

# Arapahoe County Fairgrounds Steering Committee (SC)

## Meeting Minutes

May 12, 2016

Present: Committee Members: Raylene Owen, Sharon Kercher, Mary Madsen, Bill Jenks, ,  
Janice Leonard  
Absent: Cindy Knox absent (travel), Glen Poole, Lori Daniel  
Staff: Matt Bixenman  
Next meeting: June 9, 2016, 9:00am Arapahoe County Fairgrounds, Log Room

1. Call to Order: Sharon called the meeting to order at 9:10 am
2. Roll Call: Absent- Cindy Knox absent (travel), Glen Poole (training), Lori Daniel
3. Review and Approve Meeting Summary of April 14, 2016
  - Sharon moved and Raylene seconded the motion to accept the April minutes as amended.
  - In favor: 5 ; Opposed: 0; Abstained: 0
4. Old Business:
  - By-Laws – BOCC Study Session April 25 outcome and discussion – all
    - Sharon meeting with commissioners started a little early. Can we get the recording for the meeting.
    - Sunshine law violation whether there was or not.
    - Changes that were made by Tiffanie are they acceptable.
    - Mary's issues with Tiffanie's edits is she didn't follow commissioners direction
    - Mary says Rod mentioned to meet monthly, and is not in the edit version
    - Glen can go back to Tiffanie with recommendations and if she is fine with it, we can go to consent agenda from there.
    - Committee made language to meet monthly for bylaws to send to Glen and approved by all present
    - Mary commented on annual report numbers being available to committee
    - Glen commented SAP would be method of verifying numbers.
    - Committee recommended change of adding statistics compiled by staff into annual report for the bylaws and approved by all present
    - Glen will give committee copy of version going on the consent agenda.
  - Update on ACFP Construction – Matt
    - Matt mentioned final punch items on the exhibition hall. Landscaping is starting now.
    - Park project had punch walk Wednesday. Stream and all systems are running.
    - RV spots are live
  - Boots Not Suits Auction – All
    - Jan brought in little item for the auction
    - Staff will print Boots Not Suits packets for Mary
    - Bill is working on multiple avenues for auction including National Western
5. New Business:

- Team Penning
  - Concern is footing in outdoor arena. Drainage
  - Covered arena concern is cattle pens issue.
  - Wooden gate crimped on top.

## 6. Committee Reports:

- OS/Aurora PROS Fair Booth and Heritage activities – Mary
  - Homestead area in exhibition hall. Mary ran through Homestead and Heritage activities.
- OSTAB – Mary
  - Report of species at wetlands at fairgrounds. Plants and animals.
- Cherry Creek Watershed Partners – Raylene
  - Education and outreach at 17 mile house
- Event Center Calendar - Matt
- ACFP Monthly Report – Matt
- BOCC

## 7. Future meetings

A. Fair Planning Committee meeting, May 17 at 6:30pm at the Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

B. Open Space Trails and Advisory Board meeting May 23 6pm in the Career Village Meeting Room, AD Works, 6974 South Lima Street, Centennial, Colorado

C. Arapahoe County Fairgrounds and Park Steering Committee meeting: June 9 at 9 a.m. in the Log Cabin Room, Arapahoe County Fairgrounds and Regional Park, 25690 East Quincy Road, Aurora, Colorado 80016

## 8. Adjourn

Sharon asked for a motion to adjourn the meeting, motion made by Raylene, motion seconded by Bill  
 In favor: 4 Opposed: 0 Abstained: 0  
 Meeting Adjourned by Sharon at 10:56am