Objective category: Decent Housing Sustainability

Funding	2012	2011	2010	Total
Amity Plaza Fire Panel	\$51,000 ¹	\$150,000	\$0	\$201,000

¹ SMHO would like to transfer the \$51,000 from a previous award (2012 CDBG) to the Libby Bortz project

**TLC MEALS ON WHEELS
MEALS ON WHEELS**

Centennial based non-profit, TLC Meals on Wheels, mission is “to enrich the lives of seniors and others by providing nutritious meals and services that promote dignity, well-being, and independence.” The core operation is to prepare and deliver meals to home bound seniors and adults with disabilities in western Arapahoe County. An auxiliary operation is to provide

nonperishable groceries on a monthly basis to those clients in greatest need of this supplement. Volunteer drivers deliver the meals Monday through Friday each week of the year.

Project Description: CDBG funds reimburse TLC Meals on Wheels for groceries purchased to prepare lunches for low- and moderate-income clients living in Centennial, Englewood, Greenwood Village, Littleton, Sheridan, and surrounding areas within western Arapahoe County (west of I-25). TLC Meals on Wheels delivers hot, nutritious meals to home bound elderly and disabled individuals. With pro bono guidance from a registered dietician at South Denver Cardiology, TLC’s kitchen staff prepare meals that are nutritious as well as appetizing, meals appropriate to the health needs of seniors. Over 60,000 meals will be provided in this portion of our service area with th outcome of a decreased incidence of food insecurity a decreased incidence of loneliness and depression in the senior home-bound population.

Project Budget: \$158,000 CDBG & other funding

Amount requested: \$27,500 groceries

CDBG Amount Recommended: \$27,500

Number of County persons served: 482

Number of Centennial persons served: 76

Priority Need: High-Public Services-Senior Services

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Food	\$26,000	\$23,466	\$30,146	\$79,612

**TOWN OF DEER TRAIL
SUPPLEMENTAL THIRD AVENUE STREET PAVING**

The Town of Deer Trail receives a \$10,000 set-aside in CDBG annually as established by County policy.

Project Description: Deer Trail citizens have expressed their desire to improve the community with paved streets in the town. They also have an ongoing concern about drainage and mosquito control in the community. This will be a continuation of paving on Third Avenue from the west end to Elm Street completed in 2012 with accumulated CDBG funds. The engineering and traffic study for this street have already been completed with CDBG funds. The purpose of this project is to fine grade and pave a portion of a gravel street, Third Avenue. The project will include taking bids to fine grade and pave a portion of the street from Elm Street to Cedar Street, approximately 32 feet wide, with asphalt, 4½ inches thick. Upon completion of this project, Third Avenue will connect to other paved streets in the Town which have been funded with CDBG funds over the past nine years, and will provide an arterial for the Town's drainage system. Paving Third Avenue will provide access to residential areas of Deer Trail.

Project Budget: 189,113.50 CDBG & town funds

Amount requested: 188,680

CDBG Amount Recommended: 0 for this year. Hold set aside for next year.

Total persons/households served: 546 persons in the Town of Deer Trail.
Priority Need: High-Infrastructure-Street Improvements

Objective category: Suitable Living Environment **Outcome category:** Availability/Accessibility

Funding	2012	2011	2010	Total
Town of Deer Trail paving	\$44,225	\$10,000	\$55,076	\$109,301

HOME Project Summaries

- Ongoing: *Littleton Housing Authority, on behalf of the City of Centennial - Owner-Occupied Housing Rehabilitation Program*
 Provides affordable loans for 6-8 single family homeowners that are at or below 80% of the area median income (AMI) based on their family size in the City of Centennial.

- Ongoing: *Littleton Housing Authority - Owner-Occupied Housing Rehabilitation Program*
 Provides affordable loans for 6-8 single family homeowners that are at or below 80% of the area median income (AMI) based on their family size in the City of Littleton.

Objective and Outcome; Providing Decent Housing; Sustainability.

Goal: maintaining the sustainability of decent housing by providing rehabilitation loans. This is an ongoing project; current funding may be exhausted during this grant period, at which point the Littleton Housing Authority will apply for additional funding.

Five Year Consolidated Plan Goal – 12 major rehabilitations every year for a total of 60 over the 2009-2013 period (major rehab, single family residential, also see City of Englewood and SMHO’s Centennial rehab programs to meet this goal)

Five Year Consolidated Plan Priority - High

- Ongoing: *Colorado Housing Assistance Corporation (CHAC) – Arapahoe County First Time Homebuyer Program*

Funding for up to 20 low interest loans to income qualified Arapahoe County residents/workers for down payment assistance.

Objective and Outcome: Providing Decent Housing; Affordability.

Goal: providing decent housing by making homeownership affordable to low and moderate income households. This is an ongoing project; current funding may be exhausted during this grant period, at which point CHAC will apply for additional funding.

Five Year Consolidated Plan Goal – 12 loans every year for a total of 60 over the 2009-2013 period (direct homeownership assistance)

Five Year Consolidated Plan Priority – Medium

- Underway: *Community Housing Development Association (CHDA) –Canterbury*

Multi family acquisition and or rehabilitation of existing properties in Englewood.

Objective and Outcome; Providing Decent Housing; Affordability.

Goal: Creating decent affordable housing by assisting with property acquisition and/or rehabilitation costs.

Five Year Consolidated Plan Goal – 56 units in 2009, 56 units in 2011, and 28 unit in 2013 for a total of 140 units over the 2009-2013 period (rehab, multi unit residential, see previous action plans to meet this goal)

Five Year Consolidated Plan Priority - High
- Pending: *Habitat Community Housing Inc., a subsidiary of Habitat for Humanity of Metro Denver*

Objective and Outcome; Providing Decent Housing; Affordability.

Goal: Creating decent affordable housing by assisting with property acquisition costs.

Five Year Consolidated Plan Goal – 2 units in 2009, 2 units in 2011, and 1 unit in 2013 for a total of 5 units over the 2009-2013 period (construction of housing, see other Habitat project to meet this goal)

Five Year Consolidated Plan Priority - Medium
- Underway: *Community Housing Development Association (CHDA)*

Multi family acquisition and or rehabilitation of existing properties in Arapahoe County.

Objective and Outcome; Providing Decent Housing; Affordability.

Goal: Creating decent affordable housing by assisting with property acquisition and/or rehabilitation costs.

Five Year Consolidated Plan Goal – 56 units in 2009, 56 units in 2011, and 28 unit in 2013 for a total of 140 units over the 2009-2013 period (rehab, multi unit residential, see previous action plans to meet this goal)

Five Year Consolidated Plan Priority - High
- Pending – *City of Englewood - Owner-Occupied Housing Rehabilitation Program*
 Provides affordable loans for 6-8 single family homeowners that are at or below 80% of the area median income (AMI) based on their family size in the City of Englewood.

Objective and Outcome; Providing Decent Housing; Sustainability.

Goal: maintaining the sustainability of decent housing by providing rehabilitation loans. This is an ongoing CDBG project; current CDBG funding is anticipated to be exhausted during this grant period, at which point the city will apply for additional HOME funding.

Five Year Consolidated Plan Goal – 12 major rehabilitations every year for a total of 60 over the 2009-2013 period (major rehab, single family residential, also see SMHO’s and SMHO’s Centennial rehab programs to meet this goal)

Objective and Outcome; Providing Decent Housing; Sustainability.

Five Year Consolidated Plan Priority - High

- Pending: *Tenant Based Rental Assistance (TBRA)*

Provides subsistence to Arapahoe County residents.

Objective and Outcome; Providing Decent Housing; Increasing Availability and/or Accessibility.

Goal: Creating access to decent affordable housing by assisting with rental subsidy that are provided to help individual households afford housing costs such as rent, utility costs, security deposits, and/or utility deposits.

Five Year Consolidated Plan Goal – 20 in 2009, 20 in 2011, and 20 in 2013 for a total of 100 over the 2009-2013 period (rehab, multi unit residential, see previous action plans to meet this goal)

Five Year Consolidated Plan Priority – High

- Pending: *Aurora Housing Authority Village at Westerly Creek II*

Construction of Housing

Objective and Outcome; Providing Decent Housing; Affordability

Goal: Creating decent affordable housing by assisting with property acquisition costs.

Five Year Consolidated Plan Goal – 56 units in 2009, 56 units in 2011, and 28 unit in 2013 for a total of 140 units over the 2009-2013 period (rehab, multi unit residential, see previous action plans to meet this goal)

Five Year Consolidated Plan Priority – Medium

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

Each jurisdiction receives a set aside portion of the total CDBG allocation. The amount of each set aside is a flat rate based on each jurisdiction’s poverty population. Arapahoe County is considered an exception area by HUD because the County has few areas within the jurisdiction that have 51 percent or more LMI residents. We are allowed to use a percentage of 46.8 percent to qualify activities. Cities use CDBG funds in activities where the benefits of which are available to all the residents in a particular area, where residents are low- and moderate-income persons. The service area must be primarily residential, and the activity must meet the identified needs of low- and moderate-income persons. Cities may also select activities that benefit a limited clientele, with at least 51 percent of whom are low- and moderate-income persons².

Jurisdiction	Set Aside Amount	%
Unincorporated Arapahoe County	\$150,000	
Town of Deer Trail	\$10,000	
City of Englewood	\$150,000	
City of Glendale	\$22,500	
City of Greenwood Village	\$10,000	
City of Littleton	\$150,000	
City of Sheridan	\$25,000	
Competitive/Non-jurisdictional	\$TBD	
<i>Total</i>	<i>\$ TBD</i>	<i>100</i>
Jurisdiction	Award	%
City of Centennial	\$TBD	100

The municipalities traditionally utilize their set aside funds for municipally-administered projects that benefit their own jurisdictions with the exception of Centennial which funds projects that serve a percentage of their population. The non-jurisdictional funds are used for projects that benefit persons living in any part of the County. Cities use 85 percent of set aside funding for housing, public facility or infrastructure projects and 15% is used for public services. The beneficiaries are low/mod individuals or areas.

CENTENNIAL

Since 2004, Centennial has had the HUD designation of Metropolitan City, which entitles the city to an annual CDBG allocation. Since reaching entitlement status, the city has opted to have a joint cooperation agreement with Arapahoe County to administer the grant for three-year periods, most recently covering 2010-2012 grant years, as well as participating in the HOME program as a member of the Arapahoe County HOME consortium.

² Poverty Data Source: U.S. Census Bureau, 2006-2010 American Community Survey; Population and Demographics Source: U.S. Census Bureau, 2010 Census.

Centennial is a suburban city with a population a little over 100,000. 87.3% of the population is white, while 7.45 are Hispanic. Approximately 4.1% of the population is estimated to be in poverty.

County and Centennial staff met in November 2012 to review the list and scoring of applicants identified for consideration for City of Centennial funding. The County, in collaboration with Centennial City Staff, has developed criteria for funding consideration by the City of Centennial. Public Service projects must demonstrate that at least 10%, and preferably 20%, of its clients served reside in Centennial. Public Facility projects must be either physically located in the City of Centennial or can demonstrate that nearly 30% of its clients reside in the City. The County provides funding recommendations to Centennial based on the overall intent of HUD CDBG dollars, the cost benefit of the project, the potential risk involved in the project and/or agency, the agency stability and CDBG experience, the need in the community, consistency with the consolidated plan, and the availability of more appropriate funding sources.

In January the Centennial City Council reviewed CDBG recommendations from Centennial staff and Arapahoe County staff. The following projects were approved for funding:

Public Services	Project	Funded
Project Angel Heart	Home Delivered Meals	6,265
TLC Meals On Wheels	MOW	27,500
Public Infrastructure	Project	Funded
Vista Verde	Sidewalks	245,238
Rocky Mountain Stroke Association	Automatic Door	4,400
		\$ 283,403

DEER TRAIL

Deer Trail's population is estimated at 546. According to the 2000 Census, the Town has a disabled population of 24.7%, significantly higher than the overall County at 9.7% and the national count of 19.3%. The Town is predominately white, 94.5%, 20.5% of the population is in poverty. Deer Trail's 2013 set-aside will be used in future grant years.

ENGLEWOOD

According to 2010 Census data, Englewood has a population of 30,255. The city has a Caucasian/White population of 84%, and a Hispanic population of 18%. Englewood had 15.9% disabled citizen, according to 2005-2007 census estimates. 13.2% of persons are in poverty. A significant change in Englewood is the number of families living below the poverty line; in 2000, 4.9% of families live below the poverty line, almost half the national percentage. According to 2005-2009 estimates, 12.8% of Englewood families live below the poverty line.

Because Englewood is landlocked, efforts are focused on maintaining and improving the current housing stock through energy efficiency as well as housing rehabilitation and fix-up of single family homes. 85% of set aside funding, \$127,500 will be used for homeowner rehabs and the Energy Efficient Englewood project. The remaining \$22,500 will pay for staffing at a local homeless shelter.

Public Services	Project	Funded
Family Tree	House of Hope Staffing	22,500

Public Infrastructure	Project	Funded
City of Englewood	Housing Rehab	27,500
City of Englewood	Energy Efficient Englewood	100,000
		\$ 150,000

GLENDALE

Glendale is a unique community of about 4,184 residents. Although a part of Arapahoe County, Glendale’s 355 acres are completely surrounded by the City and County of Denver. This is a high-density community, with nearly 100% of the population in multi family housing (there are only three single family residences in the city). About 90% of residents are renters occupying the city’s more than 2,000 apartments. The remaining residents own the 300-plus condominium and townhouse units in the city. 68.7% of residents are white, 7.1 % black, 6.4% Asian. Glendale contains 32.3% Hispanic residents (the second highest percentage in the Urban County). In addition, a relatively large proportion of Glendale residents are immigrants from Russia. In Glendale, 26.2% of individuals live below poverty, one of the highest rates in the Urban County.

Glendale has allocated their CDBG funding to County and Competitive projects.

GREENWOOD VILLAGE

Greenwood Village is situated immediately south of Denver and Cherry Hills Village, encompassing 7.75 square miles. The city was first incorporated as a town in 1950 and received its home rule charter in 1968. Greenwood Village has a population of 13,925 residents. The city is predominately Caucasian/White, 87.7%. Asians represent 7.2% of the population. Greenwood Village is a prosperous community, with only 3.8% of individuals living in poverty.

Greenwood Village has allocated their CDBG funding to County and Competitive projects.

LITTLETON

The Northeast neighborhood, bounded by Littleton Boulevard to the south and Broadway to the east, is an older, primarily lower income, multi family residential area. The neighborhood is characterized by working families and a more diverse population than other areas of Littleton. The City of Littleton, as well as Arapahoe County, has been focusing attention on this area to discourage disinvestment and maintain, or improve, the quality of life for residents. With continued public and private investment, the Northeast neighborhood will be preserved as a well-maintained affordable enclave in a rather pricey suburban city.

With the completion of the noted streets and sidewalks north of Littleton High School, the city is now directing a portion of their set-aside allocation to the “North” neighborhood of Littleton which is bordered by Sheri Lane on the north, Windermere Avenue on the east, Crestline Drive on the south, and Prescott Street on the west. This neighborhood is comprised of predominantly older, one-story, single-family homes. Littleton has a population of 41,737 residents. In Littleton, 89% of the residents are Caucasian/White, and 12.4% are Hispanic. 11% of individuals are below the poverty line.

Public Services	Project	Funded
Doctors Care	Integrated Primary Care	22,500

Public Infrastructure	Project	Funded
City of Littleton	North Neighborhood Sidewalks	127,500
		\$ 150,000

SHERIDAN

Sheridan’s population of 5,664 has the largest Hispanic population with 40.5% of residents identifying as Hispanic, and 72.5% are Caucasian/White. The city is not as prosperous as some of the other participating municipalities, with 24% of families falling below the poverty line. Sheridan has the highest percentage of Hispanic residents, and is tied with Glendale for the highest percentage of families below the poverty line, in the Urban County.

The city has many affordable homes, making it in demand for first time buyers and elderly households on fixed incomes. This city has worked hard to establish a diverse business base and has been able to bring back some services to the citizens that had been curtailed in the past. Sheridan is very interested in improving the infrastructure in the city.

Public Infrastructure	Project	Funded
Sidewalks	Infrastructure	120,395
		\$ 120.395

Annual Affordable Housing Goals 91.220(g)

To provide decent housing; including assisting homeless persons to obtain affordable housing; preservation of existing affordable housing stock; increasing the availability of permanent housing that is affordable to low income persons without discrimination; and increasing supportive housing that includes structural features and services to enable persons with special needs to live in dignity.

In 2013 funds will be used for several key affordable housing activities: down payment assistance for homebuyers, construction of a new affordable-housing development, and support of owner occupied rehabilitation programs. In addition, funds will be allocated to emergency assistance for persons at risk of homelessness.

1. City of Englewood – owner-occupied Housing Rehabilitation Program-\$27,500: The housing rehabilitation program is an on-going program to preserve the existing housing stock in Englewood.
2. City of Englewood – Energy Efficient Englewood (E3) - \$100,000: is designed to improve energy efficiency by providing grants of up to \$8,000 to low and moderate income homeowners.
3. Brothers Redevelopment, Inc. -- Countywide-\$25,000: Brothers will provide free minor accessibility related construction modifications.
4. Ongoing CDBG/Possible HOME: City of Englewood - owner-occupied Housing Rehabilitation Program – (up to \$150,000 grant to Englewood) - loans to 6-8 single family homeowners that are at or below 80% of the area median income (AMI) based on their family size.
5. Ongoing HOME: Littleton Housing Authority (SMHO) – owner-occupied Housing Rehabilitation Program (up to \$150,000 grant to SMHO) - loans to 6-8 single family homeowners that are at or below 80% of the area median income (AMI) based on their family size.
6. Ongoing HOME: City of Centennial – owner-occupied Housing Rehabilitation Program administered by SMHO (up to \$150,000 grant to SMHO) - loans to 6-8 single family homeowners that are at or below 80% of the area median income (AMI) based on their family size.
7. Ongoing HOME: Colorado Housing Assistance Corporation (CHAC) – Arapahoe County’s First Time Homebuyer (FTHB) program (\$212,000) - loans of \$10,000 down payment assistance for first time homebuyers at or below 80% of the area median income (AMI) based on their family size.
8. Arapahoe County’s Community Housing Development Organizations (CHDO), Community Housing Development Association (CHDA) acquires and rehabilitates rental housing and makes it available to renter households with incomes at or below 60% AMI, with a portion of the units set aside for special needs populations with incomes at or below 50% AMI. CHDA has acquired and is in the process of rehabilitating two Englewood apartment buildings (Canterbury) to preserve affordability and help to revitalize the area. The Property will be brought up to the local jurisdiction’s code, receive kitchen and bath upgrades, new flooring and windows, HVAC equipment and exterior repairs/improvements. New energy efficient appliances will be installed in each unit.
9. Pending HOME: Tenant Based Rental Assistance (TBRA) These include rental assistance programs, self-sufficiency programs, homebuyer programs, targeted population programs, anti-displacement assistance programs, and security deposit programs.

Table 3B ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: Arapahoe County Program Year: 2013	Expected Annual Number of Units To Be Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)					
Homeless households	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries	20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)					
Acquisition of existing units	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)					
Acquisition of existing units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)					
Acquisition of existing units	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals	20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)					
Annual Rental Housing Goal	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	52	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	102	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public Housing 91.220(h)

Arapahoe County does not own or operate public housing. The Urban County has four operating housing authorities: the Englewood Housing Authority, South Metro Housing Options, formerly known as the Littleton Housing Authority, the Sheridan Housing Authority and the Arapahoe County Housing Authority.

Arapahoe County's Housing Authority (ArCHA) maintains no staff, but is lent HCDS staff by the County and contracts operation of its Section 8 program to South Metro Housing Options. South Metro Housing Options' office is located at 5745 South Bannock Street, Littleton, CO 80120.

Sheridan and Arapahoe County's housing authority boards consist of the members of the city council and the Board of County Commissioners, respectively. The Sheridan Housing Authority (SHA) is operated similarly, with all Section 8 vouchers contracted through the Englewood Housing Authority (EHA). The Sheridan Housing Authority Board meets once a month. Both South Metro Housing Options and EHA are designated as High Performers.

SOUTH METRO HOUSING OPTIONS (SMHO)

South Metro Housing Options has a board appointed by city council and operates independently from city processes in regards to hiring, firing and procurement. With regard to management opportunities, SMHO is required to have a resident commissioner on the Board of Commissioners; they maintain their own policies to cover these areas. All capital projects are presented to the Urban County for determination of consistency with the County's Five Year Consolidated Plan. The agency operates a Section 8 program along with elderly public housing and scattered site single family and duplex homes. SMHO has developed a small 10 home development for homebuyers on an infill site and is in the process of renovating some of the older facilities in its portfolio. They have a total of 557 Section 8 Vouchers (Littleton and Arapahoe County) and 542 public housing and other units, for a total of 1,099 units. SMHO recently purchased and rehabilitated three multi family apartment buildings, totaling 69 units, in Northeast Littleton, which although they are not public housing, the apartments are open to low income residents.

The mission of South Metro Housing Options seeks to strengthen their hometown by creating opportunities for diverse housing alternatives.

- ***Strategy to serve the needs of extremely low income, low income and moderate income families residing in the jurisdiction:***

SMHO offers 143 units of public housing, 260 units of Section 8 New Construction and 288 Housing Choice Vouchers within the community. Included in the total are 311 apartments for the elderly and disabled and housing for families that includes two- to five-bedroom single family homes and duplexes. SMHO owns and/or manages 542 units of affordable housing. Residents pay approximately 30% of their gross income toward rent. Families may apply for housing on-line or in person at the administrative offices, located at 5745 S. Bannock Street,

Littleton, CO, 80120. Waiting lists are maintained for each program. Preference is given to elderly and disabled persons.

- ***Strategy for improving the living environment of extremely low income, low income and moderate income families residing in public housing***

With the use of the capital funds from HUD, SMHO is able to improve the living units as mentioned above. In addition, SMHO funds two resident services coordinators. The coordinators provide information and assistance to SMHO family residents for education and employment and health, homemaker, transportation and insurance to the senior residents. Various activities are sponsored throughout the year for both families and the elderly. Events such as sock hops, family holiday parties, lectures are on-going at all sites. There is currently a computer lab at Bradley House and the Libby Bortz Assisted Living Center for resident use. Plans are underway to construct new computer labs at Amity Plaza and Alyson Court.

ENGLEWOOD HOUSING AUTHORITY (EHA)

The Englewood Housing Authority board also is appointed by city council with the mayor being a member. The residents may participate in a Resident Council. A resident of public housing is a voting member of the Board of Commissioners of Englewood Housing Authority. Also there is a Resident Advisory Board comprised of participants from the housing programs offered by the housing authority including public housing. This board advises the housing authority on the aspects of the agency's 5 year and annual plan. All operations including hiring, contracting and procurement policies are maintained by the Housing Authority. This Authority also submits capital projects for determination of consistency with the County's Consolidated Plan. EHA provides elderly public housing, scattered site single family homes and has developed an in-fill townhome community for homebuyers. EHA completed a 62-unit senior/disabled apartment complex in December of 2008 (Terraces at Penn) for those at 50% of the Area Median Income (AMI), thus filling an income gap that could not be housed at their other locations serving extremely low income seniors/disabled. Englewood has a total of 570 Section 8 vouchers (Englewood and Sheridan) and 216 public housing units, for a total of 786 units.

The mission of EHA is to assist lower income families, in a non-discriminating manner, with safe, decent, and affordable housing opportunities as they strive to achieve self-sufficiency and improve the quality of their lives.

- ***Strategy to serve the needs of extremely low income, low income and moderate income families residing in the jurisdiction:***

EHA's goal is to expand the housing opportunities for low income families beyond traditional programs and at the same time reduce dependency on federal funding by assisting families in moving from subsidized renting to homeownership; building or acquiring additional affordable rental housing units for the residents of EHA's community without public housing development funds and developing housing units, which will be accessible and available to persons with disabilities.

EHA offers 216 units of public housing, and 570 Section 8 Housing Choice Vouchers within the communities of Englewood and Sheridan. Included in the total are 204 apartments for the elderly and disabled, and housing for families that includes two- to four-bedroom single family homes and duplexes. Residents pay approximately 30% of their gross income toward rent. Families may apply for housing on-line or in person at the administrative offices, located at 3460 South Sherman Street, Englewood, CO 80110. Waiting lists are maintained for each program.

Arapahoe County Public Housing Authorities (PHA)³

	Number of Units	Description	Size of Units
Arapahoe County PHA:			
Section 8	62	Certificates and vouchers	
Section 8 Port-ins	209	Certificates and vouchers	
South Metro Housing Option:			
Libby Bortz Assisted Living Center	111	Frail Elderly, aged over 62	0 to 1-bedrooms
Amity Plaza	180	Seniors	1-bedroom
Bradley House	72	Seniors	1-bedroom
Geneva Village	28	Seniors	0 to 2-bedrooms
Alyson Court	60	Seniors / Disabled	1-bedroom
John H. Newey Public Housing	20	Single family homes	2 to 4-bedrooms
Public Housing - duplexes	38	Homes	2 to 3-bedrooms
Public Housing – single family homes	33	Homes	3 to 5-bedrooms
Littleton Section 8	288	Certificates and vouchers	
Englewood PHA:			
Orchard Place	100	Seniors / Disabled	1-bedroom
Simon Center	104	Seniors / Disabled	1-bedroom
Public Housing	9	Duplexes	2 to 4-bedrooms
Englewood Section 8	393	Certificates and vouchers	
Sheridan Section 8	177	Certificates and vouchers	
Sheridan Public Housing	3	Single family homes	
Deer Trail FMHA owned Property	11	Seniors	
Total PHA-offered units or vouchers	1,896		

³ Source: Public Housing Authority (PHA) websites, BBC Research & Consulting.

Grants for PHA's are provided through HUD's Capital Fund Program, which provides annual funding to all public housing authorities to build, repair, renovate and/or modernize the public housing in their communities. This funding can be used to make large-scale improvements such as new roofs and to make energy-efficient upgrades to replace old plumbing and electrical systems.

Arapahoe Counties Actions planned to supplement Public Housing needs:

1. Orchard Place is a 100 unit public housing facility providing one-bedroom apartments for elderly and disabled residents. The proposed project will include the purchase and installation of a handicap accessible door, with an automatic door opener, and a pedestal for a security card reader at Orchard Place (3425 S Sherman Street). The door will be installed at the north side of the building, which is closer to the street and bus stop than the buildings front door.
2. SMHO is requesting a grant to cover the cost of upgrading the fire alarm/nurse call system. The project will include the hard-wiring of smoke detectors in all 111 units to the fire panel. The upgrade is required by a forthcoming fire code and new regulations from the Colorado Department of Health.

Homeless and Special Needs 91.220(i)

The Metropolitan Denver Homeless Initiative (MDHI) is a coalition working with homeless assistance agencies in the seven-county Denver metropolitan area to coordinate the delivery of housing and services to homeless families, individuals, youth and persons with disabilities. Referred to as the Continuum of Care, this system encompasses Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas and Jefferson Counties. HUD, the primary source of federal funding for housing support for homeless individuals, requires that each Continuum of Care across the country conduct a "point-in-time" survey every two years during the month of January. The Metro Denver Homeless Initiative (MDHI) conducted its Point-in-Time Study on January 25, 2011 Arapahoe County participated in the survey by volunteering man hours to collect surveys.

Arapahoe County is an active participant of MDHI, which addresses homeless issues on a metro-wide canvas rather than through individual contiguous jurisdictions. Finally, County staff is participating in planning efforts in Aurora, called "Aurora @ Home." Aurora @ Home is focused on helping two priority populations: 1) families at-risk of becoming homeless or losing their place of residence; and 2) families currently displaced from their place of residence.

In 2013, Englewood requested that a portion of their set aside funding assist with staffing for Family Tree, Inc., House of Hope, a 24-hour residential shelter located in Englewood. House of Hope provides homeless female-headed families of Arapahoe County with safe shelter and a broad range of services enabling them to stabilize their housing situation while learning skills that will assist them in becoming self-sufficient. Clients receive case management, food, a room of their own, clothing and other necessities in order to work on self-sufficiency goals with a targeted stay of 90 days. Families work with the staff and a variety of community agencies to

complete the goals outlined in their plans, which often include applying for housing programs, getting children into school and daycare, obtaining employment, achieving a GED, or attending a job training program. It is the only family shelter in Arapahoe County. The 2011 Metro Denver Homeless Initiative Point-in-time survey confirmed that 64% of homeless individuals in Arapahoe County are families with children.

1. \$22,500 will help with staffing at Family Tree, Inc., House of Hope, a 24-hour residential shelter located in Englewood, provides homeless female-headed families of Arapahoe County with safe shelter and a broad range of services enabling them to stabilize their housing situation while learning skills that will assist them in becoming self-sufficient.
2. \$40,000 the project will replace 400 ft of galvanized pipe with copper pipe and will encase all exposed pipe. Mineral deposits have collected on the interior of the pipes installed in 1945, and have created reduced water flow, loss of heat values in the hot water line, and leaking in weakened places.

Family Promise of Greater Denver, formerly known as Interfaith Hospitality Network provides vital services for homeless families in the Denver Metro area including Arapahoe County. Using a unique model of partnership with the faith community, they shelter homeless families for up to 90 days and provide them with targeted and effective services so that they will become self-sufficient. The target population is families who have at least one child under the age of 18.

3. \$16,975 a new part time stabilizer case manager position will be created to assist the families prior to moving out of the program and follow up with them for the next year. Targeted and intensive services will aid the families as they prepare to move out on their own and to empower them as much as possible as they move into self-sufficiency.

According to the Point in Time Survey, on Monday night, January 24, 2011, there were an estimated 11,377 homeless men, women, and children in Metropolitan Denver. 8.7 % of all homeless persons spent Monday night in Arapahoe County. This is an increase from 676 persons that they spent the night in Arapahoe County on January 27, 2009.

Arapahoe County-Number of Homeless ⁴

Family Type	Respondents	All Homeless	% of Sum
Single	197	246	28.4%
Single with children	135	346	40.0%
Couple with children	52	200	23.1%
Couple no children	39	74	8.5%
TOTAL	423	866	100%

Served in armed Forces	37	8.7%
Mental Illness	106	25.1%
Serious Medical/Physical Condition	98	23.2%

⁴ Source: Homelessness in the Denver Metropolitan Area 2011 Homeless Point In Time Study

Drug/ Alcohol Abuse	69	16.3%
Developmental Disability	13	3.1 %

Emergency housing assistance is effective in preventing homelessness and is less costly than finding housing for a family already homeless. Primarily serving residents of Arapahoe County, Salvation Army provides assistance with rent, utilities, prescriptions, obtaining identification, bus tokens, and food to clients who demonstrate need. They also offer classes in life skills such as obtaining employment, using resources responsibly, and managing time and money.

4. \$20,000 the project will continue the emergency rental assistance program for Arapahoe County residents.

Arapahoe County plans to address the housing and supportive service needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems) and those receiving assistance from public or private agencies that address housing, health, social service, employment, education or youth needs by funding:

Project Angel Heart has been promoting the health, dignity and self-sufficiency of people living with life-threatening illnesses by providing nutritious no-cost home-delivered meals with care and compassion. Project Angel Heart provides nutrient-dense, medically appropriate meals, modified as necessary to meet diagnosis-based dietary restrictions. The five most frequently reported illnesses among 2008 clients were end-stage renal disease, cancer, HIV/AIDS, chronic obstructive pulmonary disease and congestive heart failure. Project Angel Heart’s singular goal is to improve our clients’ nutritional status, thereby strengthening their ability to fight their disease and, ultimately, improving their quality of life

5. The project will cover partial food costs at \$14,735.

Centennial based non-profit, TLC Meals on Wheels, delivers hot, nutritious meals to homebound elderly and disabled individuals in Denver’s south suburban area so they may continue living independently and with dignity. Volunteer drivers deliver the meals Monday through Friday each week of the year. Meals are provided on a sliding fee scale. Funding is requested for food purchase.

6. \$27,500 in CDBG funds reimburse TLC Meals on Wheels for groceries purchased to prepare lunches for low- and moderate-income clients living in Centennial, Englewood, Greenwood Village, Littleton, Sheridan, and surrounding areas within western Arapahoe County (west of I-25).

Since 1986, the Senior Hub has been providing senior residents of Adams County and portions of Arapahoe County services including: Meals on Wheels, Rural Meals on Wheels, Retired and Senior Volunteer Program (RSVP), Senior Solutions for emergency problem solving, Case Management, Respite and In-Home Supportive Services, Adult Day Services, and Tax Counseling for the Elderly. The Senior Hub worked with the Denver Regional Council of Governments (DRCOG), Volunteers of America (VOA), and Arapahoe County Senior Services

to create a meal program to serve the nutritional needs of older adults in the rural areas of Arapahoe County.

7. \$15,500 for a Meals on Wheels program to Arapahoe County's rural areas along the I-70 corridor: Deer Trail, Byers, Strasburg, Bennett, Watkins and surrounding rural areas. Each week, clients will receive a box containing five to seven frozen meals. Clients must be 60 years or older or "homebound".

Doctors Care was established in 1988 when Denver Health and Hospital decided to exclude suburban, medically-uninsured patients from their facilities. In response, the physicians of Arapahoe Medical Society created Doctors Care to serve the estimated 20,000 uninsured residents of Arapahoe, Douglas, and Elbert Counties. Through a network of volunteers, Doctors Care provides a sliding-fee scale, targeting the working poor whose incomes exceed Medicaid, but cannot afford private health insurance.

8. \$25,000 to provide mental health services to a minimum of 20 City of Littleton residents.

The Rocky Mountain Stroke Center (RMSC) provides education on stroke prevention for all and support to stroke survivors and their families throughout recovery. For little to no charge the organization provides several services including art classes, physical therapy, caregiver support, music class and speech therapy. The Center has been providing much needed services for nearly a quarter of a century and is celebrating its 20th Anniversary this year.

9. \$4,400 will install an ADA compliant front door.

Audio Information Network of Colorado (AINC) is proudly celebrating 20 years of providing free audio access to newspapers, magazines and other print materials to blind, visually impaired and print disabled Coloradoans of all ages. In order to reach the entire state and overcome geographic barriers, AINC teams up with Rocky Mountain PBS (RMPBS) that generously broadcasts service over their airwaves and donates the time of their engineers to keep it running. Listeners can hear three regional broadcasts which now provide programming 24 hours a day, 7 days a week, including 156 annual hours of Arapahoe County news.

10. \$8,755 for receivers, staff, and program costs.

Barriers to Affordable Housing 91.220(j)

Developers and housing advocates point to the high cost of land and the lack of developable land in Arapahoe County as being a primary barrier to affordable housing development. Aging or nonexistent infrastructure in the County was also cited as a barrier.

In the land use and zoning review, the 2009 Analysis of Impediments found a number of ways to encourage more affordable and workforce housing in the cities and County, broadening the opportunity for workers to also be residents. These include:

1. Allowing more variety in development types including small lot single family detached units and mixed income communities.
2. Expanding the location of affordable housing beyond the Sheridan/ Englewood/north Littleton area and Aurora through infill and new development. Allowing high density in other portions of Greenwood Village (other than near employment centers) and actively encouraging mixed income communities in undeveloped portions of the County.
3. Ensuring that requirements for public hearings and special permitting processes do not prohibit the development of group homes, especially as the County's residents age and demand more nursing and rehabilitation services.

About half of the County's renters earned enough to afford to pay the median rent of \$794. The County's rents are lower than the seven-county and City and County of Denver average. Affordability varies by location, however, with the most affordable units located in Glendale and Aurora.

The vast majority of for sale units that are affordable to households earning less than the median income are located in the Sheridan/Englewood/north Littleton area or Aurora. Aurora and Englewood provide Arapahoe County with a substantial portion of the County's for sale affordable housing options. Of the single family units affordable to households earning 80% or less of the AMI (\$57,440) in the 13 communities in Arapahoe County, 92% of those units were located in Aurora and Englewood.

The County's subsidized/assisted housing is mostly located in the west central portion of the County and the Four Square Mile unincorporated area. Fewer units are available in the central and eastern portions of the County.

In general, most of the communities in Arapahoe County address the need for affordable housing, but some do this much better than others. Most communities have very strict regulations governing the permitting and location of group homes and, combined with NIMBYism against such developments, make it challenging to have group homes built.

Arapahoe County and its communities are fairly restrictive in their required minimum lot sizes for single family dwellings in "high density" zones. The smallest is in Englewood at 4,500 square feet; the largest, in Greenwood Village is 10,000 square feet. Greenwood Village requires that dense, multi family developments are in very close proximity to major employment centers, restricting their location and development. Greenwood Village also has a restrictive definition of family that could prevent extended family members from residing in the same homes.

Actions planned during 2013 to eliminate barriers to affordable housing include:

- HOME Funding to Colorado Housing Assistance Corporation (CHAC) –Arapahoe County First Time Homebuyer Program
- CHDA Development of rental units
- Continued support of Rehab programs

Other Actions 91.220(k)

Fair Housing

In 2013, Arapahoe County will update our Fair Housing webpage and during April, Fair Housing month, we will develop a flyer and distribute to Arapahoe County residents and housing authorities.

Action Item 1. Raise the visibility of fair housing and the complaint process. As mentioned previously, when asked what they did when discriminated against, most survey respondents said they “did nothing” about the discrimination. Few took some type of action either to obtain information or to report their situation. When asked where people would go to know more about their fair housing rights, the top three responses included: the internet, a local government information source or official, and public housing authorities.

A review of Arapahoe County, the participating municipalities and the public housing authorities’ websites found very little information about fair housing. In addition, the County’s point person to take fair housing inquiries should be known to all municipalities. The following will be completed to help make an effective and user-friendly website.

- **Define fair housing.** Discuss what fair housing is and provide the basics of the federal Fair Housing Act and Colorado’s Fair Housing Act, including a list of the protected classes. Web links to each of these Acts are also recommended.
- **Fair housing information packet.** Provide information to assist the visitor with fair housing issues and make available, upon request, a packet of information concerning fair housing.
- **Links to other important websites.** Provide links that residents could click on for more information and with contact information if residents believe they have been discriminated against. At a minimum, provide links to:
 - The Colorado Civil Rights Division webpage at <http://www.dora.state.co.us/civil-rights/>, which contains information about the intake process for filing a fair housing complaint; and
 - HUD’s fair housing information page at <http://www.hud.gov/offices/fheo/FHLaws/index.cfm> and HUD’s webpage that contains information and a form to file a fair housing complaint (<http://www.hud.gov/complaints/housediscrim.cfm>).
 - The State Division of Housing’s searchable database for affordable housing: <http://www.coloradohousingsearch.com/?content=Search>.

Action Item 2. Provide outreach and education to real estate companies, government staff and officials, and the community. Arapahoe County will create a plan to raise its fair

housing visibility through public outreach and education. The County and the Colorado Civil Rights Division (CCRD) should conduct presentations and distribute information about fair housing at first targeting Homeowners Associations (HOAs) and government staff and officials.

Consolidated Plan

In 2013, Arapahoe County will begin work on the 2014-2018 Consolidated Plan. This will include the completion of the Analysis of Impediments and the Housing Needs Assessment. The County is in the process of contracting with Community Strategies Institute. The County will engage the community, both in the process of developing and reviewing the proposed plan.

Monitoring

Informal monitoring takes place on an ongoing basis through various means of communications, drawdown request reviews, site visits, and project reports in order to identify potential problems and provide technical assistance to subrecipients as needed.

A risk analysis is done for each project upon its completion. Formal project on-site visits and monitoring of select CDBG and HOME projects is scheduled to take place during appropriate times of the year, particularly in the spring and fall of this year, depending upon the level of complexity of the project and the capacity of the SubGrantee.

HCDS staff conducts periodic formal monitoring checks for program compliance within regulatory and statutory requirements, including (but not limited to):

- Financial Management
- Labor Standards
- Procurement Procedures
- National Objective Documentation
- Performance Measurements
- Bonding and Insurance Requirements
- Section 3
- Fair Housing Standards
- Contracting with Women and Minority Business Enterprises
- Real Property Management
- Environmental Review Process
- Low/Moderate Income Housing Activity Verification
- Conflict of Interest Policies
- Displacement/Relocation (URA)
- Fair Market Rents

HOME projects are required to be monitored at least once during the project, with informal monitoring and technical assistance occurring throughout the project. HOME projects are also monitored throughout the period of affordability, specifically pertaining to property condition and tenant eligibility and income documentation. The reports from these reviews are generally issued to the subrecipient within 45 days from the time of the review with follow-ups to ensure that the report was accurate and fully understood by the sub-recipient, owner, developer, or

sponsor. Other monitoring of HOME projects requires a long-term approach. Each HOME project is formally monitored at the completion of the project. The length of the compliance period for HOME assisted units is determined by the type of project activity and the average amount of HOME funds invested per unit. For example, the maximum period for new construction is twenty years. This information is supplied to the SubGrantee in their grant agreement with the County. Staff visits HOME properties, conducts HQS inspections, reviews annual HOME unit certifications and tenant files, and reviews quarterly reports from SubGrantees for HOME projects still underway.

Transportation

Over the last several years, the Regional Transportation District, the transportation planning and service provider for metropolitan Denver, has extended light-rail transit into Arapahoe County. Arapahoe County enjoys light-rail as a transportation option from near the county line in western Arapahoe County to downtown Denver, which provides access to three major shopping centers, the Arapahoe Community College, historic downtown Littleton and shops, Englewood City Center, housing and ending in downtown Denver. In addition, light-rail extends from Denver to the south-east corridor in Arapahoe County providing additional access to housing, shopping and other community amenities. Current plans include extending the southeast light-rail line east and north through the City of Aurora, which is located in Arapahoe and Adams counties, which will run through a major shopping center and medical campus, and eventually connect to Denver International Airport. The City of Aurora is including housing and retail in the station area plan for Iliff Ave. and I-225 and a local partnership – the I-225/Habitat Partnership – is analyzing affordable housing development opportunities near and surrounding the future light-rail corridor.

The Denver Regional Council of Governments (DRCOG) has established an ambitious goal of locating 50 percent of all new housing units and 75 percent of all new jobs in regionally designated urban centers between 2005 and 2035. In support of this goal DRCOG allocated \$2.42 million in the FY2012-2017 Transportation Improvement Program (TIP) to assist local governments in developing smaller area plans for station areas and urban centers. The City of Englewood, located in Arapahoe County, was included in the FY2012-2017 TIP for the Englewood, Oxford, and Bates Station Area Master Plan.

When applications are received requesting HOME investment in affordable housing, the project analysis includes whether the proposed project is located near public transportation, including major bus lines and light-rail transit. Affordable housing sites should have access to employment centers, shopping, medical facilities, schools, parks and recreation, and other community amenities.

PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(I)(1)

Arapahoe County and its SubGrantees/Subrecipients receive CDBG/HOME program income and recaptured funds from loan payments and payoffs that are reallocated to CDBG/HOME eligible projects. Program income and recaptured funds received directly by the County are outlined below. No funds are expected to be placed in or generated by revolving loan accounts, and no float-funded activities are included in this plan.

In addition to receiving federal grant funds, CDBG/HOME program income and recaptured funds from loan payments and payoffs are reallocated to CDBG/HOME eligible projects. 2013 Program income and recaptured funds received directly by the County, including CDBG amounts received and administered for the City of Centennial, are estimated at roughly \$2,100 for Centennial CDBG, \$1,100 for CDBG and \$58,000 for HOME. County SubGrantees/Subrecipients also receive Program income and recaptured funds from single family housing rehabilitation and first time home buyer programs loan payments or payoffs and is estimated at \$5,000 for CDBG and \$80,000 for HOME. Program income and recaptured funds carried over from 2011 is \$0. No funds are expected to be placed in or generated by revolving loan accounts, and no float-funded activities are included in this plan.

It is estimated that 95-100% of 2013 CDBG funds will be used for activities that benefit persons of low- and moderate income.

HOME 91.220(I)(1)

Arapahoe County uses its allocation of HOME funds to invest in the acquisition of vacant land for the construction of new affordable rental and homebuyer housing, acquisition and rehabilitation of multi-family rental property, acquisition and rehabilitation of homebuyer housing, and demolition and/or site improvements associated with these activities. In addition, the County provides down payment and closing cost assistance to first-time homebuyers. While the County strives to avoid displacement of occupants from housing whenever possible, HOME funds may be used to pay to relocate families under the Uniform Relocation Act and Section 104(d).

For homebuyer activities, the County will impose either a resale or recapture provision in the loan documents executed with home buyers. The recapture provision is used with the down payment assistance program and the resale provision is used when HOME funds are invested in the construction of housing.

Existing debt on a property may be refinanced when HOME funds will be used for rehabilitation and when refinancing is necessary to permit or continue affordability under 24 CFR 92.252. In addition the application for rehabilitation and refinancing must, at minimum:

- Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing;
- Require a review of management practices to demonstrate that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated;
- State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both;
- Specify the required period of affordability, whether it is the minimum 15 years or longer;

- Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community; and
- State that HOME funds cannot be used to refinance multifamily loans made or insured by any Federal program, including CDBG.

THE COUNTY IS CURRENTLY REXAMINING OUR RESALE/RECAPTURE PROCEDURE. THE FOLLOWING INFORMATION IS OUT OF DATE AND WILL BE UPDATED IN 2013. NO HOMEOWNERSHIP ACTIVITIES WILL OCCUR IN 2012 or 2013.

For homebuyer activities, the County will impose either a resale or recapture provision. The County has opted to use the *recapture provision* on its direct homeowner assistance program. The following recapture provisions will be included in the County-approved form of Promissory Note and Deed of Trust.

The entire HOME investment, including principal and interest must be immediately repaid if, during the period of affordability, the home is transferred or is no longer occupied by the borrower as his/her principal place of residence. This includes ownership transfer by sale or by deed, or if the home is used as rental property. (The homeowner may have a roommate who shares household expenses, provided that the homeowner continues to live in the home.)

If there are insufficient net proceeds* from the sale of the home to repay the entire HOME investment, then a portion of the HOME investment will be required to be repaid as follows:

Amount of HOME loan divided by the sum of the HOME loan and owner's investment. The quotient is multiplied by the amount of available net proceeds to arrive at the amount that must be repaid.

$$\frac{\text{HOME investment}}{\text{HOME investment} + \text{owner investment}} \times \text{Available net proceeds} = \text{Amt. of recapture}$$

Example:

$$\frac{\$10,000}{\$10,000 + \$2,000} = .83 \quad \times \quad \$5,000 = \$4,166$$

\$2,000 represents the amount of the buyer's own cash that was provided at the time of purchase

*Net proceeds are defined as the sales price minus superior non-HOME loan repayments and any closing costs.

The County will use the resale provision when HOME funds are invested in the construction of housing for home buyers. When a home is resold during the affordability period, the home must be sold to another income-eligible buyer, whose household income is at or below 80% of the area median income, or a lower threshold per specific program requirements. In addition, the home price may not exceed 95 percent of the median purchase price for that type of single-family housing for the area, as published by HUD. The County will record a Resale Restriction on the home in the County real estate records.

In accordance with the Regulations of the HOME Program (24 CFR 92.351) and in furtherance of Arapahoe County's commitment to non-discrimination and equal opportunity in housing, Arapahoe County has established procedures to affirmatively market units rehabilitated or acquired under the HOME Program. These procedures are intended to further the objectives of title VIII of the Civil Rights Act of 1968, Executive Order 11063, and Arapahoe County's local Fair Housing Action Plan.

Arapahoe County believes that individuals of similar economic levels in the same market area should have available to them a like range of housing choices regardless of their race, color religion, sex, national origin, disability, and familial status.

Arapahoe County is committed to the goals of affirmative marketing which will be implemented in our HOME Program through a specific set of steps that the County and participating owners/developers will follow. These goals will be reached through the following procedures:

1. Informing the public, potential tenants, and owners about Federal fair housing laws and affirmative marketing policies. Arapahoe County's Housing and Community Development Division will inform the public, potential tenants, property owners and developers about this policy and fair housing laws through the use of the County web pages, activities undertaken during Fair Housing Month, and the availability of fair housing flyers and information materials on public display at the Housing and Community Development office and at appropriate community resource events.
2. Arapahoe County expects developers/owners to inform the general renter/potential homebuyer public about available rehabilitated or newly constructed units by carrying out their own affirmative marketing. Owners/developers are expected to provide for costs associated with these requirements in their development or operating budgets. Possible methods of providing the general public with information include, but are not limited to:
 - a. Advertisements/articles in local newspapers.
 - b. Notifications sent to local housing authorities.
 - c. Information available at community centers, city/county buildings.
 - d. Information available through web pages.
3. An individualized outreach plan will be developed with input from Arapahoe County's Housing and Community Development Division and the project owner/developer. This plan will identify, using census data and local housing market

data, any persons that might need special outreach as they are not likely to be aware of opportunities or apply for units in a particular location. This plan will outline action items such as printing flyers in multiple languages, distribution of information, and specific media outlets appropriate for the persons needing to be targeted.

4. Arapahoe County will require that owners keep records on:
 - a. The racial/ethnic and gender characteristics of tenants and applicants during the initial post construction lease up period and for all rental vacancies thereafter for a period of 5 years.
 - b. The racial/ethnic and gender characteristics of homebuyers and applicants during the construction period and thereafter until all homebuyer units are sold.
 - c. Activities they undertake to inform the general public, including copies of advertisements placed, copies of flyers, and copies of letters to the local housing authorities.
 - d. Activities undertaken to inform special populations including advertisements placed in specialized media and copies of letters, notices, or flyers distributed.

5. Arapahoe County Housing and Community Development will assess the affirmative marketing efforts of property owners/developers.
 - a. To determine if good faith efforts have been made on the part of the owner/developer, Housing and Community Development staff will examine affirmative marketing records that owners are required to maintain in accordance with this policy.
 - b. To determine results, the Housing and Community Development staff will assess property owners marketing efforts in relation to whether or not persons from the specialized populations targeted have in fact applied for and/or become tenants/homeowners in the rehabilitated or newly constructed units.
 - c. If the representation of identified groups is not broad or the identified groups are not represented, staff will review the affirmative marketing procedures to determine what changes, if any, might be made to the affirmative marketing efforts.
 - d. The Housing and Community Development staff will seek the input of property owners/developers for their analysis and suggestions concerning the affirmative marketing campaign.

6. Arapahoe County will take corrective action if it is identified that an owner/developer fails to carry out the required procedures or fails to maintain the records on tenants/homeowners and applicants in accordance with this policy.
 - a. Every effort will be made to collaboratively improve owners/developers efforts prior to taking corrective actions.
 - b. If an owner/developer continues to fail to meet the affirmative marketing requirements, Housing and Community Development staff may, after fair warning and an opportunity to correct deficiencies, disqualify an owner/developers from further participation in future HOME funded Programs.

The County does not directly contract with such entities to facilitate activities under the HOME program. The County does, however, contract with sub-recipients and contractors to carry out HOME activities that may need to procure the services stated. Contracts between the County and sub-recipients and contractors include HOME-required contract provisions, which include Minority and Women Business Enterprise outreach and Section 3 outreach.

ATTACHMENTS

Demographics⁵

Subject	Centennial		Deer Trail		Englewood		Glendale		Greenwood Village		Littleton		Sheridan	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Total population	100,377	100.0	546	100.0	30,255	100.0	4,184	100.0	13,925	100.0	41,737	100.0	5,664	100.0
RACE														
One Race	97,398	97.0	535	98.0	29,200	96.5	4,013	95.9	13,635	97.9	40,647	97.4	5,369	94.8
White	87,616	87.3	516	94.5	25,540	84.4	2,875	68.7	12,216	87.7	37,149	89.0	4,109	72.5
Black or African American	3,294	3.3	5	0.9	654	2.2	295	7.1	221	1.6	586	1.4	161	2.8
American Indian and Alaska Native	411	0.4	4	0.7	417	1.4	36	0.9	52	0.4	347	0.8	116	2.0
Asian	4,373	4.4	7	1.3	580	1.9	267	6.4	1,006	7.2	909	2.2	97	1.7
Some Other Race	1,607	1.6	3	0.5	1,960	6.5	535	12.8	134	1.0	1,630	3.9	878	15.5
Two or More Races	2,979	3.0	11	2.0	1,055	3.5	171	4.1	290	2.1	1,090	2.6	295	5.2
HISPANIC OR LATINO														
Hispanic or Latino (of any race)	7,457	7.4	10	1.8	5,478	18.1	1,352	32.3	626	4.5	5,187	12.4	2,293	40.5
Mexican	4,362	4.3	4	0.7	3,887	12.8	1,050	25.1	310	2.2	3,506	8.4	1,687	29.8
Other Hispanic or Latino	2,552	2.5	3	0.5	1,472	4.9	272	6.5	249	1.8	1,503	3.6	596	10.5
Not Hispanic or Latino	92,920	92.6	536	98.2	24,777	81.9	2,832	67.7	13,299	95.5	36,550	87.6	3,371	59.5
HOUSEHOLDS BY TYPE														
Total households	37,449	100.0	230	100.0	14,375	100.0	2,370	100.0	5,769	100.0	18,312	100.0	2,229	100.0
Family households (families)	28,061	74.9	143	62.2	7,008	48.8	677	28.6	3,810	66.0	10,724	58.6	1,353	60.7
With own children under 18 years	12,981	34.7	70	30.4	2,890	20.1	344	14.5	1,789	31.0	4,559	24.9	620	27.8
Nonfamily households	9,388	25.1	87	37.8	7,367	51.2	1,693	71.4	1,959	34.0	7,588	41.4	876	39.3
Householder living alone	7,682	20.5	78	33.9	5,771	40.1	1,298	54.8	1,621	28.1	6,353	34.7	687	30.8
Households with individuals under 18 years	13,797	36.8	73	31.7	3,271	22.8	368	15.5	1,825	31.6	4,962	27.1	717	32.2
Households with individuals 65 years and over	8,264	22.1	64	27.8	2,806	19.5	107	4.5	1,095	19.0	4,751	25.9	533	23.9
Average household size	2.63	(X)	2.37	(X)	2.08	(X)	1.77	(X)	2.40	(X)	2.25	(X)	2.54	(X)
Average family size	3.06	(X)	3.02	(X)	2.85	(X)	2.91	(X)	3.00	(X)	2.93	(X)	3.22	(X)

⁵ Source: U.S. Census Bureau, 2010 Census.

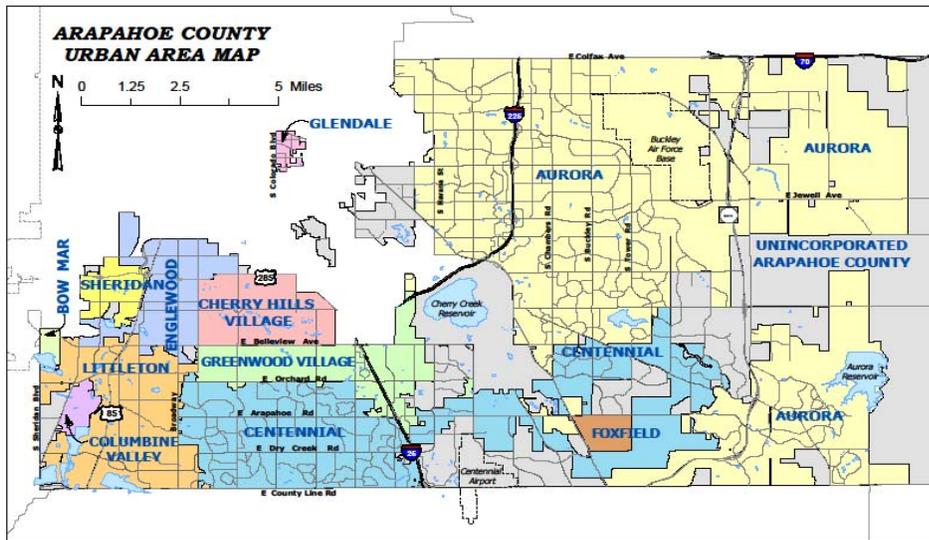
S1701: POVERTY STATUS IN THE PAST
12 MONTHS ⁶

Subject	Centennial city, Colorado		Deer Trail town, Colorado		Englewood city, Colorado		Glendale city, Colorado		Greenwood Village city, Colorado		Littleton city, Colorado		Sheridan city, Colorado	
	Total	Below poverty level	Total	Below poverty level	Total	Below poverty level	Total	Below poverty level	Total	Below poverty level	Total	Below poverty level	Total	Below poverty level
	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Population for whom poverty status is determined	99,473	4,108	365	75	29,967	3,823	4,133	1,081	13,286	502	40,480	4,460	5,621	1,275
AGE														
Under 18 years	25,341	1,240	62	25	5,987	1,077	670	306	3,146	78	9,030	1,242	1,386	568
Related children under 18 years	25,272	1,171	62	25	5,949	1,039	607	306	3,132	64	8,993	1,205	1,305	487
18 to 64 years	63,713	2,413	258	47	20,242	2,232	3,279	760	8,567	312	25,345	2,669	3,387	651
65 years and over	10,419	455	45	3	3,738	514	184	15	1,573	112	6,105	549	848	56
RACE AND HISPANIC OR LATINO ORIGIN														
One race	96,487	3,836	365	75	28,944	3,675	4,040	1,064	13,149	502	39,488	4,302	5,500	1,263
White	87,126	3,213	365	75	25,320	2,569	3,315	1,016	12,328	487	35,868	3,679	4,388	976
Black or African American	2,933	210	0	0	704	257	344	0	51	0	456	109	241	147
American Indian and Alaska Native	342	31	0	0	243	44	14	0	43	0	323	52	136	0
Asian	4,228	211	0	0	854	238	110	8	611	0	1,184	297	54	0
Native Hawaiian and Other Pacific Islander	159	0	0	0	189	0	0	0	17	0	18	0	0	0
Some other race	1,699	171	0	0	1,634	567	257	40	99	15	1,639	165	681	140
Two or more races	2,986	272	0	0	1,023	148	93	17	137	0	992	158	121	12
Hispanic or Latino origin (of any race)	6,443	546	56	13	5,618	1,468	1,628	473	484	29	5,113	1,026	2,136	662
White alone, not Hispanic or Latino	83,023	2,902	309	62	21,867	1,825	2,182	583	11,943	473	32,604	2,809	3,054	454

6

Source: U.S. Census Bureau, 2006-2010
American Community Survey

Maps



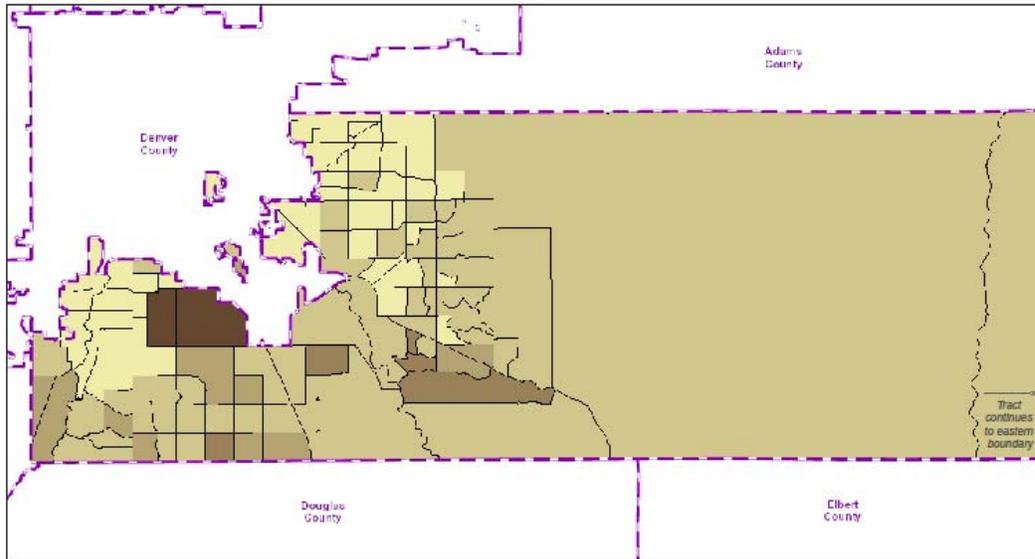
- Legend**
Per 2000 Census Tract Boundaries
- \$19,879.00 - \$56,141.50
 - \$56,141.50 - \$92,404.00
 - \$92,404.00 - \$128,666.50
 - \$128,666.50 - \$164,929.00
 - \$164,929.00 - \$201,191.50
 - \$201,191.50 - \$237,454.00

Median Household Income By Tract (During 2005-2009)

ADAMS COUNTY
 0 0.5 1 2 Miles

ADAMS COUNTY, COLORADO, IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER. THE COUNTY OF ADAMS IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER. THE COUNTY OF ADAMS IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER.

FILE SOURCE: Unemployment type: Equal interval
 Data Source: US Census Bureau - 2005-2009
 American Community Survey 5-Year Estimates



Date Created 7/2011

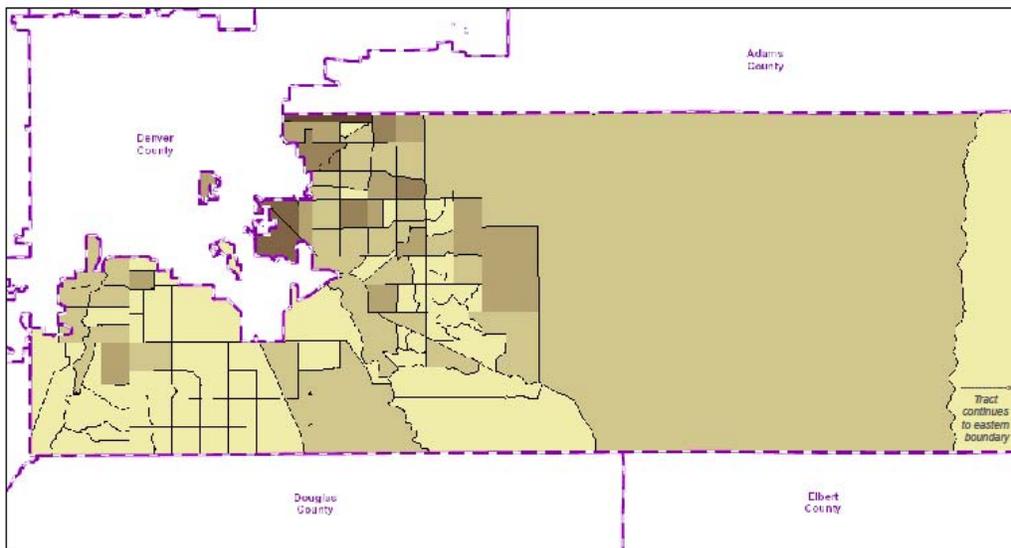
- Legend**
Counts Per 2000 Census Tract Boundaries
- 0 - 419
 - 420 - 838
 - 839 - 1258
 - 1259 - 1677
 - 1678 - 2096
 - 2097 - 2515

Persons In Poverty Counts By Tract (During 2005-2009)

ADAMS COUNTY
 0 0.5 1 2 Miles

ADAMS COUNTY, COLORADO, IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER. THE COUNTY OF ADAMS IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER. THE COUNTY OF ADAMS IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER.

FILE SOURCE: Unemployment type: Equal interval
 Data Source: US Census Bureau - 2005-2009
 American Community Survey 5-Year Estimates



Date Created 7/2011



NOTICE OF PUBLIC HEARINGS

2013 Action Plan for Community Development Block Grants (CDBG) & HOME Investment Partnership Act Funds

Wednesday, February 6, 2013, 6:30-8:30 PM

Arapahoe County Administration Building, West Hearing Room
5334 South Prince Street, Littleton, CO 80166

Citizens, public agencies and other interested parties are invited to attend a presentation and provide input on how the County should prioritize federal funding for housing and community development in 2013 in the following communities: Centennial, Deer Trail, Englewood, Glendale, Greenwood Village, Littleton, Sheridan and unincorporated Arapahoe County. The County encourages citizen participation, emphasizing the involvement of moderate, low, and extremely low income residents in areas where funds may be spent.

Public comment will be accepted following the presentation and will be added to the County's 2013 Action Plan. Written comments will also be accepted from **February 9 to March 11, 2013**. A second Public hearing will be held on the following date:

Tuesday, March 12, 2013, 9:30 AM or shortly thereafter
Arapahoe County Administration Building, East Hearing Room
5334 South Prince Street, Littleton, CO 80166

The full text of the proposed Action plan will be available for review starting on February 8th at: www.co.arapahoe.co.us/Departments/CS/HCDS/hcdsindex.asp

Submit questions or written comments to:

Arapahoe County Housing and Community Development Services (HCDS)

Attn: Linda Haley, Division Manager

1690 W. Littleton Blvd. #300

Littleton, CO 80120

Phone (303) 738-8089; Fax (303) 738-8069

Email: lhaley@co.arapahoe.co.us

Please contact us 48 hours in advance if you would like to request translation services or need special accommodations or written documents for this public hearing.



NOTIFICACIÓN DE AUDIENCIAS PÚBLICAS

Plan de acción para 2013 para otorgamientos colectivos para el desarrollo comunitario (CDBG, por sus siglas en inglés) y fondos de la ley de asociación para la inversión HOME

miércoles, 6 de febrero de 2013, 6:30-8:30 PM

Edificio administrativo del Condado de Arapahoe, salón de audiencias oeste
5334 South Prince Street, Littleton, CO 80166

Se invita a los ciudadanos, entidades públicas y otras partes interesadas a asistir a la presentación y proporcionar opiniones sobre cuáles deben ser las prioridades del Condado para el uso de fondos federales de vivienda y desarrollo comunitario en el año 2013 para las siguientes comunidades: Centennial, Deer Trail, Englewood, Glendale, Greenwood Village, Littleton, Sheridan y zonas no incorporadas del Condado de Arapahoe. El Condado favorece participación de ciudadano, acentuando la participación de residentes moderados, bajos y muy bajos de ingresos en áreas donde fondos pueden ser gastados.

Se aceptarán comentarios públicos siguiendo la presentación y se agregarán al plan de acción del Condado para el año 2013. También se aceptarán comentarios escritos desde el **9 de febrero hasta el 11 de marzo de 2013**. Se realizará una segunda audiencia pública en la siguiente fecha:

Martes, 12 de Marzo de 2013, 9:30 AM o poco tiempo después
Edificio administrativo del Condado de Arapahoe, salón de audiencias este
5334 South Prince Street, Littleton, CO 80166

El texto completo del plan de acción propuesto estará disponible para su revisión el 8 de febrero en: www.co.arapahoe.co.us/Departments/CS/HCDs/hcdsindex.asp

Presente sus preguntas o comentarios escritos a:

Arapahoe County Housing and Community Development Services (HCDS)
Attn: Linda Haley, Division Manager (Gerente de división)
1690 W. Littleton Blvd. #300
Littleton, CO 80120

Teléfono (303) 738-8089; Fax (303) 738-8069

Correo electrónico: lhaley@co.arapahoe.co.us

Por favor comuníquese con nosotros con 48 horas de anticipación si desea solicitar servicios de traducción o necesita ajustes especiales o documentos escritos para esta audiencia pública.

SF-424

Certification

**Board of County
Commissioners**

Susan Beckman, District 1
Nancy N. Sharpe, District 2
Rod Bockenfeld, District 3
Nancy Jackson, District 4
Bill L. Holen, District 5

Prepared By:
Housing & Community
Development Services Division

1690 W. Littleton Blvd.
Suite 300
Littleton, CO 80120
303-738-8040

