



Administration Building
East Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711
303-795-4630 Audio Agenda Line

Nancy A. Doty, Chair, District 1
Nancy Sharpe, District 2
Rod Bockenfeld, District 3
Nancy Jackson, Chair Pro-Tem, District 4
Bill Holen, District 5

Public Meeting
November 1, 2016
9:30 A.M.

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com.

AGENDA

1. CALL TO ORDER

Arapahoe County Board of County Commissioners

2. INTRODUCTION

Ron Carl, County Attorney
Joleen Sanchez, Asst. Clerk to the Board

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. MODIFICATION TO THE AGENDA

6. ADOPTION OF THE AGENDA

7. APPROVAL OF THE MINUTES

7.a. BOCC Public Meeting Minutes - October 4, 2016

Documents:

[BOCC PUBLIC MEETING MINUTES 10.04.2016.PDF](#)

7.b. BOCC Public Meeting Minutes - October 11, 2016

Documents:

8. CITIZEN COMMENT PERIOD

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

9. CONSENT AGENDA

9.a. 10.17.2016 Warrant ACH Expenditure Report

Authorization to sign the Warrant Disbursement Register

Ron Carl, County Attorney

Documents:

[10.17.2016 WARRANT ACH EXPENDITURE REPORT.PDF](#)

9.b. Abatements (8 Resolutions)

Adoption of eight (8) resolutions approving the recommendations of the hearing officer for abatement petitions originally denied by the Assessor's Office

Ron Carl, County Attorney

Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[11-1-16 PAGE ONE.DOC](#)

[11-1-16 PAGE TWO.XLSX](#)

[SAMPLE ABATEMENT APPROVAL KST.DOC](#)

[SAMPLE ABATEMENT DENIAL KST.DOC](#)

9.c. Board of Assessment Appeals

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney

Karen Thompsen, Paralegal, County Attorney's Office

Documents:

[11 NOVEMBER 1, 2016.DOC](#)

[SAMPLE BAA RESOLUTION.DOC](#)

9.d. Extension of the Agreement with Galls, LLC

Adoption of a resolution authorizing the Chair of the Board of County Commissioners to sign the Extension of the Agreement for Services by and between Arapahoe County and Galls, LLC for the purpose of providing Duty Gear and Accessories to the Arapahoe County Sheriff's Office, for the period of November 1, 2016 to October 31, 2017, pursuant to the terms contained therein

Olga Fujaros, Budget and Logistics Manager, Sheriff's Office

Vince Line, Detention Bureau Chief, Sheriff's Office

Louie Perea, Undersheriff, Sheriff's Office

*David C. Walcher, Sheriff
Keith Ashby, Purchasing Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[BSR - 2016 EXTENSION.PDF](#)
[EXTENSION LETTER SIGNED BY KEITH.PDF](#)

9.e. **Select Source Waiver to Purchase Fairgrounds Stage Equipment from Wegner**

Adoption of a resolution approving the waiver of the Arapahoe County Purchasing Policies for a select source agreement with Wegner for purchase of Fairgrounds stage equipment

*Glen Poole, Operations Manager, Open Spaces
Shannon Carter, Director, Open Spaces and Intergovernmental Relations
Keith Ashby, Purchasing Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[CONSENT_AGENDA_STAGE.PDF](#)
[WAIVER FAIR STAGE.PDF](#)

10. **GENERAL BUSINESS ITEMS**

10.a. **GENERAL BUSINESS - Public Trustee 2017 Budget**

Receipt and acknowledgement of the Arapahoe County Public Trustee 2017 Budget

*Presenter - Cynthia Mares, Arapahoe County Public Trustee
Monica Kovaci, Assistant County Attorney*

Documents:

[BSR AND RESO FOR REVIEW OF PT 2017 BUDGET.DOC](#)
[PROPOSED MOTION - ACCEPTANCE PUBLIC TRUSTEE 2017 BUDGET.DOCX](#)

11. **COMMISSIONER COMMENTS**

***Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the "General Business" agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711.

Please contact our office at least 3 days in advance to make arrangements.

**MINUTES OF THE ARAPAHOE COUNTY
BOARD OF COUNTY COMMISSIONERS
TUESDAY, OCTOBER 4, 2016**

At a public meeting of the Board of County Commissioners for Arapahoe County, State of Colorado, held at 5334 South Prince Street, Littleton, Colorado 80120 there were:

Nancy Doty, Chair	Commissioner District 1	Present
Nancy Jackson, Chair Pro-Tem	Commissioner District 4	Absent and Excused
Nancy A. Sharpe	Commissioner District 2	Present
Rod Bockenfeld	Commissioner District 3	Present
Bill Holen	Commissioner District 5	Present
Ron Carl	County Attorney	Present
Matt Crane	Clerk to the Board	Absent and Excused
Joleen Sanchez	Asst. Clerk to the Board	Present

when the following proceedings, among others, were had and done, to-wit:

CALL TO ORDER

Commissioner Doty called the meeting to order.

INTRODUCTIONS

ROLL CALL

PLEDGE OF ALLEGIANCE

MODIFICATION(S) TO THE AGENDA

There were no modifications to the agenda.

ADOPTION OF THE AGENDA

The motion was made by Commissioner Sharpe and duly seconded by Commissioner Holen to adopt the Agenda as presented.

The motion passed 4-0, Commissioner Jackson absent and excused.

CEREMONIES

There were no ceremonies on this date.

CITIZEN COMMENT PERIOD

There were no citizen comments on this date.

CONSENT AGENDA

The motion was made by Commissioner Sharpe and duly seconded by Commissioner Holen to approve the items on the Consent Agenda as presented.

The motion passed 4-0, Commissioner Jackson absent and excused.

GENERAL BUSINESS ITEMS

Item 1 – Resolution No. 160593 - Arapahoe County Updated 2016 Americans with Disabilities Act Transition Plan

County Attorney Ron Carl established jurisdiction for the Board to hear this case.

Dan Perkins, Senior Assistant County Attorney, presented the request to consider a resolution to adopt the County's Updated 2016 ADA Transition Plan. A link to a copy of the plan is available through the County's website.

The public hearing was opened.

There were no public comments.

The public hearing was closed.

The motion was made by Commissioner Bockenfeld and duly seconded by Commissioner Sharpe to adopt the updated ADA Transition Plan brought forward for today's public hearing for formal adoption.

The motion passed 4-0, Commissioner Jackson absent and excused.

COMMISSIONER COMMENTS

There were no commissioner comments on this date.

There being no other business before the Board, the public meeting was adjourned by Commissioner Doty at 9:39 a.m.

ARAPAHOE COUNTY BOARD OF COUNTY COMMISSIONERS

MATT CRANE, CLERK TO THE BOARD
BY JOLEEN SANCHEZ, ASSISTANT CLERK TO THE BOARD

**MINUTES OF THE ARAPAHOE COUNTY
BOARD OF COUNTY COMMISSIONERS
TUESDAY, OCTOBER 11, 2016**

At a public meeting of the Board of County Commissioners for Arapahoe County, State of Colorado, held at 5334 South Prince Street, Littleton, Colorado 80120 there were:

Nancy Doty, Chair	Commissioner District 1	Present
Nancy Jackson, Chair Pro-Tem	Commissioner District 4	Present
Nancy A. Sharpe	Commissioner District 2	Absent and Excused
Rod Bockenfeld	Commissioner District 3	Present
Bill Holen	Commissioner District 5	Present
Ron Carl	County Attorney	Present
Matt Crane	Clerk to the Board	Absent and Excused
Joleen Sanchez	Asst. Clerk to the Board	Present

when the following proceedings, among others, were had and done, to-wit:

CALL TO ORDER

Commissioner Doty called the meeting to order.

INTRODUCTIONS

ROLL CALL

Commissioner Sharpe was absent and excused.

PLEDGE OF ALLEGIANCE

MODIFICATION(S) TO THE AGENDA

There were no modifications to the agenda.

ADOPTION OF THE AGENDA

The motion was made by Commissioner Holen and duly seconded by Commissioner Jackson to adopt the Agenda as presented

The motion passed 4-0, Commissioner Sharpe absent and excused.

CEREMONIES

There were no ceremonies on this date.

CITIZEN COMMENT PERIOD

There were no citizen comments on this date.

CONSENT AGENDA

The motion was made by Commissioner Jackson and duly seconded by Commissioner Holen to approve the items on the Consent Agenda as presented.

The motion passed 4-0, Commissioner Sharpe absent and excused.

GENERAL BUSINESS ITEMS

Item 1 – Resolution No. 160607 - Submission of the 2017 Recommended Budgets

Deputy County Attorney John Christofferson established jurisdiction for the Board to receive the 2017 recommended budgets.

Budget Manager Todd Weaver explained that the recommended budgets are in conformance with statutory requirements and said the general fund is structurally balanced.

Commissioner Doty asked how the \$85,000 surplus compares to prior years.

Mr. Weaver said the 2016 budget was adopted with \$170,000 in surplus; in prior years, the surplus was approximately \$300,000 to \$400,000.

Commissioner Jackson thanked staff for their hard work.

The motion was made by Commissioner Jackson, duly seconded by Commissioner Holen, to acknowledge receipt of the 2017 recommended budgets for Arapahoe County, the Arapahoe County Law Enforcement Authority, and the Arapahoe County Recreation District, and, as the ex officio Board of the Arapahoe County Water and Wastewater Public Improvement District, acknowledge receipt of the proposed 2017 Budget submitted for the Arapahoe County Water and Wastewater Public Improvement District and set the date of October 25, 2016 as the public hearing date for these proposed budgets and further establish December 13, 2016 as the date for the public hearing for the adoption of these 2017 budgets.

Commissioner/Director Bockenfeld, Yes; Commissioner/Director Doty, Yes; Commissioner/Director Holen, Yes; Commissioner/Director Jackson, Yes; Commissioner/Director Sharpe, Absent and Excused.

The Chair declared the motion carried and so ordered.

COMMISSIONER COMMENTS

There were no commissioner comments on this date.

There being no other business before the Board, the public meeting was adjourned by Commissioner Doty at 9:40 a.m.

ARAPAHOE COUNTY BOARD OF COUNTY COMMISSIONERS

MATT CRANE, CLERK TO THE BOARD
BY JOLEEN SANCHEZ, ASSISTANT CLERK TO THE BOARD

REPORT FOR 10/12/2016 TO 10/17/2016

FUNDS SUMMARY:

FUNDS SUMMARY:

10 General Fund	955,811.53
11 Social Services	8,811.06
14 Law Enforcement Authority Dist	998.33
15 Arapahoe / Douglas Works!	67,369.24
16 Road and Bridge	50,685.28
20 Sheriff's Commissary	6,590.19
21 Community Development	17,359.95
26 Grants	22,949.71
28 Open Space Sales Tax	505,138.85
29 Homeland Security - North Cent	46,575.13
33 Building Maintenance Fund	34,107.77
41 Capital Expenditure	76,004.75
42 Infrastructure	394,014.86
43 Arapahoe County Recreation Dis	48,615.53
70 Central Services	42,415.81
71 Self-Insurance Liability	17,164.73
73 Self-Insurance Workers Comp	166.00
	=====
TOTAL	2,294,778.72

FUND REPORT - EXPENDITURE TYPE

FUND 10 EXPENDITURE REPORT

A2M4SEEN LLP	Services And Other	2,633.81
ABELMAN LAW OFFICES	MISC.	25.00
ALAN MCCLINTOCH	Services And Other	12,996.00
ALL AMERICAN WINDOW TINTING INC	Supplies	1,200.00
ALSCO	Supplies	27.50
AMCON THE EYECARE SUPPLY CTR	Supplies	297.00
AMERICAN TIRE DISTRIBUTORS INC	Supplies	729.16
ARAMARK CHICAGO LOCKBOX	Services And Other	55.00
ARAMARK CHICAGO LOCKBOX	Supplies	750.00
ARAPAHOE/DOUGLAS	Services And Other	23,025.00
ASPIRE HR INC	Services And Other	320.00
BC SERVICES INC	MISC.	140.00
BOBCAT OF THE ROCKIES LLC	Supplies	298.97
BRENDA APODACA	Services And Other	41.68
BRIDGESTONE RETAIL OPERATIONS LLC	Services And Other	54.99
CAD 1	Services And Other	4,080.00
CARQUEST AUTO PARTS	Supplies	199.68
CATHERINE RALEY	Services And Other	113.77
CDW GOVERNMENT	Supplies	338.64
CENTENNIAL ROTARY FOUNDATION INC	Services And Other	255.00
CENTURYLINK	Services And Other	286.50
CHEMATCK LABORATORY INC	Services And Other	445.00
CHEMRES-SECURITY LLC	Services And Other	850.00
CHRISTOPHER CLARK	Services And Other	147.00
COLORADO DEPARTMENT OF	Supplies	33.60
COLORADO NETWORK CABLING & CCTV LLC	Services And Other	504.00
COLORADO TIRE RECYCLING LLC	Supplies	265.75
COMITIS CRISIS CENTER INC	Services And Other	17,000.00
CORRECT CARE SOLUTIONS LLC	Services And Other	355,430.00
CUTWATER COLORADO INVESTOR SERVICES	Services And Other	9,033.66



Board Summary Report

Date: October 21, 2016
To: Board of County Commissioners
Through: Ronald A. Carl, County Attorney
From: Karen Thompsen, Paralegal
Subject: Abatements - I need 8 Resolution Numbers

Purpose and Recommendation

The purpose of this request is for the adoption of 8 resolutions approving the recommendation of the hearing officer for an abatement petition originally denied by the Assessor's Office.

Background

This abatement was filed by petitioner and denied by the Assessor's Office. C.R.S. 39-1-113(1) states "... no decision on any petition regarding abatement or refund of taxes shall be made unless a hearing is had thereon .
..."

Discussion

The following abatement recommendation is a result of the above-mentioned hearing by the hearing officer.

Alternatives

None.

Fiscal Impact

Reduction in the amount of property taxes collected on an approved petition, and no decrease in the taxes collected on a denied petition.

Concurrence

The hearing officer and County Attorney support this recommendation.

Reviewed By

Ronald A. Carl, County Attorney
Karen Thompsen, Paralegal

ABATEMENTS 11-1-16

Petitioner/Parcel Address	Parcel Number	Year	Previous Value	New Value	Refund
Burnscope, Inc. 6404 South Quebec Street M10	2075-21-3-06-002	2015	\$201,960	\$201,960	\$0.00
Deanna King 7017 South Platte Canyon Road M7	2077-30-2-00-008	2015	\$317,500	\$317,500	\$0.00
Diba LLC 2720 South Parker Road M10	1973-35-2-40-006	2015	\$1,437,000	\$1,437,000	\$0.00
Service Industrial, Inc. 2580 South Raritan Street M25	1971-28-3-10-009	2015	\$1,586,000	\$1,586,000	\$0.00
Gartrell Properties LLC 7500 South Gartrell Road M25	2073-36-1-12-001	2015	\$1,271,000	\$1,271,000	\$0.00
Wei-Yi Chang 24360 East Colfax Avenue M4	1977-00-0-00-286 1977-00-0-00-286	2014 2015	\$861,250 \$861,250	\$861,250 \$861,250	\$0.00 \$0.00
Southglenn Property Holdings LLC 6853 South York Street M1	2077-26-1-34-005	2015	\$17,328,000	\$17,328,000	\$0.00
Southglenn Property Holdings LLC Vacant Land M12	2077-26-1-30-017	2015	\$10,683,000	\$10,100,000	\$26,402.98

ABATEMENTS 11-1-16

<p>M1. I considered the evidence submitted & testimony given by both the Assessor & the petitioner/agent at this hearing. I find in this case that the Assessor's determination of value is better supported by all of the facts presented.</p>					
<p>M4. Petitioner/agent did not appear for hearing. I considered the evidence submitted & testimony given by the Assessor, & the evidence submitted by petitioner/agent prior to this hearing. I find in this case that the Assessor's determination of value is better supported by all of the facts presented.</p>					
<p>M7. Petitioner/agent did not appear for hearing. Petitioner/agent did not submit any evidence to this hearing, or with the original petition, to support the abatement request. I considered the evidence submitted & the testimony given by the Assessor, and the absolute lack of any evidence submitted by the petitioner/agent. I find in this case that the Assessor's determination of value is better supported by all of the facts presented.</p>					

ABATEMENTS 11-1-16

<p>M10. Petitioner/agent voluntarily withdrew this petition prior to the hearing. Withdrawal of the petition is hereby accepted as final action by the Board of County Commissioners. Therefore, the final actual value of this parcel for XXXX is \$X,XXX,XXX,XXX.</p>					
<p>M12. The Assessor recommended & the petitioner/agent agreed to this value at the hearing. Based upon all information supplied, I concur with this value.</p>					
<p>M25. Petitioner/agent requested an administrative denial.</p>					

when the following proceedings, among others, were had and done to-wit:

RESOLUTION NO. 160XXX It was moved by Commissioner _____
and duly seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, the Board of County Commissioners of Arapahoe County met at a duly and lawfully called meeting held on Tuesday, _____, 2016; and

WHEREAS, the Board at that time considered Petitions for Abatement or Refund of Taxes as submitted by various taxpayers and as contained within an Agenda Memorandum to the Board; and

WHEREAS, applicable procedures, due process, and requirements of notice were followed pursuant to Sections 39-1-113 and 39-10-114, C.R.S.; and

WHEREAS, no Petitioners or representatives of the Arapahoe County Assessor were present, although both parties were afforded notice; and

WHEREAS, the Board received comments from the County Attorney, received exhibits and reviewed the record as represented by an Agenda Memorandum summarizing the Petitions and the Arapahoe County Assessor recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County as follows:

1. That the Petitions listed below, presented this date to the Board and relating to the schedule numbers set forth therein, shall be and are hereby granted, the recommendations of the Assessor are hereby adopted and abatements or refunds in the amounts approved by the Assessor are hereby approved by the Board.

Petitioner	Parcel Number	Year	Refund
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The vote was:

Commissioner Bockenfeld, Yes; Commissioner Doty, Yes; Commissioner Holen, Yes; Commissioner Jackson, Yes; Commissioner Sharpe, Yes.

The Chair declared the motion carried and so ordered.

RESOLUTION NO. 160XXX It was moved by Commissioner _____ and duly seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, the Board of County Commissioners of Arapahoe County met at a duly and lawfully called meeting held on Tuesday, _____, 2016; and

WHEREAS, the Board has determined to take final action on this Petition for Abatement or Refund of Taxes pursuant to Sections 39-1-113 and 39-10-114, C.R.S. as submitted by the Petitioner; and

WHEREAS, the County Assessor has recommended denial of this Petition for reasons set forth within the Assessor's recommendation as shown on the Petition; and

WHEREAS, pursuant to a policy adopted by the Board of County Commissioners on September 13, 1993 (Resolution No. 1243-93), this matter was referred to a referee for hearing and recommendation to the Board; and

WHEREAS, the Board has reviewed the recommendation of the referee on this date and has determined to adopt said recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County as follows:

The Petition for Abatement or Refund of Taxes relating to schedule number _____ is hereby denied for tax year(s) _____. The recommendation of the referee is hereby adopted. The original actual value is \$_____ and no refund shall be allowed for the following reason:

REASON

The vote was:

Commissioner Bockenfeld, ; Commissioner Doty, ; Commissioner Holen, ;
Commissioner Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.



Board Summary Report

Date: October 21, 2016
To: Board of County Commissioners
Through: Ronald A. Carl, County Attorney
From: Karen Thompsen, Paralegal
Subject: Approval of BAA Stipulation (1 Resolution Number)

Request and Recommendation

The purpose of this request is for the adoption of a resolution approving the Board of Assessment Appeals (BAA) stipulations listed below.

Background

These stipulations are a result of an agreement reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, settling tax protests filed with the BAA.

Discussion

The following BAA docket numbers have been stipulated to for the tax (s) indicated below.

Tax Year	Docket #	Property Owner	Property Address	Code	Original Value	Stipulated Value
2015/ 2016	65870	Willow Grove Center, LLC	1402 South Parker Road	1.	\$3,094,000	\$2,900,000
2013/ 2014	68810	Henley J LLC	6880 South Emporia Street	2.	\$1,670,000	\$1,600,000
2013/ 2014	68811	Sam's Service Co	1314 West Oxford	2.	\$2,703,300	\$2,600,000
2015/ 2016	68916/ 69247	Boyer Property Management LLC	1151 West Mineral Avenue	3.	\$2,603,142 \$1,663,119	\$1,545,000 \$1,545,000

Code

1. Income approach, considering subject excess vacancy, and sales comparison approach indicate that adjustment to this value is correct.
2. Income and sales comparison approaches indicate that adjustment to this value is correct.

3. Comparable land sales indicate that adjustment to this value is correct.

Alternatives

Let protest proceed to the BAA for a decision. Said alternative would involve unnecessary time and expense for the County and the taxpayer.

Fiscal Impact

Reduction in the amount of property taxes collected for the above listed properties.

Concurrence

The negotiator for the County Board of Equalization, the County Assessor and the County Attorney all support this recommendation.

Reviewed By:

Ronald A. Carl, County Attorney
Karen Thompsen, Paralegal

RESOLUTION NO. 160XXX It was moved by Commissioner _____ and duly seconded by Commissioner _____ to authorize the Arapahoe County Attorney to settle the following Board of Assessment Appeals Cases (Docket Numbers), for the tax years listed below:

Docket #	Property Owner	Tax Year
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After review by the County Attorney's Office, in conjunction with the Arapahoe County Assessor's Office and the Petitioners, evidence was submitted which supported the Stipulation and Petitioner agreed to a new value. The Assessor has recommended approval pursuant to the terms contained within the Stipulations. Based upon the evidence submitted to the Board on this date, the Board has no reason not to concur with the proposed Stipulations.

The vote was:

Commissioner Bockenfeld, ; Commissioner Doty, ; Commissioner Holen, ;
Commissioner Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.



Board Summary Report

Date: October 12, 2016
To: Board of County Commissioners
Through: David C. Walcher, Sheriff
From: Olga Fajaros, Budget & Logistics Manager
Subject: Extension of the Agreement with Galls, LLC; RFP-15-57

Request and Recommendation

Request the Board of County Commissioners to authorize the Chair of the Board of County Commissioners to sign the extension of the agreement for the primary purchase of Duty Gear and Accessories from Galls, LLC.

Background

The Arapahoe County Sheriff's Office opened a Request for Proposal to provide uniform items to the Arapahoe County Sheriff's Office in 2015. From the proposals submitted, Galls, LLC was chosen as the primary vendor for Duty Gear and Accessories.

Links to Align Arapahoe

Enhance Quality of Workforce: Providing uniforms for deputies maintains a professional appearance.

Discussion

The agreement between Arapahoe County Sheriff's Office (ACSO) and Galls, LLC began on November 1, 2015 and will end on October 31, 2016, with the option of up to three one-year renewals.

Alternatives

There are no alternatives as Galls, LLC was awarded the contract under RFP-15-57.

Fiscal Impact

Any purchase made will come out of the Arapahoe County Sheriff's Office operating budget.

Concurrence

The Sheriff's Office Administration and Support Services Bureau are in concurrence with this decision.

Reviewed By:

Olga Fujaros, Budget & Logistics Manager

Larry Etheridge, Support Services Bureau Chief

Louie Perea, Undersheriff

David C. Walcher, Sheriff

Finance Department

County Attorney

RESOLUTION NO. 16 It was moved by Commissioner and duly seconded by Commissioner to authorize the Chair of the Board of County Commissioners to sign the Extension of the Agreement for Services by and between Arapahoe County and Galls, LLC for the purpose of providing Duty Gear and Accessories to the Arapahoe County Sheriff's Office, for the period of November 1, 2016 to October 31, 2017, pursuant to the terms contained therein.

The vote was:

Commissioner Bockenfeld, ; Commissioner Doty, ; Commissioner Holen, ; Commissioner Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.



ARAPAHOE COUNTY
COLORADO'S FIRST

David C. Walcher
Sheriff

OFFICE OF THE SHERIFF
13101 E. Broncos Parkway
Centennial, Colorado 80112
Phone: 720-874-4176
Fax: 720-874-4158
www.arapahoesherriff.org
sheriff@arapahoegov.com

September 28, 2016

Mr. Tim Hickey
Galls, LLC
1340 Russell Cave Road
Lexington, KY 40505

SUBJ: EXTENSION OF THE AGREEMENT TO PROVIDE DUTY GEAR AND ACCESSORIES FOR THE ARAPAHOE COUNTY SHERIFF'S OFFICE RFP-15-57

Arapahoe County and Galls, LLC entered into an agreement for the provision of Duty Gear and Accessories for the Arapahoe County Sheriff's Office on: November 1, 2015. The parties may mutually agree upon an annual extension of this contract pursuant to the provisions as set forth in the original Agreement for Services (ACG Contract #SHDT155478).

Galls, LLC has agreed to maintain pricing without any increases, and all parties mutually agree upon an annual extension of this contract pursuant to the provisions set forth in the solicitation.

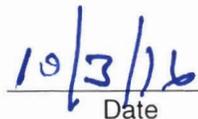
Staff has determined that it is to the best interest of the County to extend the agreement from November 1, 2016 through October 31, 2017.

By signing below, both parties agree to the extension of this Agreement for Services.

Reviewed by:

Keith Ashby, CPPO, Purchasing Manager
Arapahoe County Government


Date



An Internationally Accredited Agency

CONTRACTOR:

By: _____
(signature)

Title: _____

Signed this ____ day of _____, _____

State of : _____

County of: _____

Subscribed and sworn to before me this ____ day of _____, _____

By: _____.

My commission expires: _____.

Notary Public

S E A L

ATTEST: Clerk to the Board

ARAPAHOE COUNTY

By: _____
Chair, Board of County Commissioners
(Or representative authorized by resolution)

Date: _____



Board Summary Report

Date: October 18, 2016

To: Board of County Commissioners

Through: Shannon Carter, Open Spaces Director

From: Glen Poole, Open Space Operations Manager
Matt Bixenman, Fairgrounds Operations Supervisor
Ashley Clement, Fairgrounds Event Coordinator

Subject: Select Source Purchasing Waiver Approval
(New Stage Equipment Inventory, Fairgrounds Event Center and Exhibition Hall)

Direction/Information

The Fairgrounds Operations Staff received approval from the Board of County Commissioners at the October 17, 2016 Study Session for a purchasing waiver to purchase new stage equipment for the Fairgrounds Event Center.

Request and Recommendation

Request the Board of County Commissioners to authorize the Chair of the Board of County Commissioners to sign a purchasing waiver authorizing a select source purchase of staging equipment for 2016 which includes three one year extensions dependent on the performance of equipment and associated supplier. We also request a fixed asset number to accompany this purchase.

Background

The Fairgrounds Operations staff would like to purchase a new standardized inventory of rental staging equipment which will have a consistent style and will be supplied from a single manufacturer. The Fairgrounds currently has a small inventory of aging rental staging equipment for use by our clients. The existing inventory of rental staging equipment was purchased in 2006 and has reached the end of its useful life cycle. With the addition of the new Exhibition Hall, the current inventory of rental equipment will not support the new / expanding rental demand for the Event Center. This includes 36,000 sq. feet of new rentable space.

Discussion

The addition of new rental staging equipment will allow Fairgrounds staff to meet the needs of our existing and future rental clients. The new equipment inventory will bring in additional rental revenue supporting the Department's operational cost recovery goals for the Event Center. By having an in-house inventory of rental equipment Fairgrounds staff can offer a "one stop shop" experience for our clients improving on staff's ability to meet a broader spectrum of our event holder's needs. Continuing with the existing limited and outdated inventory of rental staging equipment will directly impact the professionalism of our event rental operations. Fairgrounds staff see a consistency benefit to purchasing this equipment from a select source for a period of 4 years. This ensures Fairgrounds staff can put "Service First" as outlined in Align Arapahoe. The proposed equipment vendor was selected through a process which identified the top vendor who could best meet our equipment specification needs, provide high quality durable products and demonstrated a strong ability to meet equipment maintenance over the life cycle of the products.

Alternatives

- 1.) Taking No Action: Continuing to use the existing small inventory of rental staging equipment will not allow staff to meet the expanding requirements of our rental clients. The existing equipment has reached the end of its useful life cycle. Having a small inventory of rental staging equipment minimizes the rental revenue potential for the facility and may impact event holder's decisions to utilize the Event Center for their events.

- 2.) Purchase Equipment / Do Not Approve Three, 1 Year Extensions: Purchase only the currently requested equipment to support 2016 equipment rental needs. This alternative would require staff to come back to the Board for additional staging purchases with this vendor if they are over \$25,000 dollars in one calendar year. Fairgrounds staff would be limited in their future ability to add additional staging to the inventory of the Fairgrounds. This could negatively impact staff's ability to provide a "one stop approach" to meeting client needs.

- 3.) Purchase Equipment / Approve Three, 1 Year Extensions: Purchase the current requested equipment to support 2016 equipment rental needs and approve three, 1 year extensions of the select source waiver. This alternative meets staff's 2016 operational needs while allowing staff the flexibility to work with a single vendor for sourcing our future staging equipment needs. Staff can efficiently purchase additional like equipment as the facility use expands over the next three years. Staff will have the necessary consistent equipment rental inventory to provide a "one stop shop" experience for our rental clients. Having a uniform inventory of staging equipment will make equipment maintenance efficient and cost effective.

Fiscal Impact

The cost of the new stage is \$14,859.00 dollars. The waiver allows the Fairgrounds staff to purchase additional staging in the next three years, from the same vendor, totaling up to \$30,000. The purchase and ongoing maintenance of this equipment can be supported by the Fairground's Heritage Fund. Fairgrounds staff would

Reviewed By:

Open Space Management, County Attorney's Office, Purchasing Department and the Finance Department.

Glen Poole, Open Space Operations Manager
Shannon Carter, Open Spaces Director
Trudi Peepgrass, Sr. Purchasing Agent
Keith Ashby, Purchasing Manager
Loren Kohler, Finance
Leanna Quint, Budget Analyst
Tiffanie Bleau, Assistant County Attorney



ARAPAHOE COUNTY
COLORADO'S FIRST

WAIVER OF PURCHASING POLICIES

WAIVER OF SOLICITATION

WAIVER OF QUOTE

PROPRIETARY

SELECT SOURCE

FOR INFORMATION ONLY

DESCRIPTION OF PROJECT: **Arapahoe County Fairgrounds Stage Purchase**

PRICE: \$14,859.00

ANNUAL MAINTENANCE: \$ 0

FIXED ASSET Yes No

FIXED ASSET #

COST CENTER # 284800302

G/L # 54999

IO #

JUSTIFICATION: Fairgrounds staff is looking to purchase new rental equipment to support the existing Event Center and new Exhibition Hall. The current equipment is outdated, worn and not sufficient to support the growing event base of the expanded facility its associated increased rental use. The equipment inventory has experienced ten years of consistent hard rental use and is starting to show its age. The Fairgrounds Operations staff would like to purchase a new standardized stage with a consistent style supplied from a single manufacturer.

After careful evaluation of three equipment vendors, their products and support services. Wegner was identified as the best supplier to meet the specifications and needs of the expanding Fairgrounds Event Center. Staff research reviewed the top three industry manufacturers of quality staging equipment. Staff compared and scored all three vendors based on equipment durability, ability to add additional decks on (without purchasing an entire new stage), ability to configure different stage sizes and set-ups, adjustable stage height, ease of set-up, overall price, storage methods as well as style/popularity and maintenance requirements. The research process identified Wegner as the top manufacturer who could effectively meet all of the Fairground's event staging needs. Wegner provides the same staging equipment that our event rental partner provides. If our clients need a larger stage, they can rent the same style from our equipment rental partner and match it up to the in-house inventory of smaller rentable stage equipment offered through the Fairgrounds Event Center.

Approval of this waiver request provides a cost effective and efficient method of providing our facility rental clients with the full spectrum of staging equipment for their events. Building up our in-house stage equipment inventory will support a strong rental revenue base to support the Fairground's operational cost recover goals. This select source purchasing waiver would approve Fairgrounds staff to purchase staging from Wegner in 2016 and allow for three, 1 year extensions to the waiver based on successful performance of equipment and provision of services.

Matt B. [Signature] Operations Supervisor, 303-795-4857 9/29/2016
Requestor Name, Signature & Telephone Number Date

[Signature]
Elected Official/Department Head Date 10-10-16

[Signature] CPPD
Purchasing Manager Date 10/10/16

Comments: _____

Waiver approved, BoCC Reso #140221. Requestor to proceed with PO Yes No

Requestor to schedule BoCC Drop In & Create Board Summary Report Yes No

Janet Kennedy, Director of Finance (not to exceed \$100,000) Date

Nancy Jackson
BOCC, Chair Date 10/17/16 ©

Requestor to schedule BoCC Consent Agenda & Board Summary Report Yes No

Resolution # _____

Per BoCC Resolution #140221 of 4/8/14, Purchasing Manager has authorization for sole approval up to \$25,000 plus exemptions to Policy

This select source purchasing waiver would approve Fairgrounds staff to purchase staging from Wegner in 2016 for \$14,859 and allow for three, 1 year extensions to the waiver based on successful performance of equipment and provision of services. In the future, the Fairgrounds could purchase up to an additional \$30,000 of staging to add to inventory depending on event demand.



Board Summary Report

Date: October 27, 2016
To: Board of County Commissioners
From: Cynthia Mares, Public Trustee
Through: Monica N. Kovaci, Assistant County Attorney
Subject: Public Trustee's 2017 budget

Purpose and Request

The purpose of this request is to permit the Public Trustee to present and for the BOCC to review the Public Trustee's 2017 budget.

Information

Pursuant to C.R.S. § 38-37-104(6), the Public Trustee is required to adopt a budget pursuant to the Local Government Budget Law of Colorado, C.R.S. § 29-1-101 *et seq.* The budget must be submitted to and reviewed by the BOCC. The Public Trustee's 2017 proposed budget is attached.

Recommendation

The County Attorney's Office recommends that the BOCC review and accept the Public Trustee's 2017 budget.

Alternatives

None.

Reviewed by

Monica N. Kovaci, Assistant County Attorney

RESOLUTION NO. It was moved by Commissioner _____ and duly seconded by Commissioner _____ to accept the Arapahoe County Public Trustee's 2017 budget.

The vote was:

Commissioner Bockenfeld, _____; Commissioner Doty _____; Commissioner Holen, _____; Commissioner Jackson, _____; Commissioner Sharpe, _____.

The Chair declared the motion _____ and so ordered.

PROPOSED MOTION:

I hereby move to accept the Arapahoe County Public Trustee's 2017 budget.