



Administration Building
West Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
Relay Colorado 711
303-795-4630 Audio Agenda Line

Nancy A. Doty, Chair, District 1
Nancy Sharpe, District 2
Rod Bockenfeld, District 3
Nancy Jackson, Chair Pro-Tem, District 4
Bill Holen, District 5

Study Session

August 29, 2016

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com

Study Session Topics

9:00 A.M. Calendar Updates (WHR)

Diana Maes
BoCC Administration Manager

9:30 A.M. Communication Services Update (WHR)

Andrea Rasizer, Director
Communications Services

10:00 A.M. BOCC Updates (WHR)

Board of County Commissioners

11:00 A.M. Department Director Update (County Attorney's Office Conference Room)

Board of County Commissioners

Break

1:30 P.M. * Drop In (WHR)

Board of County Commissioners

1. Arapahoe/Douglas Works! And Arapahoe Community College Partnership
Discussion of a request to permit Arapahoe/Douglas Works! to accept funding from Arapahoe Community College to enhance partnership and collaboration efforts through the leveraging of resources and offering talent

development service delivery to the community

Request: Information/Direction

Sasha Easton, A/D Works! Acting Talent Development Manager, Community Resources

Kelly Folks, A/D Works! Acting Division Manager, Community Resources

Don Klemme, Director, Community Resources

Janet Kennedy, Director, Finance

Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[ADW-ACC PARTNERSHIP BOARD SUMMARY REPORT.DOC](#)

2. Joint Project Proposal - Construction Of E-470 Pedestrian Bridges At Arapahoe Road And Piney Creek

Discussion of a request for approve a Joint Project Proposal for \$830,045 in funding to construct two pedestrian bridges along the E-470 multi-use trail at Arapahoe Road and Piney Creek

Request: Information/Direction

Josh Tenneson, Grants and Acquisitions Administrator

Shannon Carter, Open Spaces Department Director

Janet Kennedy, Director, Finance

Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[BSR_DROP_E470_082916.PDF](#)

3. Select Source Waiver For BenePlace

Discussion of a request for a Select Source Waiver to select BenePlace as the County's Discount Website Administrator

Dusty Sash, Compensation Manager, Human Resources

Patrick Hernandez, Director, Human Resources

Keith Ashby, Purchasing Manager, Finance

Ron Carl, County Attorney

Documents:

[BSR - BENEPLACE WAIVER DROP-IN.DOC](#)
[WAIVER FOR BENEPLACE.DOCX](#)

1:45 P.M. * Executive Session (WHR)

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

Ron Carl, County Attorney

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or Relay

Colorado 711.

Please contact our office at least 3 days in advance to make arrangements.



Board Summary Report

Date: August 18, 2016

To: Board of County Commissioners

Through: Don Klemme, Director, Community Resources Department
Joe Barela, Division Manager, Arapahoe/Douglas Works!, Community Resources Department
Kelly Folks, Deputy Division Manager, Arapahoe/Douglas Works!, Community Resources Department

From: Sasha Easton, Talent Development Manager, Arapahoe/Douglas Works!, Community Resources Department

Subject: Potential Award of Funding toward Collaboration Efforts between Arapahoe/Douglas Works! and Arapahoe Community College

Request and Recommendation

It is recommended that the Board of County Commissioners permits Arapahoe/Douglas Works! to accept funding from Arapahoe Community College to enhance partnership and collaboration efforts through the leveraging of resources and offering talent development service delivery to the community.

Links to Align Arapahoe

1. Quality of Life: Approval allows Arapahoe/Douglas Works! to continue to provide best-in-class service delivery to citizens and business/industry, thereby ensuring the highest rate of return on public investment.
2. Fiscal Responsibility: This opportunity will allow Arapahoe/Douglas Works! to continue to strategically invest in Human Capital directly contributing to the overall economic vitality of the region.
3. Service First: Approval will ensure that citizens receive exceptional workforce development services that are responsive to their dynamic needs.

Background

Arapahoe Community College will compensate Arapahoe/Douglas Works! \$50,000 to deliver talent development services helping to ensure sustainable career pathways and employment opportunities resulting in positive economic returns for business/industry and the community.

Discussion

Arapahoe Community College and Arapahoe/Douglas Works! will partner to facilitate programming to support a skilled workforce through ongoing collaborations intended to make available services that result in participants overcoming barriers and securing self-sufficient employment.

Alternatives

If this opportunity is not approved, Arapahoe/Douglas Works! will not be able to diversify funding sources, thus limiting service delivery to the community.

Reviewed by/Concurrence

This initiative is supported by Arapahoe/Douglas Works! and is in alignment with the collaborative intent of the Workforce Innovation and Opportunity Act.

Fiscal Impact

If this funding is granted, this opportunity will support efforts to continue to diversify and leverage resources allowing for strategic investments in the community.

Approved By:

Don Klemme, Community Resources Director
Joe Barela, Arapahoe/Douglas Works! Division Manager
Kelly Folks, Arapahoe/Douglas Works! Deputy Division Manager
Tiffanie Bleau, Assistant County Attorney
Finance



Board Summary Report

Date: August 17, 2016

To: Board of County Commissioners

Through: Shannon Carter, Open Spaces Department Director

From: Josh Tenneson, Grants and Acquisitions Manager
Roger Harvey, Open Space Planning Administrator

Subject: Joint Project Proposal – E-470 Public Highway Authority – Construction of E-470 Pedestrian Bridges at Arapahoe Road and Piney Creek

Direction/Information: To provide information and seek direction on funding for two pedestrian bridges along the E-470 multi-use trail.

Request and Recommendation:

The recommendation from Open Spaces staff to the Board of County Commissioners is to approve \$830,045 in funding to construct two bridges along the E-470 multi-use trail.

Background:

The E-470 Public Highway Authority (“Highway Authority”) is currently widening E-470 from Parker Road to Quincy Avenue. The widening project, which is entirely self-funded (\$90+ million) will also include a multi-use pedestrian trail within the Highway Authority’s right of way. The trail will be a significant regional trail that will form the eastern spine of eastern metro areas in Douglas, Arapahoe, and Adams Counties. The Highway Authority has the majority of funding it needs to construct the trail at-grade, but will require additional funding for separated grade crossings that Open Spaces believes are necessary to the success of the project and public safety.

Links to Align Arapahoe:

- Increase Intergovernmental Cooperation
- Increase Community and Regional Partnerships
- Improve Park, Trail and Open Space Opportunities
- Improve Customer Experience
- Optimize Use of Resources
- Enhance Quality of Life

Discussion:

Staff from Arapahoe County Open Spaces, Town of Parker, City of Aurora, Douglas County, and Highway Authority met in late 2015 to discuss the development of the E-470 multi-use trail. The parties agreed that:

1. The new regional trail will be a critical north/south pedestrian corridor;
2. The trail will provide important connections to other significant trails (including the Cherry Creek, Piney Creek, and Triple Creek Trails); and

3. At-grade crossings should be avoided at major roadways.

In February 2016, the Highway Authority issued a 30% trail design for comments. The design showed only at-grade crossings and excluded connections to major intersecting trails. Arapahoe County Open Spaces recommended that – at a minimum – the Highway Authority pursue a separated crossing at Arapahoe Road to avoid the heavy traffic volume at Arapahoe Road and make the trail more user friendly. The Town of Parker made a similar recommendation for the proposed trail crossing at Parker Road.

The Highway Authority was receptive to Arapahoe County’s recommendation and made significant design changes to the trail. Specifically, the Highway Authority proposed to widen both the Piney Creek and Arapahoe Road vehicle bridges to accommodate the E-470 Trail. At 90% design, which was completed at the end of July of 2016, the E-470 bridges that pass over Piney Creek and Arapahoe Road are proposed to be widened by an extra 14 feet to allow space for the regional trail. The design shows that there will be an eight-foot tall barrier separating pedestrians on the trail from vehicles on the highway.

This design will provide a safe, efficient crossing over Arapahoe Road and Piney Creek. The cost estimate to widen the two bridges is \$830,045. The Highway Authority does not have adequate funding in its budget for the widening of the two bridges, but it will pay for all eight miles of new trail construction between Parker Road and Quincy Avenue and the ramps required to bring the trail up to the bridges. The Highway Authority has requested that Arapahoe County pay for the widening of the two bridges. The total cost of \$830,045 to widen both bridges is efficient and economical. By comparison, a single pedestrian bridge would likely cost \$2-5 million as a standalone project (estimate based on a recent project in Denver and 2013 study prepared for the Federal Highway Administration).

This project is on an expedited timeline. We just obtained the cost estimate last week from E-470. The bridges will be constructed this fall, and the trail will be constructed by the end of 2017.

Alternatives:

Delay, modify or deny funding.

Fiscal Impact:

The Open Space Resolution authorizes the County to contribute funds from the Open Space Sales and Use Tax for eligible joint projects between the County and municipalities or other governmental entities in the County. The fund balance exceeds the \$830,045 project cost; furthermore, the funds will come out of the County’s \$5 million pledge to the East Metro Working Group. The County will not incur annual maintenance cost for the bridges.

Concurrence:

This project will be presented to the East Metro Working Group on August 19, 2016 for approval.

Attorney Comments:

None

Reviewed By:

Josh Tenneson
Grants and Acquisitions Manager

Shannon Carter, Director
Intergovernmental Relations and Open Spaces

Tiffanie Bleau
Assistant County Attorney

Janet Kennedy, Director
Finance



ARAPAHOE COUNTY
COLORADO'S FIRST

Board Summary Report

Date: August 29, 2016

To: Board of County Commissioners

From: Patrick Hernandez
Dusty Sash
Keith Ashby

Subject: Request for Waiver from RFP for BenePlace Discount site

Direction/Information

The purpose of this report is to request approval for a Waiver from RFP to allow us to select BenePlace as the County's Discount Website Administrator.

Background and Information

As part of the 2017 Total Compensation program, the County will be offering employees discounts through a third party administrator. There are very few providers of this service. The fee for this service is waived for the County by allowing the administrator to take over the management of the current Liberty Mutual Home & Auto offering.

For due diligence we have reached out to three public organizations that we were told used this service:

- State of Colorado – did not do an RFP as there was no cost for the program. Informally they looked at three providers and selected Benefit Hub.
- City and County of Denver – do not use.
- Denver Public Schools – do not currently use.

Impact to Arapahoe:

Reviewed By

Finance Department
County Attorney's Office



ARAPAHOE COUNTY
COLORADO'S FIRST

WAIVER OF PURCHASING POLICIES

WAIVER OF SOLICITATION WAIVER OF QUOTE
 SELECT SOURCE FOR INFORMATION ONLY

DESCRIPTION OF PROJECT: Beneplace combines voluntary insurance products & employee saving programs to ensure comprehensive solutions.

PRICE: \$ 0 Fee for this service is waived for the County by allowing the administrator to take over the management of the current Liberty Mutual Home & Auto offering. ANNUAL MAINTENANCE: \$ 0

FIXED ASSET Yes No FIXED ASSET #

COST CENTER # G/L # IO #

JUSTIFICATION (Provide Vendor name, How were they selected, Why requesting to waive purchasing policy process):

Beneplace, RFI based on Recommendation, looked @ Benefits Hub also, selected because of familiarity w/ product; no Dusty Sash Quastly, Ash x4254
Requestor Name, Signature & Telephone Number

8/18/16
Date

time for RFP & another Public Org in Denver went to RFP for Pluggy bar

Elected Official/Department Head

[Signature]
CFO

Date

8/18/16

Date

Purchasing Manager

Comments:

Waiver approved, BoCC Reso #140221. Requestor to proceed with PO

Yes No

Requestor to schedule BoCC Drop In & Create Board Summary Report

Yes No

Janet Kennedy, Director of Finance (not to exceed \$100,000)

Date

BOCC, Chair

Date

Requestor to schedule BoCC Consent Agenda & Board Summary Report

Yes No

Resolution # _____