



Administration Building
West Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
303-738-7915 TTY
303-795-4630 Audio Agenda Line

Nancy A. Doty, Chair, District 1
Nancy Sharpe, District 2
Rod Bockenfeld, District 3
Nancy Jackson, Chair Pro-Tem, District 4
Bill Holen, District 5

Study Session June 21, 2016

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com

Study Session Topics

10:45 A.M. Strategy And Performance Update (WHR)
Manisha Singh, Director, Department of Strategy and Performance

11:00 A.M. *Align Arapahoe - Linking County Scorecard To Department Scorecards (WHR)

Discussion of identified links between Department/Office scorecards and the County scorecard to update the Board of County Commissioners on preliminary findings, and to share the Department of Strategy and Performance's plan to move forward

Request: Information/Direction

Manisha Singh, Director, Department of Strategy and Performance

Documents: [BSR FOR 21JUNE2016 SS.DOC](#)

Break

1:00 P.M. *Request For Additional Full Time Employees And Increased Compensation For Caseworkers (WHR)

Discussion of three requests from the Department of Human Services, as presented in a plan to increase Child and Adult Protection Caseworker Full Time Employees and compensation:

1) Add 16 FTE to adequately meet the workload demands and performance expectations; 2) Increase entry level salary for Caseworker (CW) B to \$48,000 and make appropriate compression adjustments all the way through the Division to comply with pending Fair Labor Standards Act (FLSA) rules and to improve marketability and stability as previously briefed during an earlier study session, and 3) Grant Caseworkers at 2 years of employment, a \$3000.00 retention incentive

Request: Information/Direction

*Cheryl Ternes, Human Services Department Director
Angela Lytle, Human Services Deputy Director*

Documents: [BSR FOR CW FTE INCREASE AND COMPENSATION PLAN JUNE 21 2016.DOC](#), [ATTACHMENT A BSR - FAIR LABOR STANDARDS ACT 2016 \(FINAL\).DOC](#)

1:30 P.M. *Multi-County Software Sharing And Accounting - GovPrime (WHR)

Discussion and request for review and approval or revision of the proposed plan from Information Technology and Finance for sharing Arapahoe County's custom software development with other Colorado counties; as well as an explanation of the accounting of any software subscriptions and impacts on the County's Human Services reimbursements

Request: Information/Direction

*David Bessen, Director, Information Technology
Janet Kennedy, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [MULTI-COUNTY SHARING CUSTOM SOFTWARE AND ACCOUNTING OPTIONS.PDF](#), [BSR - HS CONNECTS GOV PRIME - FINANCE ANALYSIS.DOCX](#)

2:30 P.M. *Private Activity Bonds Allocations (WHR)

Discussion of a request from Housing and Community Development Services (HCDS) staff for the Board of County Commissioners to assign the 2016 allocation of Private Activity Bonds to the Colorado Housing and Finance Authority (CHFA)

Request: Information/Direction

*Liana Escott, Community Development Administrator, Community Resources
Linda Haley, Housing and Community Development Division Manager, Community Resources
Don Klemme, Director, Community Resources
Janet Kennedy, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [BOARD SUMMARY REPORT PAB 2016.DOCX](#)

2:50 P.M. *HUD CDBG Allocation Requests (WHR)

Discussion of requests from Housing and Community Development Services (HCDS) staff to take action on the following two CDBG grant requests: 1. Revisiting the CDBG application from the Community Housing Development Association for repairs at Presidential Arms Apartments, and 2. A grant request for \$150,000 from Medici Communities for the acquisition of a property located at 3405 S Broadway, Englewood, CO 80113

Request: Information/Direction

*Liana Escott, Community Development Administrator, Community Resources
Linda Haley, Housing and Community Development Division Manager, Community Resources
Don Klemme, Director, Community Resources
Janet Kennedy, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [2016 CDBG ALLOCATIONS CHDA AND MEDICI.DOCX](#)

3:10 P.M. *HOME HUD Actions (WHR)

Discussion of a request from Housing and Community Development Services (HCDS) staff to take the following three actions on behalf of the HOME program: 1. The conversion of the Medici grant award of \$1,000,000 to an interest only loan with an option to purchase, 2. The request of HOME Community Housing Development Organization (CDHO) Operating funds in the amount of \$25,000 for the Community Housing Development Association (CHDA), and 3. The request for HOME funds from the Aurora Housing Authority in the amount of \$150,000 for the Villages of Westerly Creek phase 3 (VWC3)

Request: Information/Direction

*Liana Escott, Community Development Administrator, Community Resources
Linda Haley, Senior Resources Division Manager, Community Resources
Don Klemme, Director, Community Resources
Janet Kennedy, Director, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [BSR 2016 HOME ACTIONS.DOCX](#)

*** To Be Recorded As Required By Law**

WHR - West Hearing Room

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or 303-738-7915 TTY.

Please contact our office at least 3 days in advance to make arrangements.