

# Arapahoe County Fairgrounds Steering Committee (SC)

## Meeting Minutes

September 8, 2016

Present: Committee Members: Raylene Owen, Lori Daniel, Mary Madsen, Janice Leonard  
Absent: Sharon Kercher, Bill Jenks, Tim Aston, Cindy Knox  
Staff: Ashley Clement, Glen Poole, Matt Bixenman  
Open Spaces Staff: Josh Tennyson, Roger Harvey  
CSU Extension Staff: N/A

Next meeting: October 13, 2016, 9:00am Arapahoe County Fairgrounds, Log Room

1. Call to Order: Lori called the meeting to order at 9:10am
2. Roll Call: Sharon, Bill, Tim and Cindy absent
3. Old Business:
  - Briefing on Status of Park development and plans for Phase 2 – Roger and Josh
    - Park project – Phase one took about 16 months
    - Took bathroom out of the park project in phase 1 due to cost, but will put a port-a-let in the circle parking area south of the trail in the spring
    - Only did one shelter in the middle of the central green instead of 2 shelters, hoping to put a second one in before Phase 2 of the shelter. Will do parking lot stripping in fall 2016
    - Final budget was a little over 6 million
    - Natural play area features a stream, logs to climb on, bridges for them to climb over, will continue to work on erosion issues in the stream
    - Phase 2 – focused on stream and play area, adding in a plaza (possibly a restroom), Roger sees that we need to add more sitting and shade areas,
      - Timeline – letting area rest and vegetation grow in 2017, possibly starting construction in late 2018
    - Josh – Colorado Natural Heritage program (CNHP) was hired to do inventory of Murphy Creek and other properties, they are looking for sensitive species and unique plant communities, they have found there are no rare species, but we do have good plant communities. CNHP recommended letting the park revegetate for next year, zoologist was looking at small animals (sensitive species list), will share recommendations and data by January 2017
      - Roger to send Raylene what seed mix was planted
      - Funding opportunities for Fairgrounds –
        - Open Space, there are grant opportunities that support play elements,
        - Great Outdoors Colorado is another opportunity but need to be competitive and show recreation opportunity. Park elements might allow us to be competitive
        - Colorado Lottery revenue provides funds for parks, recreation and schools, about \$120 million goes to outdoors, about half goes to Great Outdoors Colorado
        - Raylene – is the Fairgrounds consider historical that we could access?
          - Josh - For historical dollars you have to have a designation (on national register)
        - Josh can look at El Paso Fairground's application for receiving funds from Great Outdoors Colorado and share this information
    - E-470 trail, will be completed from Parker to Quincy by end of 2017

- Quincy and Gun Club pedestrian access underpass in the works to help get folks to the Fairgrounds
- Working with Aurora on Triple Creek trail, the trail will continue through Aurora Sports park out by Ridgeview
- Review and Approve Meeting Summary of July and August 2016 Meeting Minutes
  - Lori asked for the motion to approve **July** minutes with current corrections. Mary made the motion to accept July minutes as amended made by committee. Seconded by Raylene. In Favor: 3; Opposed: 0; Abstained: 1 (Jan)
  - Lori asked for the motion to approve **August** minutes as presented and Raylene made the motion to accept August minutes as amended made by committee. Seconded by Jan
  - In favor: 4 ; Opposed: 0; Abstained: 0
- Boots Not Suits Auction – Lori
  - Financials
    - Still missing \$145 from David G. (purchased boots), but finally received the final check week of 9/5
    - Can put out a donation box next year if committee would like to
    - Net total from silent auction is \$2,830.58
    - Foundation can run raffles – could run a future raffle through the Foundation
    - A presentation would need to be made to Foundation in order to get funds to use for project
  - Outstanding Issues
    - Some last thank you’s to send
- Exploring our Heritage... Then and Now – Ashley
  - Progress on talking to vendors regarding “wrap” approach to display
    - Talked to a couple of vendors, prices will most likely range from 8,000-10,000
    - Staff will be working on an RFP to get a design company, once a company is chosen we can move forward with quotes and design
  - Cost estimate for project
    - Most likely between 8,000-10,000
  - Coordination with Amanda and Liz – October Meeting?
    - Yes – they both have been invited
  - Develop presentation for Arapahoe Foundation to request funds – will be ready by Foundation’s November meeting?
    - Ashley does not think this is a good time frame – need to get farther along in RFP process

#### 4. New Business:

- 17 Mile House October 15 Fall Festival – Volunteers
  - Contact Nira if you are interested in volunteering

#### 5. Committee Reports:

- OS/Aurora PROS Fair Booth and Heritage activities – Mary
  - Need more staff next year regarding Open Space staff and/or OSTAB
- OSTAB- Mary
  - Nothing to report
- Cherry Creek Watershed Partners – Raylene
  - (80) 2<sup>ND</sup> graders from Prairie Crossing School on September 21, 10am to 2pm, at 17 mile
  - Annual conference is November at The Wildlife Experience, more information to come
- Event Center Calendar – Ashley
- ACFP Monthly Report – Matt
  - Full time maintenance tech position approved for next year
  - Fair presentation to BOCC (Study Session)– October 17 at 2pm
  - Joan moved out to the Fairgrounds

- Event Management software RFP granted to Ungerboeck we are in the process of putting together the contract
- Sun screens – Matt not sure if it is in the budget for next year
- BOCC
  - Nothing to report

6. Future meetings

- A. Fair Planning Committee meeting, September 19 at 6:30pm at the Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016
- B. Open Space Trails and Advisory Board meeting September 26 6pm in the Career Village Meeting Room, AD Works, 6974 South Lima Street, Centennial, Colorado
- C. Arapahoe County Fairgrounds and Park Steering Committee meeting: October 13 at 9 a.m. in the Log Cabin Room, Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

8. Adjourn

Lori asked for a motion to adjourn the meeting, motion made by Raylene, motion seconded by Jan

In favor: 4 Opposed: Abstained: 0

Meeting Adjourned by Lori at 11:39am