



Administration Building  
West Hearing Room  
5334 S. Prince St.  
Littleton, CO 80120  
303-795-4630  
303-738-7915 TTY  
303-795-4630 Audio Agenda Line

Nancy A. Doty, Chair, District 1  
Nancy Sharpe, District 2  
Rod Bockenfeld, District 3  
Nancy Jackson, Chair Pro-Tem, District 4  
Bill Holen, District 5

## Study Session May 31, 2016

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at [www.arapahoegov.com](http://www.arapahoegov.com). Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at [commissioners@arapahoegov.com](mailto:commissioners@arapahoegov.com)

### Study Session Topics

**10:00 A.M. Calendar Updates (WHR)**

*Diana Maes*  
*BoCC Administration Manager*

**10:30 A.M. Communication Services Update (WHR)**

*Andrea Rasizer, Director*  
*Communications Services*

**12:15 P.M. High Line Canal Mile 61 – Triple Creek Trail Connection Event**

High Line Canal Mile 61 – Triple Creek Trail Connection Event

*BoCC*

### Break

**3:00 P.M. \*Drop In (WHR)**

*Board of County Commissioners*

1. BOA Referral - Special Exception Use Case - BOA-2016-00006  
Discuss a Board of Adjustment referral regarding a Special Use Exception application to operate a Large Child Care Home at 21094 E. Hampden Place, Aurora, CO

*Tammy King, Zoning Administrator, Public Works and Development*  
*David Schmit, Director, Public Works and Development*  
*Robert Hill, Senior Assistant County Attorney*

Documents: [BOCC REFERRAL BOA-2016-00006.PDF](#)

2. Request For E-911 Authority Funded Position Within The Sheriff's Office  
Discussion of a request from the Arapahoe County E-911 Authority Board that, due to the lack of current infrastructure for the Authority, a current full-time position with the Authority be designated as a grant-funded employee of the County and funded in its entirety by the Authority

*Request: Information/Direction*

*Todd Weaver, Budget Manager, Finance*  
*Vincent Line, Bureau Chief, Detentions, Sheriff's Office*  
*Janet Kennedy, Director, Finance*  
*John Christofferson, Deputy County Attorney*

Documents: [BSR\\_COORDINATOR AS COUNTY FTE.DOCX](#)

3. Select Source Procurement Waiver: Landfill Monitoring Services  
Discussion of a request from Facilities and Fleet Management (FFM) for a waiver of the Arapahoe County Purchasing Policies for a select source procurement with Waste Management of Colorado, Incorporated (WM) to provide post-closure remedial action services at the former County Line Landfill site which is owned by Arapahoe County in order to renew a current contract with WM in the amount of \$120,000 to complete annual remedial action services

*Request: Information/Direction*

*Dick Hawes, Director, Facilities and Fleet Management*  
*Keith Ashby, Purchasing Manager, Finance*  
*Janet Kennedy, Director, Finance*  
*John Christofferson, Deputy County Attorney*

Documents: [BSR - SELECT SOURCE PROCUREMENT WAIVER - LANDFILL MONITORING SERVICES.DOC](#)

**3:30 P.M. \* Executive Session (WHR)**

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

*Ron Carl, County Attorney*

**\* To Be Recorded As Required By Law**

WHR - West Hearing Room

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities.*

*Assisted listening devices are available. Ask any staff member and we will provide one for you.*

*If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or 303-738-7915 TTY.*

*Please contact our office at least 3 days in advance to make arrangements.*

**BOARD OF COUNTY COMMISSIONER REFERRAL**

Board of Adjustment Case Number: BOA 2016-00006

Board Hearing Date: 12 May 2016

Address: 21094 E Hampden Place

Case Manager: Michelle Lantz/Tammy King

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Commissioner Nancy N. Sharpe

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Commissioner Nancy Doty

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Commissioner Nancy Jackson

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Commissioner Bill L. Holen

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Commissioner Rod Bockenfeld



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**SUBJECT: CASE NO. BOA-2016-00006, ASHLEY KYLE-JOHNSON**  
**SPECIAL EXCEPTION USE**

**Michelle Lantz, Community Compliance Officer**

**May 10, 2016**

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**LOCATION:** The site is located at 21094 E. Hampden Place. The property is zoned MU (Mixed Use) and located within Election District 3.

**ADJACENT SUBDIVISIONS, ZONING, AND LAND USES:**

- North - MU (Mixed Use), existing fully developed subdivision
- South - MU (Mixed Use), existing fully developed subdivision
- East - MU (Mixed Use), existing fully developed subdivision
- West - MU (Mixed Use), existing fully developed subdivision

**PROPOSAL:**

The applicant, Ashley Kyle Johnson, is requesting approval to be designated as an Experienced Family Child Care Provider at her residence. The designation requires Special Exception Use approval. The applicant is requesting to care for a total of 9 children. A total of (6) birth to school aged children and (3) school aged children. The chart describing the various options available to the Experienced Family Child Care Provider is attached.

**I. BACKGROUND**

The subject property is zoned MU (Mixed Use) which allows, Single Family dwelling units and Type A group Homes as principal permitted uses. Accessory uses permitted in the zone district include uses customarily appurtenant to the permitted use, home occupations and CMRS facilities.

**13-803 APPROVAL STANDARDS**

A Special Exception Use shall be approved only if the Board of Adjustment finds that the proposed Special Exception Use:

- A. Complies with the minimum zoning requirements of the zoning district in which the Special Exception Use is to be located;
- B. Complies with the submittal requirements of this Chapter;
- C. Complies with the Arapahoe County Subdivision Regulations;

- D. Will be in harmony and compatible with the character of the surrounding areas and neighborhood;
- E. Will be consistent with the Arapahoe County Comprehensive Plan;
- F. Will not result in an over-intensive use of land;
- G. Will not have material adverse effect on community capital improvement programs;
- H. Will not require a level of community facilities and service greater than that which is available;
- I. Will not cause significant air, water, or noise pollution or any other detrimental environmental impacts;
- J. Will be adequately landscaped, buffered, and screened;
- K. Will not otherwise be detrimental to health, safety, or welfare of the present or future inhabitants of the County.

#### 13-804 LENGTH OF APPROVAL

A Special Exception Use shall be permitted for a duration of time specified by the Board or until the land use changes or is terminated, whichever occurs first. The Special Exception Use may transfer with the sale of the land.

## II. DISCUSSION

Staff review of this application included a comparison of the proposal to the Comprehensive Plan, zoning and subdivision regulations, and an analysis of referral comments.

### 1. Comprehensive Plan:

The Comprehensive Plan designates this area for single family residential.

### 2. Ordinance Review and additional Background Information

The Land Development Code (LDC) stipulates that an Experienced Family Child Care Provider requires a Special Exception Use approval. The LDC outlines requirements an Experienced Child Care Provider must have pertaining to years of experience, number of training hours and amount of indoor and outdoor space per child. The applicant meets or exceeds the minimum requirements.

### 3. Referral Comments

Comments received as a result of the referral process are as follows:

- Board of County Commissioners:
- Planning:
- Engineering:
- Building:
- Colorado Department of Human Services

### **III. STAFF FINDINGS:**

Staff has visited the site, reviewed the plans and supporting documentation, referral comments, as well as citizen input in response to this application. Based upon review of applicable policies and goals in the Land Development Code and analysis of referral comments, our findings include:

- The applicant meets or exceeds requirements set in the LDC for Experienced Family Child Care Provider.
- Applicant provided letters of approval from adjacent property owners.

### **IV. ATTACHMENTS**

1. Application
2. Letter of Intent
3. Aerial Photo
4. Home Occupation Regulations
5. Photo of property
6. Letters from adjacent property owners





ARAPAHOE COUNTY BOARD OF ADJUSTMENT  
APPLICATION FOR  
SPECIAL EXCEPTION USE

CASE # BOA-2016-00006

DATE 30 April 2016

CASE MANAGER Alan Snyder/Michell Lantz

✓ NAME OF APPLICANT Ashley Kyle-Johnson

✓ ADDRESS 21094 E Hampden Place

✓ ZIP CODE 80013 ✓ PHONE 7209513758 ✓ E-MAIL marilynmark12@yahoo.com

✓ NAME OF PROPERTY OWNER John Johnson + Ashley Kyle-Johnson

✓ ADDRESS 21094 E Hampden Place

✓ ZIP CODE 80013 ✓ PHONE 7209513758

✓ ADDRESS OF PROPOSED USE 21094 E Hampden Place

ZONE MU

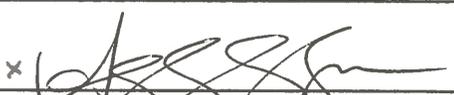
ACREAGE \_\_\_\_\_

LEGAL DESCRIPTION \_\_\_\_\_

✓ PROPOSED SPECIAL EXCEPTION USE Experienced Child Care (Family)

LAND DEVELOPMENT CODE REFERENCE \_\_\_\_\_

✓   
Owner's signature

×   
Applicant's signature

Referred To:

Board of County Commissioners
Planning
Engineering
East End Advisory
Sheriff
CDOT
Other

You will receive posting instructions for the property AFTER COMPLETE APPLICATION is received by the Zoning Division of Arapahoe County at 6924 S Lima Street, Centennial, CO 80112 Phone: (720) 874-6711

Regular Meeting \$450.00  
Special Meeting \$900.00

POSTING SIGN \$11.00

30 April 2016  
Date Received

  
Received By Zoning Department

## Letter of intent

To whom it may concern,

I am requesting a Special Exception use for the purpose of obtaining an Experienced Child Care License. Requesting my zoning to allow for 9 children 3 of which are my own. 3 (mine) would only be in attendance during non- school hours. The name of the proposed use is Ashley Renee Kyle-Johnson. At the location of 21094 E. Hampden Place Aurora, CO 80013. The Square footage of the home is 4533 sq. ft. total on .13 acres. Of this 4533 sq. footage. The amount that will be used for childcare purposes would be 2190. The location of the entrance will be the homes front door. The age ranges of the children in care will be 2 under 2, 4 ages 2- school age.

Ashley Kyle-Johnson

REVISIONS

- 10/27/11 CE DIGITAL MAP
- 03/27/10 CE NEW SUB
- 11/16/10 CE NEW SUB
- 01/16/05 SP NEW SUB
- 07/24/04 SP NEW SUB
- 02/09/04 SP NEW SUB
- 03/20/04 SP NEW SUB
- 04/27/04 SP NEW SUB
- 09/24/04 SP NEW SUB
- 09/24/04 SP NEW SUB
- 11/09/04 SP NEW SUB
- 12/08/04 SP NEW SUB
- 03/09/07 SP NEW SUB
- 03/09/07 SP NEW SUB
- 03/11/09 SP NEW SUB
- 09/16/11 SP NEW SUB
- 04/16/11 SP NEW SUB
- 04/16/11 SP NEW SUB
- 09/17/11 SP NEW SUB
- 12/21/13 SP CONNECTION



	R68W	R67W	R66W	R65W	R64W	R63W	R62W	R61W	R60W	R59W	R58W	R57W	
T4S	1971	1973	1975	1977	1979	1981	1983	1985	1987	1989	1991	1993	T4S
T5S	2077	2075	2073	2071	2069	2067	2065	2063	2061	2059	2057	2055	T5S

TOWNSHIP CODE MAP

2	1
3	4

QUARTER SECTION

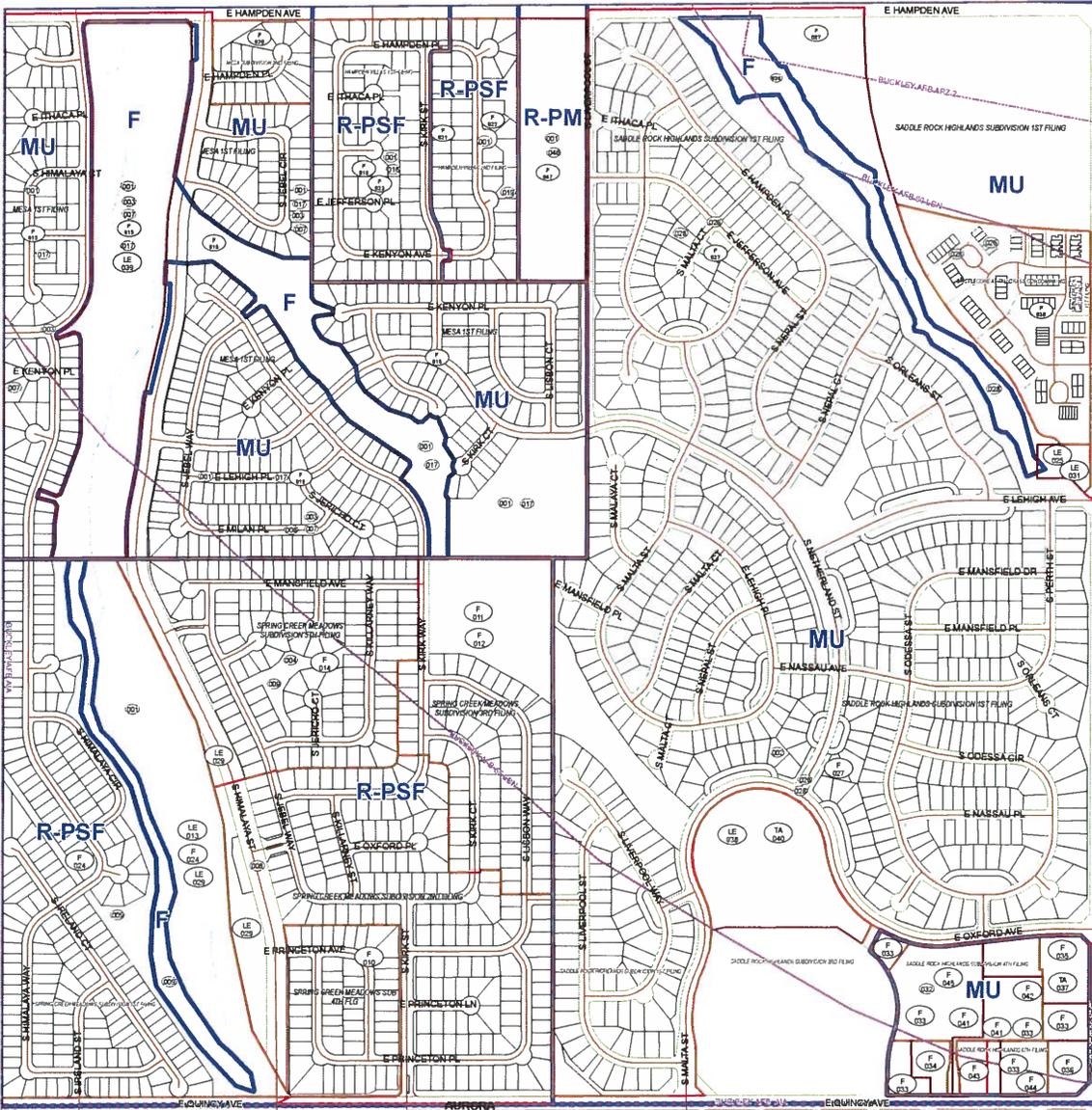
ARAPAHOE COUNTY COLORADO

TOWNSHIP	SECTION	QUARTER SECTION
2073	02	1

DISCLAIMER  
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12-31-2015

T5S R66W 1975-35



Revisions

CODE	DATE	CASE	FROM	TO
001	06/07/81			A-1
002	11/06/82	283-250	A-1	MU F
003	06/27/83	283-219	A-1	MU F
004	03/04/84	284-913	A-1	MU
005	08/10/84	AD1983-88 TRV 08		ALABAMA
006	05/10/85	288-043	MU F	PKD
007	05/14/85	288-029		PKD
008	10/06/85	LE-004		MU LE
009	07/09/85	283-008	MU LE	R-PSF F
010	08/21/85	PA3-018		FDP
011	08/21/85	PA3-011		FDP
012	03/05/86	AD4-002		FDP
013	10/19/86	LEA-003		LE
014	07/22/86	PA3-000		FDP
015	11/02/86	PA3-007		FDP
016	03/06/86	281-011	A-1	R-PSF
017	03/06/86	284-009	MU F	MU F
018	02/26/86	PA3-111		FDP
019	04/06/86	284-020		R-PSF
020	06/15/86	PA3-123		FDP
021	10/01/86	AD4-004		FDP
022	08/13/86	PA3-072		FDP
023	12/01/86	PA3-011		R-PSF
024	10/15/86	PA3-005		FDP
025	08/01/86	LE-001		LE
026	01/22/87	280-015	MU	MU F
027	06/17/87	PA3-256		FDP
028	03/11/87	282-004	MU F	MU F
029	11/03/87	AD3-012		LE
030	11/03/87	PA3-001		FDP
031	04/13/87	AD3-013		LE
032	07/01/87	286-002	MU	MU
033	01/06/88	PA3-009		FDP
034	06/11/88	PA3-002		FDP
035	08/14/88	PA3-003		FDP
036	08/14/88	PA3-021		FDP
037	07/28/88	LE18-018		FDP/TA
038	04/05/89	LE18-002		LE
039	04/07/89	LE18-007		LE
040	04/22/89	TA15-103		LE TA
041	02/03/89	LE14-007		FDP
042	06/07/89	PA3-008		FDP
043	06/26/89	LE14-015		FDP
044	08/29/89	PA3-001		FDP
045	10/22/89	AD3-004		FDP
046	12/01/89	LE15-004		FDP
047	12/01/89	LE15-004	A-1	RAMP
048	12/01/89	PA3-004		FDP

2073-03

2073-01

2073-11

Code Sec  
2073 02  
Date Saved: 4/21/2016 12:36:36 PM

1971	1972	1973	1974	1975	1976	1977	1978	1979	1981	1983	1985	1987	1989	1991	1993
2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092



- Roads
- Parcels
- Subdivisions
- FDP/PDP
- Zoning
- Jurisdictions
- Airport Influence Area

General Disclaimer:  
Arapahoe County Makes No Representation Or Warranty As To The Accuracy Of This Base Map, And Assumes No Responsibility Or Liability To Any User. This Base Map Is Not A Legal Document. It Is Intended To Serve As An Aid In Graphic Representation Only.

Path: G:\DSM\HEMAPPING\GIS\Projects\Zoning\maps\BySection\2073-02\Zoning.mxd

New Search

Printer Friendly

**PIN:** 034450491  
**AIN:** 2073-02-1-04-012  
**Situs Address:** 21094 E Hampden Pl  
**Situs City:** Aurora  
 \*Photo Sketch

[View Parcel Map](#)

**Full Owner List:** Johnson John, Johnson Ashley  
**Ownership Type:** Joint Tenancy  
**Owner Address:** 21094 E Hampden Place  
**City/State/Zip:** Aurora, CO 80013-7401

**Neighborhood:** Saddle Rock Highlands #1  
**Neighborhood Code:** 1940.00  
**Acreage:** 0.1300  
**Land Use:** Single Family  
**Legal Desc:** Lot 12 Blk 15 Saddle Rock Highlands Sub 1st Flg

Treasurer's Tax Information  
 Sales by Tax Year and Neighborhood  
 2015/2016  
 2013/2014  
 2011/2012  
 2009/2010  
 2007/2008  
 2005/2006  
 Complete Neighborhood Sales Information History  
 Tax District Levies

	Total	Building	Land
2016 Appraised Value	328,200	278,200	50,000
2016 Assessed Value	26,125	22,145	3,980
	<b>2015 Mill Levy:</b>		155.846

Sale	Book Page	Date	Price	Type
	D012 9829	12-08-2010	0	
	B809 8989	08-29-2008	266,500	
	B808 9520	08-07-2008	0	
	B604 5941	03-22-2006	321,500	
	B314 9267 *Multi Sched	07-11-2003	14,855,000	
	B314 9284 *Multi Sched	06-23-2003	6,847,200	

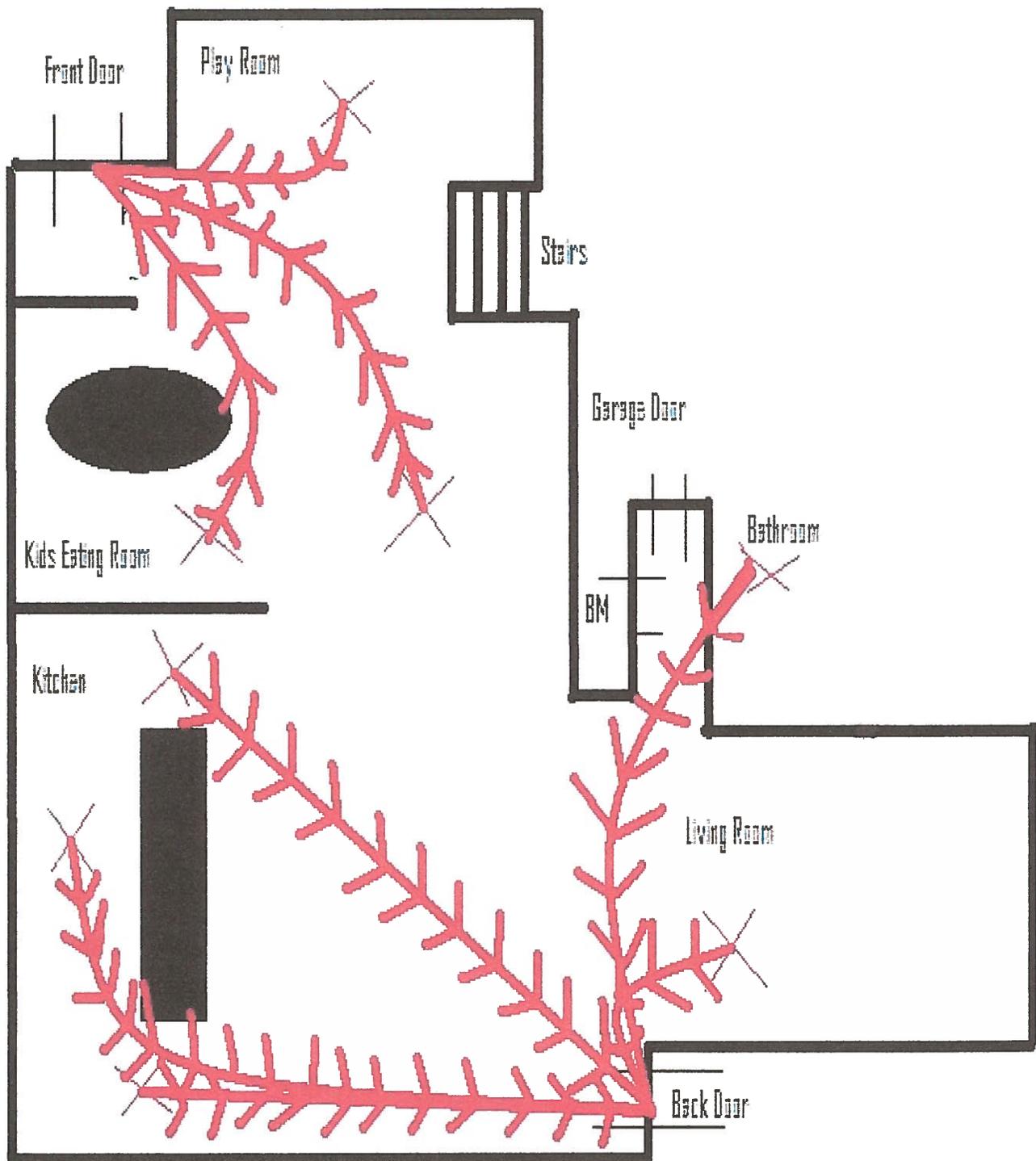
Building	Building	Attributes	Recorded
1	Quality Grade	Average Plus	
	Improvement Type	Single Family	
	Bedrooms	3.00	
	Bathrooms	3.00	
	Architectural	2 Story	
	Heat Method	Forced Air Unit	
	Year Built	2005	
	Roof	Asphalt/Composition Shingle Roof	
	Fireplaces	1.00	
	Exterior Wall	Wood Siding	
	Construction Type	D - Wood or Steel Studs Frame	

Area	Building	Description	SqFt
	1	Second Floor	1232
		Covered Porch	136
		Patio slab or Terrace	252
		First Floor	1111
		Basement Total	1079
		Attached Garage	723
		<b>Bldg Total Area:</b>	<b>2343</b>

Land Line	Units	Land Value	Land Use
	1.0000 LT	50,000	Single Family Residential

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

\* Not all parcels have available photos / sketches.  
 In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.



**Evacuation Plan**







To whom it may concern,

I Alice Bertram residing at 21093 E Hampden Pl. in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X  Date 4/27/16

To whom it may concern,

I Praveen Tyagi residing at 21106 E Hampden Pl in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X Praveen Tyagi Date 4/27/2016

To whom it may concern,

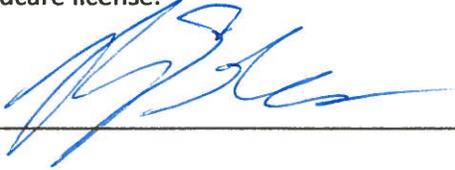
I Vinita Tyagi residing at 21106E Hampden Pl in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X Vinita Date 4/27/2016

To whom it may concern,

I Brian Gross residing at 2151 E Jefferson Ave <sup>42013</sup> in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X



Date

4-27-16

To whom it may concern,

I TAHIR residing at 2114 E JEFFERSON AVE in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X  Date 05-27-16

To whom it may concern,

I RASHEL ENRIQUETA residing at 21161 E. JEFFERSON AVE in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X

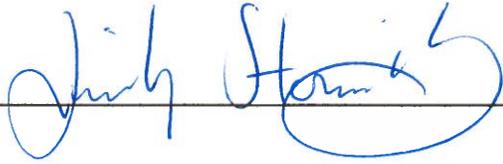


Date 4-27-16

To whom it may concern,

I Jennifer Stoneking residing at 21197 E Jefferson Cir in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X



Date 4-27-2016

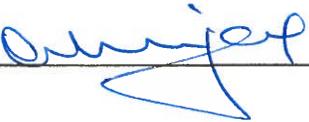
To whom it may concern,

I MEENAKSHI KAPUR residing at 21084 E. HAMPDEN PL. in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X Meenakshi Kapur : \_\_\_\_\_ Date 04/27/16

To whom it may concern,

I VIKAS MUNJAL residing at 21084 E. Hampden Pl. in the Tallgrass neighborhood, surrounding the proposed childcare home at 21094 E Hampden Place, support and do not object to the special exception use proposed by Ashley Kyle-Johnson to obtain an experienced childcare license.

X  Date 04/27/16

**Chapter 19: Definitions**

and either final site grading or the pouring of concrete pads) is completed before the effective date of the *Floodplain Management and Flood Damage Prevention Regulations*.

**EXPANSION TO EXISTING MANUFACTURED HOME PARK OR SUBDIVISION.** When used in Section 12-2000, *Floodplain Management and Flood Damage Prevention Regulations*, means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

**EXPANSIVE SOILS** (shrink/swell soils). Soil conditions exhibiting a high potential for changes in volume due to varying amounts of moisture and clay content which could severely damage building foundations, roads and other.

**EXPERIENCED FAMILY CHILD CARE PROVIDER.** To be approved for the Experienced Family Child Care provider, the provider must:

- A. Have been a family child care home provider in Colorado for at least the last six (6) consecutive years;
- B. Have completed 90 clock hours of training within the preceding six (6) years (excluding pre-licensing training); providers with a minimum of 65 hours of training within the preceding six (6) years may be approved for the license if they complete the additional 25 hours of training within one year of the effective date of these rules; 40 hours of the 90 hours must be in infant/toddler training;
- C. Have has no substantiated complaints in the preceding two (2) years for violations that could directly threaten the health or safety of children in care;
- D. Have no negative licensing action taken against the license in the preceding two (2) years;
- E. Meet requirements of 35 square feet of inside space and 75 square feet of outside space per child;

The following chart describes the various options available to the Experienced Family Child Care Provider. Providers are free to move from one option to another without notifying the department, as long as they are in compliance with all licensing rules.

**All Options Include Provider’s Own Children Under 10 years of Age \***

<b>Options</b>	<b>Number of Children Birth to School Age</b>	<b>Number of Children Allowed Under Two Years of Age</b>	<b>Of Those Under Two, The Number Under 18 Months Allowed</b>	<b>Number of Additional School Age Children Allowed</b>
<b>Option 1</b>	<b>5</b>	<b>4</b>	<b>2</b>	<b>2</b>
<b>Option 2</b>	<b>6</b>	<b>3</b>	<b>2</b>	<b>3</b>
<b>Option 3</b>	<b>8</b>	<b>2</b>	<b>2</b>	<b>0</b>
<b>Option 4</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>2</b>



**ARAPAHOE COUNTY**

COLORADO'S FIRST

## Board Summary Report

**Date:** May 19, 2016  
**To:** Board of County Commissioners  
**Through:** Bureau Chief Vince Line  
**From:** Todd Weaver, Budget Manager  
**Subject:** Request for E-911 Authority Funded Position within the Sheriff's Office

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### Request and Recommendation

The Arapahoe County E-911 Authority Board is currently recruiting its only full-time staff member to manage the day to day responsibilities and operations of the Authority. The Authority Board has requested that, due to the lack of current staff or infrastructure for the Authority, that the position be an employee of the County and funded in its entirety by the Authority. In order for this to occur, BOCC approval of the authorized position as a "grant-funded" position is necessary.

### Background

The Arapahoe County E-911 Authority Board is appointed by the Board of County Commissioners and tasked with providing emergency communication services throughout its jurisdiction. Currently, the Authority does not have any full-time staff assigned to the day to day responsibilities of the Authority and is currently recruiting for a County Coordinator to manage and lead these responsibilities. Due to the lack of current staffing or infrastructure in the Authority, the Authority Board approached 911 Board members Bureau Chief Vince Line and Budget Manager Todd Weaver about having this position housed within the County and funded, in total, by the Authority.

The proposal under consideration is that the Sheriff's Office is requesting an additional position be added to their authorized staffing level for the E-911 Authority position with the full cost of the position to be reimbursed by the Authority. The position will be a County employee and subject to the policies and procedures of the Sheriff's Office and Arapahoe County similar to existing Homeland Security grant funded positions for the North Central Region. The position would also be housed in County office space, in the Finance Department, only as long as space is available.

It is understood that this position will need to be filled prior to the next quarterly budget review, so we are requesting the conversion of a current Sheriff's Office position temporarily until the

position could be added by the BOCC at the 2<sup>nd</sup> Quarter Budget Review in August. The expenses will be reimbursed by the E-911 Authority.

There have been discussions on this proposal with the Sheriff, Finance Director, Human Resources, and the County Attorney and all are in concurrence that this position can be created within the current County structure without much concern.

### **Links to Align Arapahoe**

This request is in line with the County's goals of fiscal responsibility and quality of life. The Finance Department is also the finance function provider for the E-911 Authority and a quality County coordinator will ensure that contracts are properly monitored and invoices are checked and submitted on a timely basis. The Authority is responsible for funding and maintaining much of the County's E-911 infrastructure as well as a number of ancillary systems related to dispatching and coordinating emergency response. This position will be integral in making sure that these systems are maintained and upgraded to provide the best emergency communication services for County citizens and enhancing their quality of life through safer communities.

### **Discussion**

The E-911 Authority Board is requesting, through the Sheriff's Office Bureau Chief Line and Todd Weaver, to:

- Request the Authority Coordinator position be a County employee to ensure proper benefits, insurance, and work environment to capture the County's economies of scale
- Agree to fund all of the applicable costs of the position similar to other grant funded positions
- Convert an existing Sheriff's Office vacant position for this purpose until a new position can be authorized at the 2<sup>nd</sup> Quarter Budget Review

### **Alternatives**

The position would be funded on a contract basis by the Authority with very limited ability to provide quality benefits or a work environment without considerable expense and difficulty for the Authority and without being able to utilize the County's economies of scale.

### **Fiscal Impact**

The E-911 Authority Board has agreed to fund all of the applicable costs to the County for the pay, benefits, insurance, equipment, and other related costs of the position. Therefore, there is no financial impact to the County through the creation of this position.

### **Reviewed By:**

Bureau Chief Vince Line, Sheriff's Office  
Janet Kennedy, Finance Director  
John Christofferson, Deputy County Attorney



ARAPAHOE COUNTY  
COLORADO'S FIRST

## Board Summary Report

**Date:** May 19, 2016  
**To:** Board of County Commissioners  
**From:** Dick Hawes, Department Director, Facilities and Fleet Management  
**Subject:** Select Source Procurement Waiver – Landfill Monitoring Services

### Request and Recommendation

Facilities and Fleet Management (FFM) requests a select source procurement waiver to contract with Waste Management of Colorado, Incorporated (WM) to provide post-closure remedial action services at the former County Line Landfill site which is owned by Arapahoe County. It is recommended that the Board of County Commissioners (BOCC) approve this select source procurement request to renew a current contract with WM in the amount of \$120,000 to complete these annual services.

### Background

Arapahoe County operated the County Line Landfill site until it was closed in 1987. As part of the closure agreement with the State of Colorado Department of Public Health and Environment, the County is required to monitor methane and storm water discharge from the site to ensure it complies with acceptable standards.

In 1991 the County agreed to lease the site to South Suburban Parks and Recreation (SSPR) for the construction of the David Lorenz Regional Park. The lease with SSPR was recently renewed.

### Discussion

WM has been performing the mandated monitoring services for the County since 2010. The current contract needs to be renewed or rebid. WM is a nationally recognized provider of landfill operations services and has an extensive background in managing this type of highly specialized work. Furthermore, they have an excellent track record working with the State regulatory staff to ensure the type of services we are obligated to provide are completed in accordance with State requirements. Based on their previous work at the site and expertise, it is in the County's best interest to continue to engage WM for these services for continuity and risk avoidance. Therefore I am recommending that the current contract with WM for the County Line Landfill post-closing remedial services be renewed, with an annual option to extent at the County's sole discretion based on performance and acceptable pricing.

### Alternatives

An alternative to this waiver request is to issue a Request for Proposals for approved service providers. However, I believe this alternative would not provide sufficient benefit to outweigh the risk we could incur if there is a disruption or drop in service performance by another vendor.

**Fiscal Impact**

Funds have been allocated annually to provide these services since the post-closure remedial agreement was reached with the State.

**Reviewed by**

Dick Hawes, Director, Facilities and Fleet Management; Janet Kennedy, Director of Finance; John Christofferson, Deputy County Attorney; Keith Ashby, Purchasing Manager.