

Arapahoe County Fairgrounds Steering Committee (SC)

Meeting Minutes

December 8, 2016

Present: Committee Members: Raylene Owen, Lori Daniel, Mary Madsen, Sharon Kercher (via phone), Janice Leonard,
Absent: Bill Jenks, Cindy Knox
Staff: Ashley Clement, Matt Bixenman, Glen Poole
CSU Extension Staff: Tim Aston

Next meeting: January 12, 9:00am Arapahoe County Fairgrounds, Log Room

1. Call to Order: Sharon called the meeting to order at 9:08am

2. Roll Call: Absent (Cindy and Bill)

3. Old Business:

- Event Center Project Update – Ashley
 - RFP Process closes on December 22, staff will review RFPs in the New Year
- Request for BOCC approval of Boots Not Suits Auction 2017 (Drop-In January 30)
 - 3PM on January 30
 - New board comes in January 9th or 10th
 - Glen sent the BSR to Sharon, Drop-In allows staff about 10 minutes to go over everything
- Items Pending of 501 (c)(3) Foundation Meeting (not yet scheduled)
 - Fall meeting has not been scheduled yet, committee on hold until the meeting occurs
 - Request approval for use of proceeds from 2016 Auction and \$5000 from Fairgrounds account for Event Center Project
 - Request for approval for the Heritage Committee to accept charitable donations for the Fair booth, fair and special event activities
 - This will be part of the request when ACFG Steering committee meets with foundation
- 2016 Annual Report – Mary
 - Comments?
 - What to do about community concerns that have already been addressed?
 - Jan noted the Annual Report should be inclusive of all citizen concerns that have been brought to the Steering Committees attention.
 - Note that staff have addressed certain issues and concerns already such as adding a list of events to the website and focusing efforts on a bike/pedestrian plan.
 - Focus for Next Year
 - Exploring our Heritage “Then and Now” - hall display
 - Boots Not Suits dinner and Fundraising
 - Promoting ACFG and county fair
 - Obtaining more Community Input
 - Fair Open Class Premiums to the Community – Raylene asked for clarification from Tim
 - \$945 seems low to Raylene, Tim double checked - \$1,107
 - Lori to add Boots Not Suits Silent Auction information
 - Conclusion - Sharon

- Add: everyone is enthusiastic about new amenities and the future completion of the master plan
 - Coordinating with the staff in the future
 - Ashley to send -statistic about the increase in weekend usage of facility after completion of the Exhibition Hall to Sharon
- Kudos to Mary for putting the report together!
- Anticipated Board date – Matt and Glen to send out timeline for presentation
- Final comments to Mary within the next week or so

4. New Business:

- Review and Approve Meeting Summary of November 2016 Meeting Minutes
 - Sharon asked for the motion to approve **November** minutes with current corrections. Lori made the motion to accept November minutes as amended made by committee. Seconded by Raylene. In Favor: 6; Opposed: 0; Abstained: 3 (Jan Leonard, Glen Poole and Tim Aston absent in Nov.)
- Steering Committee Membership Changes
 - Cindy and Sharon have declined to seek reappointment
 - New members to be appointed in January/February
 - Sharon pointed out Mary's concerns about the impact of membership changes on the Boots New Suits Silent Auction because it might be hard to get new members up to speed by Fair for 2017 Boots Not Suits
 - Lori thinks that the BNS auction can still happen because there is a good foundation
 - Get BOCC to talk more about what the auction is supporting and "selling" the auction to those at BNS
 - Committee encouraged to make committee member suggestions to Glen
 - Glen to update committee on process moving forward
 - THANK YOU to Sharon and Cindy for providing excellent leadership and all the contributions to the Fairgrounds Steering Committee

5. Committee Reports:

- OS/Aurora PROS Fair Booth and Heritage activities – Mary
 - Heritage committee meeting met with Open Class to discuss ways to integrate Heritage activities/demonstrators with Open Class, 4-H, and The Homestead group and to work together to plan better and more transparent utilization of space in the Main Hall and Exhibition Hall
- OSTAB- Mary
 - Discussion about Bike/Pedestrian master plan
 - Raylene – stated that equestrian usage and accommodations should be part of the plan, as that is an important piece of multi-use trails connecting the eastern end of the county to the ACFG.
 - Mary brought equestrian usage up at OSTAB
 - Although not major focus of plan, OSTAB will consider equestrian trails in later phases
 - Glen suggested that Raylene talk to Roger and/or Ray Winn
 - Raylene--need separation between bicyclists, pedestrians, and equestrians on trails
 - Mary--Many survey respondents brought up this topic
 - Glen-- plan will try to address through its goal of educational outreach regarding sharing the trails & paths and construction of additional trails, especially for commuters
 - Raylene stated that there are already sufficient trails for commuters.
 - Glen – Open Spaces is working on an educational outreach in order to assist with safety and etiquette along the Cherry Creek Trail near the 17 Mile House
 - Raylene said that while education is good, it is not sufficient to prevent accidents and more deaths. Trails need to be separated, and need more signage and enforcement.

- 22 acre parcel owned by Arapahoe County near Aurora Reservoir, natural gas drilling potential because mineral rights were purchased by Bison Mineral and Gas, 500 foot x 500 foot print – Arapahoe County to recommend where to place the pad.
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- Cherry Creek Watershed Partners – Raylene
 - No Report
- Event Center Calendar – Ashley
- ACFP Monthly Report – Matt
 - Event Tech position open and applications started to being accepted
- BOCC
 - More to come on handbook for citizen committees

6. Future meetings

A. Fair Planning Committee meeting, December 14 at 6:30pm at the Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

B. Open Space Trails and Advisory Board meeting January 23, 6pm in the Career Village Meeting Room, AD Works, 6974 South Lima Street, Centennial, Colorado

C. Arapahoe County Fairgrounds and Park Steering Committee meeting: January 12 at 9 a.m. in the Log Cabin Room, Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

8. Adjourn

Sharon asked for a motion to adjourn the meeting, motion made by Raylene, motion seconded by Lori
 In favor: 3 Opposed:0 Abstained: 0
 Meeting Adjourned by Sharon at 10:47 am