



Administration Building
East Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
303-738-7915 TTY
303-795-4630 Audio Agenda Line

Nancy A. Doty, Chair, District 1
Nancy Sharpe, District 2
Rod Bockenfeld, District 3
Nancy Jackson, Chair Pro-Tem, District 4
Bill Holen, District 5

Public Meeting

May 31, 2016

9:30 A.M.

The Board of County Commissioners holds its weekly Public Hearing at 9:30 a.m. on Tuesdays. Public Hearings are open to the public and items for discussion are included on this agenda. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered separately. Agendas are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Questions about this agenda, please contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com.

CALL TO ORDER

Arapahoe County Board of County Commissioners

INTRODUCTION

Ron Carl, County Attorney
Joleen Sanchez, Asst. Clerk to the Board

ROLL CALL

PLEDGE OF ALLEGIANCE

MODIFICATION TO THE AGENDA

ADOPTION OF THE AGENDA

CITIZEN COMMENT PERIOD

Citizens are invited to speak to the Commissioners on non-agenda items. There is a 3-minute time limit per person, unless otherwise noted by the Chair.

CONSENT AGENDA

1. Abatement

Adoption of a resolution approving the recommendations of the Assessor for an abatement petition as a result of agreements reached between taxpayers and the County regarding the value of property for property tax purposes, pursuant to the

terms contained therein

*Ron Carl, County Attorney
Karen Thompson, Paralegal, County Attorney's Office*

Documents: [5-31-16 BSR.DOC](#), [KAREN TABLE 5-31-16.XLSX](#)

2. Abatement

Adoption of a resolution approving the recommendations of the Assessor for an abatement petition as a result of agreements reached between taxpayers and the County regarding the value of property for property tax purposes, pursuant to the terms contained therein

*Julia McQueen, Business Analyst, Assessor's Office
Corbin Sakdol, Assessor
Ron Carl, County Attorney*

Documents: [CONSENT AGENDA MAY 31 2016.XLS](#), [BOARD SUMMARY REPORT FOR MAY 31 2016.DOC](#), [2016 RESOLUTION BOARD APPROVAL TEMPLATE.DOC](#)

3. Abatement Correction

Adoption of a resolution approving the recommendations of the Assessor for an abatement petition as a result of agreements reached between taxpayers and the County regarding the value of property for property tax purposes, pursuant to the terms contained therein

*Ron Carl, County Attorney
Karen Thompson, Paralegal, County Attorney's Office*

Documents: [5-31-16 BSR CORRECTION.DOC](#), [SAMPLE ABATEMENT RESOLUTION-APPROVAL.DOC](#)

4. Arapahoe County Fair ATM Services Waiver of Purchasing Policy

Adoption of a resolution approving a request from the Arapahoe County Fairgrounds staff for a waiver of the Arapahoe County Purchasing Policy to establish a revenue based contract with Cash in a Flash for ATM services for the 2016 Arapahoe County Fair and for three one year contract renewal options

*Matt Bixenman, Fairgrounds Operations Supervisor, Open Spaces
Glen Poole, Operations Manager, Open Spaces
Shannon Carter, Director, Intergovernmental Relations/Open Spaces
Todd Weaver, Budget Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [BSR_CASHINAFASH_ATM_SERVICES_CONSENT_AGENDA.PDF](#), [PURCHASINGWAIVER_ACFAIR_ATM_SERVICES.PDF](#)

5. Arapahoe County Fair Carnival Services Waiver of Purchasing Policy

Adoption of a resolution approving a waiver of the Arapahoe County Purchasing Policies for a select source one year contract with Crabtree Amusements to provide carnival services at the 2016 Arapahoe County Fair

*Glen Poole, Operations Manager, Open Space
Shannon Carter, Director, Open Space and Intergovernmental Relations*

Keith Ashby, Purchasing Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney

Documents:

[CRABTREE_AMUSEMENTS_WAIVER_CONSENTAGENDA_BSR_5.19.16.PDF](#),
[CRABTREE_SELECT_SOURCE_WAIVER.PDF](#)

6. Arapahoe County Fairgrounds and Park Steering Committee By-Laws

Adoption of a resolution approving a request from Open Spaces and the Arapahoe County Fair Steering Committee to finalize, adopt and implement the Arapahoe County Fairgrounds and Park Steering Committee By-Laws

Glen Poole, Operations Manager, Open Spaces
Shannon Carter, Director, Open Spaces and Intergovernmental Relations
Todd Weaver, Budget Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney

Documents: [ACFGP_STEERING_COMMITTEE_BY-LAWS_CONSENTAGENDA_BSR.PDF](#), [ACFGP_STEERING_COMMITTEE_BY-LAWS_5.17.16.PDF](#),
[FAIRGROUNDS_STEERING_COMMITTEE_ORIGRESOLUTION_2005.PDF](#),
[ACFGP_STEERING_COMMITTEE_ATTENDANCEPOLICY_5.19.16.PDF](#)

7. Board of Assessment Appeals

Adoption of a resolution approving stipulations which resulted from agreements reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, pursuant to the terms contained therein

Ron Carl, County Attorney
Karen Thompsen, Paralegal, County Attorney's Office

Documents: [5 MAY 31, 2016.DOC](#), [SAMPLE BAA RESOLUTION.DOC](#)

GENERAL BUSINESS ITEMS

There are no Public Hearing or General Business resolutions to consider

COMMISSIONER COMMENTS

***Denotes a requirement by federal or state law that this item be opened to public testimony. All other items under the "General Business" agenda may be opened for public testimony at the discretion of the Board of County Commissioners.**

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or 303-738-7915 TTY.

Please contact our office at least 3 days in advance to make arrangements.



Board Summary Report

Date: May 18, 2016
To: Board of County Commissioners
Through: Ron Carl, County Attorney
From: Karen Thompsen, Paralegal
Subject: Abatement

Request and Recommendation

The purpose of this request is to obtain the authorization for the Chair to sign a resolution approving the recommendations of the Assessor concerning the listed abatement.

Background

These abatements were filed by petitioners and approved the Assessor's Office. C.R.S. 39-1-113(1) states. . ."no decision on any petition regarding abatements or refund of taxes shall be made unless a hearing is had thereon. . ."

Discussion

Attached

Alternatives:

None

Fiscal Impact

A decrease in the taxes collected on approval abatements.

Concurrence

The Assessor and County Attorney support these recommendations.

Reviewed by:

Karen Thompsen, Paralegal
Ron Carl, County Attorney

NAME	PARCEL NUMBER	YEAR	REFUND	REASON
Decatur 1 LLC	2077-08-1-05-046	2015	\$99.53	A clerical error has resulted in a value other than the value intended by the Assessor.

Consent Agenda 01/13/2015

Parcel/Schedule Number	Petitioner Name and Address	Year(s)	previous tax	new tax	refund
2075-06-3-06-005	STEPHEN & LYNNE BARLOW 4242 San Marco Dr.	2015	20,661.62	5,671.26	\$14,990.36

An Assessor adjustment made during protest period was incorrectly entered in the system, resulting in an erroneous value.

Totals			\$20,661.62	\$5,671.26	\$14,990.36
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Board Summary Report

Date: May 31, 2016
To: Board of County Commissioners
Through: Corbin Sakdol, Assessor
From: Julia McQueen, Business Analyst
Subject: Abatements (1 Resolution Number)

Purpose and Recommendation

The purpose of this request is to obtain the authorization for the Chair to sign a resolution approving the recommendations of the Assessor concerning the listed abatements.

Background

These abatements were filed by the Assessor's Office. C.R.S. 39-1-113(1) states, "...no decision on any petition regarding abatement or refund of taxes shall be made unless a hearing is had thereon..."

Discussion

The following approved abatements are the recommendation of the Assessor.

Per attached listing

I NEED 1 RESOLUTION NUMBER

Alternatives

Fiscal Impact

A decrease in the taxes collected on approved petitions.

Concurrence

The Assessor and County Attorney support these recommendations.

Reviewed By

Ronald A. Carl, County Attorney
Corbin Sakdol, Assessor
Julia McQueen, Business Analyst

when the following proceedings, among others, were had and done to-wit:

RESOLUTION NO. 160 It was moved by Commissioner _____ and duly seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, the Board of County Commissioners of Arapahoe County met at a duly and lawfully called meeting held on Tuesday, _____, 2016; and

WHEREAS, the Board at that time considered Petitions for Abatement or Refund of Taxes as submitted by various taxpayers and as contained within an Agenda Memorandum to the Board; and

WHEREAS, applicable procedures, due process, and requirements of notice were followed pursuant to Sections 39-1-113 and 39-10-114, C.R.S.; and

WHEREAS, no Petitioners or representatives of the Arapahoe County Assessor were present, although both parties were afforded notice; and

WHEREAS, the Board received comments from the County Attorney, received exhibits and reviewed the record as represented by an Agenda Memorandum summarizing the Petitions and the Arapahoe County Assessor recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County as follows:

1. That the Petition (per attached list), presented this date to the Board and relating to the schedule number set forth therein, shall be and are hereby granted, the recommendation of the Assessor is hereby adopted and abatements or refunds in the amounts approved by the Assessor are hereby approved by the Board.

Petitioner	Parcel Number	Year(s)	Refund
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The vote was:

Commissioner Bockenfeld,; Commissioner Doty,; Commissioner Holen,; Commissioner Jackson,; Commissioner Sharpe,.

The Chair declared the motion carried and so ordered.



Board Summary Report

Date: May 20, 2016

To: Board of County Commissioners

Through: Ronald A. Carl, County Attorney

From: Karen Thompsen, Paralegal

Subject: Correction to Abatement Resolution No. 160317M
I need one (1) resolution number

Purpose and Recommendation

The purpose of this request is for the Board to adopt a resolution for the correction of Resolution No. 160317M which contains an error in the amount of the refund on parcel number 2077-28-3-02-003 for tax year 2015.

Background and Discussion

The Board adopted Resolution No. 160317M on May 10, 2016 approving the Petition for Abatement on parcel number 2077-28-3-02-003 for tax year 2015. Due to a mathematical error the refund was calculated incorrectly. The correct refund amount for tax year 2015 is \$1,882.12. The Board should adopt one (1) new resolution to properly set forth the correct refund amounts to the property owner.

Alternatives

None.

Fiscal Impact

Reduction in the amount of property taxes collected on an approved petition, and no decrease in the taxes collected on a denied petition.

Concurrence

Karen Thompsen, Paralegal
Ronald A. Carl, County Attorney

RESOLUTION NO. 150XXX It was moved by Commissioner _____ and duly seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, the Board of County Commissioners of Arapahoe County met at a duly and lawfully called meeting held on Tuesday, _____, 2015; and

WHEREAS, the Board has determined to take final action on this Petition for Abatement or Refund of Taxes pursuant to Sections 39-1-113 and 39-10-114, C.R.S. as submitted by the Petitioner; and

WHEREAS, the County Assessor has recommended denial of this Petition for reasons set forth within the Assessor's recommendation as shown on the Petition; and

WHEREAS, pursuant to a policy adopted by the Board of County Commissioners on September 13, 1993 (Resolution No. 1243-93), this matter was referred to a referee for hearing and recommendation to the Board; and

WHEREAS, the Board has reviewed the recommendation of the referee on this date and has determined to adopt said recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Arapahoe County as follows:

The Petition for Abatement or Refund of Taxes relating to schedule number _____ is hereby approved for tax year(s) ____; the recommendation of the referee is hereby adopted. The original actual value is adjusted from \$_____ to \$_____ and a refund in the amount of \$_____ shall be allowed for tax year(s) _____ for the following reason:

REASON

The vote was:

Commissioner Bockenfeld, Yes; Commissioner Doty, Yes; Commissioner Holen, Yes; Commissioner Jackson, Yes; Commissioner Sharpe, Yes.

The Chair declared the motion carried and so ordered.



Board Summary Report

Date: May 17, 2016
To: Board of County Commissioners
Through: Shannon Carter, Open Spaces Director
From: Glen Poole, Open Space Operations Manager
Subject: Cash in a Flash, ATM Services Provider 2016 Arapahoe County Fair

Direction/Information:

During the Monday, May 9th Drop In Session the Board of County Commissioners and Open Space staff discussed the authorization for the Chair (or designee) to sign a Select Source Waiver of County purchasing policy to establish a contract with Cash in a Flash to provide ATM services at the annual Arapahoe County Fair. Contract subject to approval of the form of the Agreement by the County Attorney's Office.

Request and Recommendation

Per purchasing policy for revenue producing vendors Fairgrounds staff is requesting approval of the Special Event and Use License Agreement to utilize Cash in a Flash as the ATM services provider for the Arapahoe County Fair.

Background

Arapahoe County Fair is the largest single public event managed by Arapahoe County Open Spaces. The 2016 Arapahoe County Fair will be the tenth annual County Fair held at the present facility since the Event Center opened in July of 2006. The Fair event has shown continuous growth and offers significant economic impact to the City of Aurora and Arapahoe County.

Cash in a Flash has provided ATM services for the Arapahoe County Fair for several AC Fairs and has proven to be dependable, provides equipment that is in good working order, is professional in appearance and has provided responsive customer service. Cash in a Flash will provide on-site ATM services for the convenience of Arapahoe County Fairgoers.

Links to Align Arapahoe

The proposed Select Source Purchasing Waiver will support the following Align Arapahoe outcomes:
Quality of Life: The Waiver will allow Fairgrounds staff to utilize one of the County Fair's historic ATM services vendors who provides quality equipment and responsive customer services to the Fair event.
Fiscal Responsibilities: Cash in a Flash equitably shares ATM revenue with the County while providing an additional source of revenue to support the annual Fair budget.

Discussion

The provision of ATM services is desired by the general public who attend the Arapahoe County Fair. Fairgrounds staff has contacted several ATM service providers and has determined that Cash in a Flash will provide the County with the highest level of customer service and revenue sharing.

Melissa Peterson, DBA Cash in a Flash 15350 E. Hampden Aurora, CO 80013, is the suggested ATM services provider and will place ATMs at the Arapahoe County Fair, July 28, 2016 through July 31, 2016 with Cash in a Flash paying Arapahoe County one dollar and twenty five cents (\$1.25) per transaction.

Cash in a Flash shall obtain and maintain all necessary licenses and permits to operate its business upon the Arapahoe County Fairgrounds and Park as required by applicable government regulations and shall pay all fees imposed for issuance of any such license or permit. Cash in a Flash agrees to conduct and operate at all times during the term of the Agreement only the business for which it is licensed. Cash in a Flash shall comply with all requirements and perform all necessary action required under any rules, codes, statutes or ordinances of the State of Colorado for the issuance and continuance of the permits and licenses.

Cash in a Flash shall procure and maintain business insurance, at its own expense, and shall name Arapahoe County as an additional insured. Cash in a Flash shall indemnify and hold Arapahoe County harmless for any and all claims associated with the Agreement.

Alternatives

The Board of County Commissioners during the May 9th Drop In Session selected Alternative # 2 below as the preferred alternative to move through to the County's Consent Agenda process.

1. Approve the Purchasing Waiver as submitted: This alternative would allow Fairgrounds staff to establish a one year contract with Cash in a Flash covering the 2016 Fair.
2. Approve the Purchasing Waiver with extended terms: This alternative would allow Fairgrounds staff to establish a contract with Cash in a Flash for the 2016 Fair and set up options for a limited amount of contract renewals with County staff negotiating annual contract scope and revenue sharing.
3. Take no action: This alternative would result in a reduced level of family entertainment as there would be no carnival services available for Fairgoers at the 2016 Fair.

Fiscal Impact

In 2015, Arapahoe County received \$1,853 in revenue as a result of contracting for ATM services at the County Fair. Fairgrounds staff is projecting a potential ten percent (10%) increase in ATM revenue for the 2016 Fair.

Reviewed By:

Glen Poole, Open Space Operations Manager
Shannon Carter, Open Space Director
Keith Ashby, Purchasing Manager
Tiffanie Bleau, Sr. Assistant County Attorney

Draft Resolution: Select Source Purchasing Waiver (Approval)

RESOLUTION NO. _____ It was moved by Commissioner _____ and duly seconded by Commissioner _____ to authorize a Waiver of the Arapahoe County Purchasing Policies for Select Source Procurement of ATM services for the Arapahoe County Fair from Cash In a Flash for 1 year with three, 1 year options to renew the Purchasing Waiver based on annually negotiated contract scope and pricing. Subject to the form of the contract by the County Attorney’s Office.

The vote was:

Commissioner Bockenfeld, _____ ; Commissioner Doty, _____ ; Commissioner Holen, _____ ; Commissioner Jackson, _____ ; Commissioner Sharpe, _____ .

The Chair declared the motion carried and so ordered.



ARAPAHOE COUNTY
COLORADO'S FIRST

WAIVER OF PURCHASING POLICIES

WAIVER OF SOLICITATION <input type="checkbox"/>	WAIVER OF QUOTE <input type="checkbox"/>
PROPRIETARY <input type="checkbox"/>	SELECT SOURCE <input checked="" type="checkbox"/> FOR INFORMATION ONLY <input type="checkbox"/>

DESCRIPTION OF PROJECT: Arapahoe County Fair ATM Services

PRICE: Revenue Contract (\$2,000 dollars) ANNUAL MAINTENANCE: N/A

FIXED ASSET Yes No FIXED ASSET #

COST CENTER # G/L # IO #

JUSTIFICATION (Provide Vendor name, How were they selected, Why requesting to waive purchasing policy process):

The provision of ATM services is desired by the general public who attend the annual Arapahoe County Fair. Fairgrounds staff has contacted several ATM service providers and has determined that Cash in a Flash will provide the County with the highest level of customer service and revenue sharing. Melissa Peterson, DBA Cash in a Flash 15350 E. Hampden Aurora, CO 80013, is the suggested ATM services provider and can place ATMs at the Arapahoe County Fair, July 28, 2016 through July 31, 2016 with Cash in a Flash paying Arapahoe County one dollar and twenty five cents (\$1.25) per transaction. Fairgrounds Management would like to establish a one year contract with three 1 year renewal options with Cash in a Flash ATM services. This agreement allows the County to contract with Cash in a Flash for a total of four years with Fairgrounds staff negotiating the scope of services and contract revenue sharing at each one year renewal.

Requestor Name, Signature & Telephone Number Date

Elected Official/Department Head Date

Purchasing Manager Date

Comments: _____

Waiver approved, BoCC Reso #140221. Requestor to proceed with PO Yes No

Requestor to schedule BoCC Drop In & Create Board Summary Report Yes No

Janet Kennedy, Director of Finance (not to exceed \$100,000)

Date

BOCC, Chair

Date

Requestor to schedule BoCC Consent Agenda & Board Summary Report

Yes X No

Resolution # _____

Per BoCC Resolution #140221 of 4/8/14, Purchasing Manager has authorization for sole approval up to \$25,000 plus exemptions to Policy



Board Summary Report

Date: May 16, 2016

To: Board of County Commissioners

Through: Shannon Carter, Open Space Director

From: Glen Poole, Open Space Operations Manager

Subject: Select Source Waiver of Purchasing Policies
(Arapahoe County Fair Carnival Services Vendor)

Request and Recommendation

During the Monday, May 2nd Study Session the Board of County Commissioners and Open Space staff discussed the authorization for the Chair (or designee) to sign a Select Source Waiver of County purchasing policy to establish a contract with Crabtree Amusements to provide carnival service at the annual Arapahoe County Fair. Open Space staff is requesting that the Board of County Commissioners approve the Select Source Waiver of the County’s purchasing policy.

Background

The Arapahoe County Fairgrounds opened in July of 2006. The Fairgrounds issued a solicitation for carnival services to support the 2006 Arapahoe County Fair. Since 2006, Crabtree Amusements has been the sole respondent to the carnival services solicitations issued by the County. Crabtree Amusements was awarded each successive contract. Crabtree Amusements has provided well maintained rides and a variety of food / game vendors. Carnival services are a key component to providing a mix of family entertainment at the annual County Fair. The current contract for carnival services expired in April of 2016. Fairgrounds Management would like to establish a one year contract with three 1 year renewal options with Crabtree Amusements. This agreement would allow the County to contract with Crabtree Amusements for a total of four years with Fairgrounds staff negotiating the scope of services and contract revenue sharing at each one year renewal.

Links to Align Arapahoe

The proposed Select Source Purchasing Waiver will support the following Align Arapahoe outcomes:

Quality of Life: The Waiver will allow Fairgrounds staff to utilize the County Fair’s historic carnival services vendor who provides quality family friendly entertainment.

Fiscal Responsibilities: Crabtree Amusements provides equitable revenue sharing with the County and is one of the largest sources of revenue supporting the annual Fair budget.

Discussion

Crabtree Amusements has provided Arapahoe County Fair carnival services since 2006. The vendor brings quality equipment, good customer service and has been willing to negotiate equitable revenue sharing to

support the annual County Fair. The Open Space Operations Manager and Purchasing staff recently completed a survey of Front Range County Fair carnival providers (see table below). As noted in the survey results whether the carnival services were competitively solicited or the services were selected through other methods Crabtree Amusements is the primary provider of carnival services along the Front Range of Colorado. The 2016 Front Range County Carnival Services table below visually demonstrates that Crabtree Amusements provides a majority of the carnival services for the Front Range County Fairs.

2016 Front Range County Carnival Services

County	Staff Contact	Carnival Vendor	Selection Process	Additional Notes
Adams County	Jennifer Tierney	Crabtree Amusements	Competitive	
Boulder County	Laura (Non-Profit)	Crabtree Amusements	Not Competitive	
Douglas County	Jonna Pemberton	Crabtree Amusements	Competitive	
El Paso County	Ken Lavey	Crabtree Amusements	Competitive	
Jefferson County	Dexter Foxworth	No Carnival (2016 Fair)	N/A	Carnival by non-profit in past
Larimer County	Sarah Brighton	Carnival Americana	Not Competitive	Same vendor for last 10 years
CO State Fair	Andrew Wiseman	Crabtree Amusements	Not Competitive	Long standing relationship

Alternatives

The Board of County Commissioners during the May 2nd Study Session selected Alternative # 2 below as the preferred alternative to move through to the County's Consent Agenda process.

1. Approve the Purchasing Waiver as submitted: This alternative would allow Fairgrounds staff to establish a one year contract with Crabtree Amusements covering the 2016 Fair.
2. Approve the Purchasing Waiver with extended terms: This alternative would allow Fairgrounds staff to establish a contract with Crabtree Amusements for the 2016 Fair and set up options for a limited amount of contract renewals with County staff negotiating annual contract scope and pricing.
3. Deny the request for a Purchasing Waiver: The Board could request the contract be competitively bid through a standard County RFP process. This alternative would require a larger effort of County staff time and will likely end up selecting the same carnival services vendor.
4. Take no action: This alternative would result in a reduced level of family entertainment as there would be no carnival services available for Fairgoers at the 2016 Fair.

Fiscal Impact

Crabtree Amusements provides three sources of revenue at the annual Arapahoe County Fair: arm band sales, food vendor sales and midway game sales. The Arapahoe County fair Fund received a total of approximately \$185,000 dollars in revenue from Crabtree Amusements. The carnival provider is responsible for all of their internal operating costs from their share of the total carnival revenue.

Concurrence

The Purchasing Department supports the Select Source Waiver of Purchasing Policies to establish a multi-year contract with Crabtree Amusements.

Attorney Comments

The County Attorney's Office supports the Select Source Waiver of Purchasing Policies to establish a multi-year contract with Crabtree Amusements.

Reviewed By:

Glen Poole, Open Space Operations Manager

Shannon Carter, Open Space Director

Keith Ashby, County Purchasing Manager

Tiffanie Bleau, Sr. Assistant County Attorney

RESOLUTION NO. _____ It was moved by Commissioner _____ and duly seconded by Commissioner _____ to authorize a Waiver of the Arapahoe County Purchasing Policies for Select Source Procurement of carnival entertainment services for the Arapahoe County Fair from Crabtree Amusements for one year with three, one year options to renew based on annually negotiated contract scope and pricing, subject to approval of the form of the contract by the County Attorney's Office.

The vote was:

Commissioner Bockenfeld, ____ ; Commissioner Doty, ____ ; Commissioner Holen, ____ ; Commissioner Jackson, ____ ; Commissioner Sharpe, ____ .

The Chair declared the motion carried and so ordered.



ARAPAHOE COUNTY
COLORADO'S FIRST

WAIVER OF PURCHASING POLICIES

WAIVER OF SOLICITATION <input type="checkbox"/>	WAIVER OF QUOTE <input type="checkbox"/>
PROPRIETARY <input type="checkbox"/>	SELECT SOURCE <input checked="" type="checkbox"/>
FOR INFORMATION ONLY <input type="checkbox"/>	

DESCRIPTION OF PROJECT: Carnival Services, 2016 Arapahoe County Fair

PRICE: Revenue Contract (\$145,000 dollars) ANNUAL MAINTENANCE: N/A

FIXED ASSET Yes No FIXED ASSET #

COST CENTER # G/L # IO #

JUSTIFICATION (Provide Vendor name, how were they selected, why requesting to waive purchasing policy process):

In 2012, RFP 12-07 was issued to solicit carnival services to support the annual Arapahoe County Fair. The solicitation called for a one year contract with three 1 year options for renewal. Crabtree Amusements was the sole respondent to this solicitation and was awarded the contract. Crabtree has provided well maintained rides and a variety of food / game vendors throughout the length of their prior contract. Carnival services are a key component to providing a mix of fun family entertainment for the County's annual Fair. Solicitation 12-07 expired in early 2016. The County's historical experience is that Carnival Service providers are territorial resulting in one bidder per County solicitation process. Fairgrounds Management would like to establish a one year contract with three 1 year renewal options with Crabtree Amusements. This agreement would allow the County to contract with Crabtree Amusements for a total of four years with Fairgrounds staff negotiating the scope of services and contract revenue sharing at each one year renewal.

Requestor Name, Signature & Telephone Number

Date

Elected Official/Department Head

Date

Purchasing Manager

Date

Comments: _____

Waiver approved, BoCC Reso #140221. Requestor to proceed with PO Yes No

Requestor to schedule BoCC Drop In & Create Board Summary Report Yes No

Janet Kennedy, Director of Finance (not to exceed \$100,000)

Date

BOCC, Chair

Date

Requestor to schedule BoCC Consent Agenda & Board Summary Report

Yes X No

Resolution # _____

Per BoCC Resolution #140221 of 4/8/14, Purchasing Manager has authorization for sole approval up to \$25,000 plus exemptions to Policy



Board Summary Report

Date: May 17, 2016
To: Board of County Commissioners
Through: Shannon Carter, Open Spaces Director
From: Glen Poole, Open Space Operations Manager
Subject: **Arapahoe County Fairgrounds and Park Steering Committee By-Laws**

Direction/Information:

During the Monday, April 25th Study Session the Board of County Commissioners, Open Spaces Staff and Fairgrounds and Park Steering Committee members discussed the draft Committee By-Laws in an effort to finalize and move to implementation of the Steering Committee By-Laws. The Board provided several edits to the presented draft Steering Committee By-Laws which were incorporated into a final draft.

Request and Recommendation

The Arapahoe County Fairgrounds has expanded through the construction of a new Outdoor Covered Arena, the completion of a West Wing Exhibition Hall and the installation of Phase I of the Fairgrounds Park. Fairgrounds staff in partnership with the Steering Committee Chair are presenting a set of final draft Committee By-Laws to govern the Committee as they work with staff to support the newly expanded Fairgrounds.

Fairgrounds staff and the Steering Committee Chair recommends the adoption of the final draft Committee By-Laws to be implemented during fiscal year 2016. A formalized set of By-Laws will provide the Committee with additional structure to successfully meet the mission of the Committee as defined by the original resolution (Resolution #050589).

Background

The Fairgrounds and Park Steering Committee was created by Board Resolution #050589 in October of 2005. The Committee was to *“have the purposes and goals of increasing community involvement, providing contact information for the fundraiser, providing input on the design and usage of the entire site, and identifying community needs and desires.”* The Committee has operated under the general County codes of conduct and has never formally established a set of Committee By-Laws.

Fairgrounds staff, the Assistant County Attorney and Steering Committee Members have worked together to finalize a set of By-Laws that provide a base level of structure to govern Committee members, their actions and associated meetings. Numerous other citizen / volunteer committees within the County have established By-laws as a component of their scope in service to the County and its citizens. The Board is presented with the final draft Committee By-Laws for review, comment and approval.

Links to Align Arapahoe

The development, adoption and implementation of the Fairgrounds and Park Steering Committee By-Laws will support Committee members and staff in their pursuit of the following Align Arapahoe performance measures:

Quality of Life: Ensuring County residents and businesses are aware of the availability of the Arapahoe County Fairgrounds for public use and private events that can support community based needs and desires.

Fiscal Responsibility: Support the Steering Committee's goal of "providing contact information" for fund raising and to support Fairgrounds staff efforts in identifying new markets and event holders. These activities will allow the Facility to meet County revenue and cost recovery goals.

Service First: The Steering Committee members will have a policy to ensure their actions support the County's Service First principle.

Discussion

In 2006, the Arapahoe County Fairgrounds established a new permanent home and facility at the 25690 E. Quincy Avenue property. Over the last 10 years the Steering Committee has played various roles in supporting marketing of the facility, building a rental client base, assisting in the annual County Fair and supporting the development / implementation of the 2009 Fairgrounds Master Plan. In 2014 / 2015 the Board of County Commissioners approved the construction of an Outdoor Covered Arena, the addition of a West Wing Exhibition Hall and the development of Phase I of the Fairgrounds Park.

Over the last 2 years Fairgrounds staff has been working with the Steering Committee to provide opportunities for the Committee to support the expansion projects and to assist in meeting facility rental goals. The completion of the new Fairgrounds facilities and park provides additional opportunities for the Steering Committee to support the expansion the rental client base and to identify new sources of revenue. The final draft By-Laws provide the Steering Committee members with a new governing policy which will focus the Steering Committee's functions, actions and meetings.

The Steering Committee and its purposes were created in 2005 to support the new Arapahoe County Fairgrounds and the new facility completed in July of 2006. The draft By-Laws supplement the 2005 Steering Committee Resolution as the Committee will again be asked to support the development of year round use and revenue for the new facilities at the expanded Arapahoe County Fairgrounds.

Alternatives

The Board of County Commissioners during the April 25th Study Session selected Alternative #2 below as the preferred alternative and requested several edits to the draft Committee By-Laws. The edits to the draft By-Laws were completed by the County Attorney's Office and the Open Space Operations Manager and have been incorporated into the attached Final draft By-Laws.

1. Approve the Draft By-Laws as submitted for adoption and implementation in fiscal year 2016.
2. Request edits to the Draft By-Laws in various sections. This alternative can be exercised if the Board feels the documents needs to further define the functions or roles of the Steering Committee.
3. Defer action, rely on the original Steering Committee resolution and other existing County policies to govern Committee members, their actions and associated meetings. Fairgrounds staff

and the current Steering Committee members do not recommend this alternative. The newly expanded Fairgrounds needs the defined assistance of citizen volunteers to further the marketing and fund development for the site.

Fiscal Impact

One of the primary purposes for the creation of the Steering Committee was to establish a volunteer citizen group who could assist Fairgrounds staff in identifying potential rental customers and sources of revenue for Arapahoe County Fairgrounds. The final draft By-Laws will provide additional structure to further define Steering Committee member’s role in developing new customers and sources of revenue which will positively support the facility meeting the revenue projections as defined in the 2013 Markin Consulting studies.

Concurrence

The Open Space Operations Manager and the Chair of the Fairgrounds and Park Steering Committee worked collaboratively to finalize the draft By-Laws during a phone conversation on Thursday, May 12th. The Committee members, Fairgrounds staff and the County Attorney’s Office support the language and structure of the final draft By-Laws.

Reviewed By:

Glen Poole, Open Spaces Operations Manager
Shannon Carter, Open Spaces Director
Tiffanie Bleau, Senior Assistant County Attorney

RESOLUTION NO. _____. It was moved by Commissioner _____ and duly seconded by Commissioner _____ to approve the Arapahoe County Fairgrounds Steering Committee By-Laws which provide the Committee with additional structure to successfully meet the Committee’s mission as defined by Resolution #050589.

The vote was:

Commissioner Bockenfeld, ____; Commissioner Doty ____; Commissioner Holen ____; Commissioner Jackson ____; Commissioner Sharpe, ____.

The Chair declared the motion carried and so ordered.

ARAPAHOE COUNTY FAIRGROUNDS AND PARK
STEERING COMMITTEE BY-LAWS

ARTICLE I - NAME

The name of this body shall be the Arapahoe County Fairgrounds and Park Steering Committee, hereafter, the Committee or ACFPSC, as set forth in Arapahoe County Resolution #140707.

ARTICLE II - MISSION STATEMENT

A. THE ARAPAHOE COUNTY FAIRGROUNDS AND PARK STEERING COMMITTEE'S MISSION is to assist the Board of County Commissioners (BOCC) by making recommendations for the development of the Arapahoe County Fairgrounds and Park by identifying community needs and sources for future funding in support of the Fairgrounds and Park's Mission.

B. THE ARAPAHOE COUNTY FAIRGROUNDS AND PARK'S MISSION is to provide educational, agricultural, and recreational experiences that celebrate our western heritage and preserve our prairie environment while balancing the needs of our community with the Fairgrounds' and Park's environmental, economic and managerial sustainability.

The Arapahoe County Fairgrounds and Park will, at a minimum, include:

- 1) facilities for the Arapahoe County Fair to showcase the achievements of our 4-H youth and the community;
- 2) facilities for youth to participate in 4-H activities;
- 3) facilities to preserve our western heritage and history; and,
- 4) open space and interpretative trails that provide connectivity with regional trails and local open spaces resources.

ARTICLE III - PURPOSE

The Committee shall work with the Arapahoe County staff in advising and making recommendations to the BOCC as set forth in Arapahoe County Resolution #050589. Pursuant to Resolution #050589, the Committee has the following duties:

- 1) increase community involvement;
- 2) provide contact information for fundraisers;
- 3) provide input on the design and usage of the entire site; and,
- 4) identify community needs and desires.

ARTICLE IV – RESPONSIBILTIES

The Committee is responsible for the following:

- A. Collaboration with County staff, CSU Extension Office, and the community on issues pertaining to the Fairgrounds facilities, events, and park;
- B. Promotion of events and fundraising activities pertaining to the Fairgrounds and Park;
- C. Attending Open Space Trails and Advisory Board meetings, Fair Planning meetings, and other community meetings as deemed necessary;
- D. Writing and presenting an annual report to the BOCC that includes Committee activities and accomplishments, Fairgrounds and Park usage and revenue statistics as compiled by staff;
- E. Writing and distributing a Committee report as needed to the BOCC; and,
- F. Any other action(s) that allows the Committee to fulfill the duties enumerated in Arapahoe County Resolution #050589, its mission statement, and purpose.

ARTICLE V – LIMITS OF AUTHORITY

- A. The Committee recognizes that it serves as a citizen advisory committee at the pleasure of the BOCC.
- B. The Committee is not authorized to sign contracts, grant application, grants, or any legal document made or created in the name of Arapahoe County.
- C. Arapahoe County Staff will review and approve any materials to be released or distributed to the public which are branded or implied to represent the County or ACFPSC.
- D. Reports produced by the Committee shall be approved by the Committee members and affirmed by majority vote. Reports will be shared with County staff prior to transmittal and/or presentation by the Chair.

ARTICLE VI – MEMBERSHIP

- A. The Committee shall be comprised of seven (7) members appointed by the BOCC.
 - 1. Each County Commissioner shall appoint one resident or property owner of Arapahoe County to serve as a member of the Committee, keeping in mind a balance of urban and rural representation.
 - 2. The BOCC shall appoint two Arapahoe County residents or property owners to serve as Committee members at large.
- B. Committee members shall serve a three-year term of office.
- C. Committee members serve at the pleasure of the BOCC.
- D. Committee members shall not be compensated for their services.
- E. If a Committee member resigns or is removed from service to this Committee, the BOCC shall appoint a successor to fill the term of that member and shall do so in accordance with Section A of this Article.
- F. Attendance at meetings and participation in Committee activities shall be in accordance with the attached Attendance Policy.

ARTICLE VII – ELECTION OF OFFICERS

- A. The Committee shall annually elect, by majority vote of those present, a Chair and a Vice Chair. Officers shall assume office immediately upon election and shall serve for a one (1) year term.
- B. The annual election shall occur at the regularly scheduled March Committee meeting each year. If circumstances prevent the occurrence of the March meeting, the election shall be held as soon as practicable thereafter.
- C. Upon nomination and a second by a Committee member, a nominee for Chair shall be considered. A majority vote of members present shall be required to elect a Chair. The same process shall be used for the election of a Vice Chair.
- D. In the election of Officers, each Committee member shall be allowed one vote. There shall be no proxy voting.

E. If the duly elected Chair becomes unable to complete the term of office, the Vice Chair shall automatically assume the position of Chair until the completion of the term. A new Vice Chair shall be elected at the next regular meeting of the Committee. If the Vice Chair is unable to complete the term an election will be held at the next regular meeting. The election shall be in accordance with these By-Laws.

F. If neither the Chair nor the Vice Chair is present, any member shall call the meeting to order and those present shall elect a Chair Pro Tem to preside at that meeting. Such office shall be terminated by the entrance of the Chair or Vice Chair.

ARTICLE VIII – DUTIES OF THE OFFICERS AND SCRIBE

A. The Chair shall:

1. Conduct and preside over all Committee meetings and decide procedural issues in accordance with accepted principles of decorum and Roberts Rules of Order Newly Revised;
2. Maintain contact with the Open Spaces and Fairgrounds management staff;
3. Call special meetings in accordance with the By-Laws;
4. Establish subcommittees, appoint subcommittee members and accept reports;
5. Sign documents and correspondence for the Committee;
6. Act as Committee liaison with the BOCC;
7. Set the agendas for regular and special meetings;
8. Coordinate with staff regarding BOCC and Committee meetings; and,
9. Serve as a member of the Arapahoe County Foundation, Incorporated.

B. The Vice Chair shall perform and/or exercise all duties of the Chair when the Chair is absent or disqualified.

C. A Fairgrounds staff member shall act as a Scribe. A Committee member may act as a Scribe in the absence of Fairground staff. The Scribe shall:

1. Keep records of member attendance at all meetings;
2. Document all business conducted at regular and special meetings; and,
3. Provide Committee members with copies of meeting minutes in a timely manner.

ARTICLE IX – MEETINGS

A. All Committee meetings shall be open to the public.

B. Regular meetings will be conducted monthly at the Arapahoe County Fairgrounds Event Center on the second Thursday morning of each month unless canceled by agreement of the Chair and Vice-Chair due to extenuating circumstances. Additional meetings may be called as deemed necessary by the Committee.

C. Study sessions and workshops may be called at any time to address an issue. No official action shall be taken at any study session or workshop.

D. Special meetings of the Committee shall be conducted when:

- 1) called by the Chair or Vice Chair, as permitted pursuant to their duties as set forth in the By-Laws;
- 2) requested by the BOCC;
- 3) requested of the Chair by a majority of the Committee members; and,
- 4) approved by a majority vote of the members.

E. All Committee members shall be notified of all special meetings, study sessions, site visits, and/or workshops by either US mail, email, facsimile, or by phone.

F. Each regular and/or special meeting shall be documented by the Scribe and minutes prepared for Committee approval including member attendance. Fairgrounds staff will maintain and archive the meeting minutes; keep records of member attendance at all meetings; document all business conducted at regular and special meetings; and, provide the Committee members with copies in a timely manner.

G. Minutes of each regular and/or special meeting shall be available for public inspection.

H. Procedures and general guidelines shall be as per the most current version of Roberts Rules of Order Newly Revised.

ARTICLE X – QUORUM

A. No official business of the Committee can be conducted without a quorum of eligible voting members present.

B. A quorum of the Committee shall be at least four (4) members unless vacancies on the Committee exist and then a quorum shall be a majority of the standing Committee members.

ARTICLE XI – VOTING

A. Each Committee member, including the Chair, shall be entitled to vote.

B. No proxy voting shall be allowed. Signed absentee voting is allowed.

C. Decisions and actions shall be decided by a simple majority vote.

D. A tie vote means the proposed action failed.

E. No member may vote if his/her actions would present a conflict of interest, give the appearance of impropriety, and/or give the appearance of a conflict of public trust.

ARTICLE XII – CONFLICT OF INTEREST

A. As defined by Arapahoe County Policy (attached), a member shall be deemed to have a conflict of interest if the member has, directly or indirectly, a financial, personal or ownership interest in the matter; will be directly affected by the decision in the matter, believes he or she has a conflict of interest as defined by an applicable law, or will gain an advantage to relatives, groups or associations with whom the member is affiliated.

B. As per Arapahoe County policy and conflict of interest forms signed by each Committee member:

1. A Committee member shall not vote or participate in any process regarding an acquisition or expenditure in which he/she has a personal, financial or ownership interest in the outcome of the vote;
2. A Committee member who believes he or she has an interest in a matter before the Committee that would render the member unable to make an unbiased or impartial decision, should immediately withdraw from participation and voting on the matter. A Committee member having such a conflict of interest should declare that interest publicly, abstain from voting on the matter, withdraw from discussion on the matter and step away from the group during discussion;
3. Further, the member should refrain from discussing the matter with other Committee members in private; and,
4. A Committee member shall not accept any compensation, gift or service under circumstances in which it could reasonably be inferred the compensation, and gift or

service was intended or could reasonably be expected to influence the member in the performance of duties or was intended as a reward for any action on the member's part.

ARTICLE XIII – MAILING ADDRESS

The Committee mailing address shall be:
Arapahoe County Fairgrounds Office
25690 East Quincy Avenue
Aurora, Colorado 80016
Attention: ACFPSC

ARTICLE XIV – AMENDMENTS

A. These By-Laws may be amended if five (5) or more Committee members vote to amend these By-Laws at a regularly scheduled meeting. All proposed amendments must be submitted in writing to all Committee members at the regularly scheduled meeting one month prior to the proposed vote. Any absent members must receive in writing by letter or email the proposed amendment(s) 14 days prior to the regularly scheduled meeting where the vote is to be taken on the amendment(s).

B. If a proposed amendment is approved by the Committee, the Chair shall inform the BOCC in writing and request that the BOCC ratify the amended By-Laws.

ARTICLE XV – SEVERABILITY

If any section, sentence, clause or phrase of these By-Law is for any reason, held by a court of applicable jurisdiction to be invalid, such a decision shall not affect the remaining portions of this document.

Adopted this _____ day of _____ 2016

Attachments:

- Arapahoe County Resolution #140707
- Arapahoe County Resolution #050589
- Attendance Policy
- Arapahoe County Conflict of Interest Policy

Item 5
Consent Agenda
10-11-05

RESOLUTION NO. 050589 It was moved by Commissioner Beckman and duly seconded by Commissioner Zimmer to adopt the following resolution:

WHEREAS, the Board of County Commissioners has determined that it is in the best interest of Arapahoe County and its citizens to form a new committee, in addition to the Fair Planning Committee, to oversee the Arapahoe County Fairgrounds which new committee shall be identified as the Fairgrounds Steering Committee; and

WHEREAS, the Fairgrounds Steering Committee shall have the purposes and goals of increasing community involvement, providing contact information for the fundraiser, providing input on the design and usage of the entire site, and identifying community needs and desires; and

WHEREAS, the Board of County Commissioners has determined that this committee would be comprised of seven members, with each commissioner to appoint one member and two members will be identified and selected at-large.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners to appoint the following individuals to the Arapahoe County Fairgrounds Steering Committee:

District 1	Tom O'Brien
District 2	Edward J. Cohen
District 3	David Wentz
District 4	Raylene Owen
District 5	Wenda Dueck
At-Large	Lori Daniel
At Large	Marie Mackenzie

The above individuals will serve three-year terms, with terms to expire February 12, 2008. Said individuals will serve at the pleasure of the Board of County Commissioners and may be removed at any time by action of the Board of County Commissioners, with or without good cause shown.

The vote was:

Commissioner Beckman, Yes; Commissioner Bockenfeld, Yes; Commissioner Myers, Yes; Commissioner Weddig, Yes; and Commissioner Zimmer, Yes.

The Chair declared the motion carried and so ordered.

Arapahoe County Fairgrounds and Park Steering Committee

Attendance Policy

Committee members are expected to attend the regularly scheduled monthly meetings and to make a diligent effort to attend any specially called meetings. It is understood that from time to time, members may be unable to attend due to illness, travel, or other circumstances. If a member is unable to attend a meeting, the member will notify the Chair in advance of the meeting.

A member unable to physically attend a meeting, but otherwise able to participate, may request the Chair's approval to attend the meeting via teleconference or video conference. The Chair may approve such a request if deemed in the best interest of the Committee and to ensure a quorum of members are present. The Chair will work with Fairgrounds staff to arrange the necessary equipment.

In documenting attendance at meetings, the Scribe will note by name: members present; members present via teleconference or video conference; members excused as absent; and, members not present unexcused.



Board Summary Report

Date: May 20, 2016
To: Board of County Commissioners
Through: Ronald A. Carl, County Attorney
From: Karen Thompsen, Paralegal
Subject: Approval of BAA Stipulation (1 Resolution Number)

Request and Recommendation

The purpose of this request is for the adoption of a resolution approving the Board of Assessment Appeals (BAA) stipulations listed below.

Background

These stipulations are a result of an agreement reached between the taxpayer and the County regarding a reduction in the amount of property tax owed, settling tax protests filed with the BAA.

Discussion

The following BAA docket number has been stipulated to for the tax year indicated below.

Tax Year	Docket #	Property Owner	Property Address	Reason	Original Value	Stipulated Value
2015/ 2016	66040	IBC Denver V LLC	Vacant Land	1.	\$2,007,898	\$1,673,249
2012	66457	Henley J LLC	6880 South Emporia Street	2.	\$1,600,000	\$1,575,000
2012	66460	15501 E Fremont Dr LLC	15501 East Fremont Drive	3.	\$1,575,000	\$1,515,000
2015/ 2016	66519	NHPMS LLC	1820 South Potomac Street	4.	\$10,528,000	\$9,500,000
2015/ 2016	66522	HCP-AM/Colorado LLC	6450 South Boston Street	4.	\$19,920,000	\$18,960,000
2015/ 2016	66573	14 Inverness Property LLC	14 Inverness Drive	2.	\$9,497,000	\$9,100,000
2015/ 2016	66584	Joy S Burns Real Estate Marital Income Trust	777 Peoria Street	2.	\$15,054,000	\$13,910,000
2014	66626	Village At City Center LLLP	642 South Fairplay Street	5.	\$664,500	\$655,097

2015/ 2016	66659	Dennis Swenson and Constance Swenson	5360 Lakeshore Drive	6.	\$1,408,300	\$1,050,000
2015/ 2016	66749	ARC Camelback LLC	5950 South Platte Canyon Road	2.	\$4,357,000	\$4,211,000

Reasons

1. Comparable market sales indicate that adjustment to this value, which equates to \$1.75/SF, is correct.
2. Income and sales comparison approaches indicate that adjustment to this value is correct.
3. Income and comparable market sales indicate that adjustment to this value is correct.
4. Comparable market sales and GRM indicate that adjustment to this value is correct.
5. 2013 value was adjusted at abatement hearing to \$655,097.
6. Comparable market sales indicate that adjustment to this value is correct.

Alternatives

Let protest proceed to the BAA for a decision. Said alternative would involve unnecessary time and expense for the County and the taxpayer.

Fiscal Impact

Reduction in the amount of property taxes collected for the above listed properties.

Concurrence

The negotiator for the County Board of Equalization, the County Assessor and the County Attorney all support this recommendation.

Reviewed By:

Ronald A. Carl, County Attorney
Karen Thompsen, Paralegal

RESOLUTION NO. 160XXX It was moved by Commissioner _____ and duly seconded by Commissioner _____ to authorize the Arapahoe County Attorney to settle the following Board of Assessment Appeals Cases (Docket Numbers), for the tax years listed below:

Docket #	Property Owner	Tax Year
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After review by the County Attorney's Office, in conjunction with the Arapahoe County Assessor's Office and the Petitioners, evidence was submitted which supported the Stipulation and Petitioner agreed to a new value. The Assessor has recommended approval pursuant to the terms contained within the Stipulations. Based upon the evidence submitted to the Board on this date, the Board has no reason not to concur with the proposed Stipulations.

The vote was:

Commissioner Bockenfeld, ; Commissioner Doty, ; Commissioner Holen, ;
Commissioner Jackson, ; Commissioner Sharpe, .

The Chair declared the motion carried and so ordered.