

VELOCITY HALL – ONLINE PERMITTING
ARAPAHOE COUNTY USER REGISTRATION FORM

Contractor / Applicant Name _____ User ID Number _____

Business Address: _____
(Include city, state, zip)

Phone # _____ Fax # _____

E-mail Address _____ State License # _____
(Electrical / Plumbing)

1. By signing this County on-line permitting registration form, I hereby certify that I have read and examined this application and know the same to be true and correct. I agree to comply with all State and County codes, laws, regulations and ordinances pertaining to the all work proposed within the application.
2. No changes shall be made from that which is stated in this application and/or specifications, and no additional work shall be included with this permit, except by submitting a revised application and/or specifications and receiving approval of the Chief Building Official for such changes. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction.
3. This permit expires in one hundred and eighty (180) days from the date of issuance. If the work for which the permit is issued is stopped or if no County inspections are performed for a period of 180 days, the permit becomes null and void. All work performed under this permit shall meet the requirements of the Arapahoe County Building Code or this permit shall become null and void.
4. Under State statute 38-22-105.5 we are required to put you on notice of the following:
 - "Important notice to owners: under Colorado Law, suppliers, subcontractors, or other persons providing labor or materials for work on your residential property may have a right to collect their money from you by filing a lien against your property. A Lien can be filed against your residence when a supplier, subcontractor or other person is not paid by your contractor for their labor or materials, however, in accordance with the Colorado General Mechanics' Lien Law, section 38-22-102 (3, 5) and 38-22-113 (4), Colorado revised statutes, you have an affirmative defense in any action to enforce a lien, if you or some person acting on your behalf has paid your contractor and satisfied your legal obligations.
 - You may also want to discuss with your contractor, your attorney, or your lender possible precautions including the use of lien waivers, or requiring that every check issued by you or on your behalf is made payable to the contractor, the subcontractor, and suppliers for avoiding double payments if your property does not satisfy the requirements of the sections 38-2-102 (3,5) and 38-22-113 (4), Colorado revised statutes. To protect your property, you should take whatever steps necessary."
5. VeloCityHall is an optional internet service provided by Accela, Inc. The use of this service is at your discretion. Convenience fees charged by Accela.com for the use of this internet service are in addition to the permit fees charged by the City for administration and inspection. Such convenience fees are not collected by the City and do not constitute permit fees. These convenience fees may be avoided by obtaining your permit directly from the Arapahoe County Building Department.

6. Permit restrictions

- a) All work authorized by an Online Permit must comply with all applicable ordinances and codes adopted by Arapahoe County and the State of Colorado.
 - b) All work authorized by a permit is subject to inspections. Required inspections can be obtained online or by calling the County at 720-874-6600. Access must be provided for inspection purposes. Specific questions regarding required inspections may be directed to an inspector at 720-874-6600, between the hours of 7:00 – 7:30 AM. An adult 18 years or older must be present for any inspection to be performed.
 - c) Online Permits are permits that do not require any discretionary approvals or plan review by the County. If, subsequent to the issuance of an Online Permit, the Building Official determines that plans or other department reviews are required for the work undertaken, the permit may be suspended or revoked in writing until such time as proper reviews and approvals are obtained.
 - d) The contractor / applicant shall be responsible for obtaining and maintaining any necessary insurance, including Workman’s Compensation and / or other policies required the State, Federal or other agencies.
 - e) The issuance of a Simple Permit shall not serve to legalize other unpermitted construction, improper occupancies, additional dwelling units, or unauthorized uses. All Online Permits are subject to review and approval by the Department.
 - f) The contractor is responsible for contacting the appropriate agencies, should any removal or disruption be required of any hazardous materials, including asbestos, and agree to do so PRIOR to any such removal or disruption.
7. Re-inspection fees may be assessed for work which is non-compliant or which is incomplete. When all of the following requirements have been met, re-inspection fees will not be assessed for those jobs that:
- Have posted the address, the permit card, the County approved plans, all previous correction notices, and any forms or letters required to be able to complete the requested inspection
 - Have provided access to the area to be inspected, including making sure that the area is unlocked, providing stairs or ladders when needed, etc
 - Are ready for the inspection requested by having completed all necessary code related items and where all other trade work has been completed that might affect this inspection
 - All items have been completed from the first correction notice (for each trade) before calling for and receiving the re-inspection
 - Have not deviated from the approved plans without the approval of the Building Official

Notice to all Applicants within the City of Centennial

Arapahoe County no longer provides permitting or inspection services for the City of Centennial

Open Space Use Tax

An Open Space Use Tax of one quarter of one percent shall be assessed upon the material valuation, to be calculated at 50% of the total valuation of the project. Any applicant wanting to use an alternate valuation method must apply for the permit in person at the Arapahoe County Building Department

Name of Authorized Agent / Principal _____
(Please Print)

Business Name _____ User ID # _____

Signature _____ Date _____