

Arapahoe County Fairgrounds Steering Committee (SC)

Meeting Minutes

July 14, 2016

Present: Committee Members: Raylene Owen, Sharon Kercher, Mary Madsen, Cindy Knox, Lori Daniel, Bill Jenks
Absent: Jan Leonard
Staff: Matt Bixenman, Glen Poole
Next meeting: Aug 11, 2016, 9:00am Arapahoe County Fairgrounds, Log Room

1. Call to Order: Sharon called the meeting to order at 9:15 am
2. Roll Call: Absent- Jan Leonard
3. Review and Approve Meeting Summary of June, 2016
 - May meeting minutes approved. June meeting minutes approved.
4. Old Business:
 - Hawthorne Shrubs in Park
 - Will be removed and replacements will be planted
 - Review of contract will determine if OS or contractor is responsible for cost of replacement
 - Construction Updates
 - Punch list items on Park. Seeding project not yet completed.
 - Quincy and Gun Club intersection.
 - What is the plan?
 - Committee would like Josh Tennyson and Roger Harvey to come to September meeting.
 - Provide an update on the species inventory in the wetlands of the fairgrounds
 - Inform Committee about grants for ACFP
 - Provide an update on the future phasing of the park construction
 - Block Party
 - Event was a success.
 - Estimated 1500 people in attendance
 - Good educational outreach experience
 - Many attendees plan to attend the county fair
 - Boots Not Suits Auction –
 - Lori gave an update.
 - An updated list was provided with donations collected so far.
 - Commissioner Bockenfeld is doing a dinner donation.
 - Ideas were discussed about more auction items
 - Lori thanked everyone efforts with the project.
5. New Business:
 - Littleton Criterium
 - Sharon inquired if the committee wanted to participate.

- Consensus was not to participate due to concerns about the lack of transparency as to how the funds are calculated and distributed among the volunteer organizations that helped.
- Fair
 - Mary discussed Open Space booth schedule.
 - Committee needs to fill out volunteer liability form.
- Amenities at the Fairgrounds
 - Raylene, said that the Committee is charged with increasing revenue. This can't be done without proper amenities to attract various animal and other rental events.
 - Outdoor arena footing and drainage
 - An equestrian event was cancelled during event due to poor drainage and unsafe footing in the outdoor arena
 - Drill samples for testing of soil analysis are being taken to see if clay layer is contributing to drainage issues.
 - Inventory of paneling. Some animal events require more panels than are currently available.
 - ACFG Staff are working to accommodate an event for September in covered arena
 - Additional purchases of equipment for arena maintenance are in 2017 budget
 - Additional FTE request in 2017 budget for ACFG.

6. Committee Reports:

- OS/Aurora PROS Fair Booth and Heritage activities – Mary
- OSTAB – No report
- Cherry Creek Watershed Partners – Raylene
 - Came to Shareback
 - Providing educational outreach at 17 mile house and Tagawas for over 300 people.
- Event Center Calendar - Matt
- ACFP Monthly Report – Matt
 - Hired two seasonal positions
- BOCC
 - Shareback – well attended event at 17 mile house
 - Budget goes in December for approval

7. Future meetings

A. Fair Planning Committee meeting, July 20 at 6:30pm at the Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

B. Open Space Trails and Advisory Board in the Career Village Meeting Room, AD Works, 6974 South Lima Street, Centennial, Colorado

C. Arapahoe County Fairgrounds and Park Steering Committee meeting: Aug 11 at 9 a.m. in the Log Cabin Room, Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

8. Adjourn

- Sharon asked for a motion to adjourn the meeting, motion made by Raylene motion seconded by Cindy

In favor: 6 Opposed:0 Abstained: 0
Meeting Adjourned by Sharon at 11:05 am