



Administration Building
West Hearing Room
5334 S. Prince St.
Littleton, CO 80120
303-795-4630
303-738-7915 TTY
303-795-4630 Audio Agenda Line

Nancy A. Doty, Chair, District 1
Nancy Sharpe, District 2
Rod Bockenfeld, District 3
Nancy Jackson, Chair Pro-Tem, District 4
Bill Holen, District 5

Study Session

April 25, 2016

The Arapahoe County Board of County Commissioners typically holds weekly Study Sessions on Monday and Tuesday. Study Sessions (except for Executive Sessions) are open to the public and items for discussion are included on this agenda. Agendas (except for Executive Sessions agendas) are available through the Commissioners' Office or through the County's web site at www.arapahoegov.com. Please note that the Board may discuss any topic relevant to County business, whether or not the topic has been specifically noticed on this agenda. In particular, the Board typically schedules time each Monday under "Committee Updates" to discuss a wide range of topics. In addition, the Board may alter the times of the meetings throughout the day, or cancel or reschedule noticed meetings. Questions about this agenda? Contact the Commissioners' Office at 303-795-4630 or by e-mail at commissioners@arapahoegov.com

Study Session Topics

9:00 A.M. Calendar Updates (WHR)

*Diana Maes
BoCC Administration Manager*

9:30 A.M. Communication Services Update (WHR)

*Andrea Rasizer, Director
Communications Services*

10:00 A.M. BOCC Updates (WHR)

Board of County Commissioners

11:00 A.M. Administrative Meeting - Citizen Advisory Boards And Committees (WHR)

*Carol Dosmann, Executive Assistant, BoCC Administration
Diana Maes, BoCC Administration Manager
Board of County Commissioners*

11:30 A.M. * Lobbyist Lunch (WHR)

*BoCC
Ron Carl, County Attorney
Greg Romberg, Lobbyist*

1:00 P.M. *Aurora Public Safety Training Center Easement (WHR)

Discussion of a request for the Board of County Commissioners to authorize the Chair to execute an Easement with the City of Aurora, Colorado to provide a public access road to the Aurora Public Safety Training Center connecting to the Arapahoe County Fairgrounds existing access road

Request: Information/Direction

*Glen Poole, Operations Manager, Open Spaces
Shannon Carter, Director, Open Spaces and Intergovernmental Relations
Todd Weaver, Budget Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents:

[AURORA_PUBLIC_SAFETY_ACCESS_EASEMENT_BSR_4.14.16.DOCX.PDF](#),
[AURORA_PUBLIC_SAFETY_ACCESS_EASEMENT_4.14.16.PDF](#),
[AURORA_PUBLIC_SAFETY_EASEMENT_EXHIBIT_A.PDF](#)

1:30 P.M. *Arapahoe County Fairgrounds And Park Steering Committee By-Laws (WHR)

Discussion of a request from Open Spaces and the Chair of the Arapahoe County Fair Steering Committee to finalize, adopt and implement the Arapahoe County Fairgrounds and Park Steering Committee By-Laws

Request: Information/Direction

*Glen Poole, Operations Manager, Open Spaces
Shannon Carter, Director, Open Spaces and Intergovernmental Relations
Todd Weaver, Budget Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [ACFGP_STEERING_COMMITTEE_BY-LAWS_BSR_4.14.16.PDF](#),
[ACFGP_STEERING_COMMITTEE_BY-LAWS_3.11.16.PDF](#),
[ACFGP_STEERING_COMMITTEE_ATTENDANCEPOLICY_3.25.16.PDF](#)

2:00 P.M. Department Director Update (BoCC Conference Room)
Board of County Commissioners

3:00 P.M. * Drop In (WHR)
Board of County Commissioners

1. Child Support Services Amnesty Day

Discussion of a request from the Arapahoe County Department of Human Services to work with the District Court to provide citizens an opportunity to clear up bench warrants by paying one month's support to their children and begin working with the Child Support Division to secure consistent payments going forward

Request: Information/Direction

*Bob Prevost, Deputy Director, Human Services
Cheryl Ternes, Director, Human Services
Don Klemme, Director, Community Resources
Janet Kennedy, Director, Finance
Michael Valentine, Deputy County Attorney*

Documents: [BSR AMNESTY.DOC](#)

2. Clerk And Recorder's Office Agreement For Services With Job Store Staffing

Discussion of a notification that the Clerk and Recorder is entering into an Agreement for Services with Job Store Staffing for use of temporary personnel in the Clerk and Recorder's Office, motor vehicle division

Discussion: Information

*Victoria Gallegos, Chief Deputy Clerk and Recorder
Matt Crane, Clerk and Recorder
Keith Ashby, Purchasing Manager, Finance
Monica Kovaci, Assistant County Attorney*

Documents: [BSR RE AGREEMENT FOR SERVICES WITH JOB STORE APRIL 2016.DOC](#)

3. Grant Application-BJA Judicial Services Navigator Pilot Program
Discussion of a request for the Board of County to support a Bureau of Justice Assistance (BJA) grant application for funds for a new program within the Judicial Services Division: the Judicial Services Navigator Program to enhance the services available to the chronically justice involved with mental health and co-occurring disorders

Request: Information/Direction

*Todd Spanier, Criminal Justice Planning Coordinator, Judicial Services
Kally Enright, Criminal Justice Planning Coordinator, Judicial Services
Brad Kamby, Judicial Services Supervisor, Community Resources
Don Klemme, Director, Community Resource
Todd Weaver, Budget Manager, Finance
Tiffanie Bleau, Senior Assistant County Attorney*

Documents: [BSR-BUREAU OF JUSTICE ASSISTANCE GRANT \(04-08-16\) 2.PDF](#),
[LTR DATA-DRIVEN INITIATIVE 3 22 2016.PDF](#), [STEPPING UP LETTER-JUNE 2015.PDF](#)

3:30 P.M. * Executive Session (WHR)

Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402 (4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session) (WHR)

Ron Carl, County Attorney

*** To Be Recorded As Required By Law**

WHR - West Hearing Room

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. Assisted listening devices are available. Ask any staff member and we will provide one for you. If you need special accommodations, contact the Commissioners' Office at 303-795-4630 or 303-738-7915 TTY.

Please contact our office at least 3 days in advance to make arrangements.



Board Summary Report

Date: April 14, 2016
To: Board of County Commissioners
Through: Shannon Carter, Open Spaces Director
From: Glen Poole, Open Space Operations Manager
Subject: **Aurora Public Safety Facility Access Road Easement, City of Aurora, CO**

Request and Recommendation

Request the BOCC to authorize the Chair (or designee) to execute an Easement with the City of Aurora, CO (City) to provide a public access road to the Aurora Public Safety Training Center (Training Center) connecting to the Arapahoe County Fairgrounds existing access road. Easement subject to approval as to the form of the Agreement by the County Attorney's Office.

Background

The City completed the construction of the new Training Center in early April of 2016 on their 23 acre campus just east and adjacent to the Arapahoe County Fairgrounds and Park. The proposed Easement will provide the main point of access for City staff, the City's partners and the public into the City's new Training Center. Fairgrounds staff have been working closely with the City's Project Manager to ensure the proper location for the access, the relocation of the existing Fairgrounds security gate and to define future maintenance responsibilities and funding.

Links to Align Arapahoe

The granting of the proposed Easement to the City of Aurora will support the following Align Arapahoe outcomes:

Quality of Life: The Easement supports the City of Aurora's public safety training needs which directly impacts the quality of life for City residents who also live in within Arapahoe County.

Service First: The Easement supports a positive relationship between adjacent public facilities who both serve the citizens of Arapahoe County.

Discussion

The rationale for County approval of the Easement is: 1.) Support the City's effort to establish and operate a professional public safety training center supporting both their Police and Fire operations. 2.) Support the development of regional emergency management capabilities. 3.) Improve the City's ability to provide safe communities within the County. The Easement would allow for construction and maintenance of an ingress and egress entry road, placement of surface drainage structures / curbing and to facilitate future site access needs.

The Agreement calls for the establishment of an open relationship between City staff and the County Fairground's staff to ensure events and activities on both sites can operate with minimal overlap or

impact. Fairgrounds Operations staff will inspect and approve the final access road and associated amenities as well as monitor the City's impacts to the existing Fairgrounds entry road. The City has agreed to cost share all maintenance needs for the short section of the Fairground's road that will service both the City and County facilities.

Alternatives

1. Approve the Easement as submitted.
2. Deny the request for an Easement.
3. Re-negotiate the terms of the Easement.

Fiscal Impact

As a component of the Easement the City has agreed to fund the following site adjustments, improvements and maintenance to minimize the impact of their access to the Fairgrounds entry road and event operations:

1. The City will relocate the existing entrance security gate adjacent to Quincy Ave to the location outline in the Easement exhibits. Upon relocation the City will ensure full security gate functionality and operation.
2. The City will install a new boundary fence per Fairgrounds specifications on the west side of the Fairground's access road south to the relocated gate, for the purposes of maintaining site security. This will include the installation of an access gate for the detention pond west of the fence line.
3. The City at its expense, will install necessary site monument signage outside of said easement on City property.
4. The City at its expense, will maintain the drainage infrastructure necessary to support their access road within the easement.
5. The City will cooperate and provide joint funding to maintain, repair and replace access road pavement as described in Exhibit A in cooperation with Fairgrounds staff.

Concurrence

Arapahoe County Sherriff's Office, Quincy Substation

Attachments

Easement Agreement
Maps / Diagrams of Easement location

Attorney Comments

The final Easement will be subject to approval as to the form of the Agreement by the County Attorney's Office.

Reviewed By

Glen Poole, Open Space Operations Manager
Shannon Carter, Open Spaces Director
Tiffanie Bleu, Senior Assistant County Attorney

EASEMENT AGREEMENT
(PUBLIC ACCESS)

This EASEMENT AGREEMENT is made and entered into as of the _____ day of February, 2016, by and between the **COUNTY OF ARAPAHOE** acting by and through its Board of County Commissioners (the Grantor), a political subdivision of the State of Colorado, and **THE CITY OF AURORA, COLORADO**, a municipal corporation of the Counties of Adams, Arapahoe, and Douglas, State of Colorado, and hereinafter called (Grantee).

GRANT OF EASEMENT:

For and in consideration of the sum of one and no/100 dollar(s) (\$1.00) and other good and valuable consideration, in consideration, of which Grantor hereby grants unto said Grantee, an easement for public access including ingress and egress of emergency, service and maintenance vehicles over, across, on and through the described property. The Grantee has the right to construct, maintain, repair and replace and operate all underground and surface appurtenances hereinafter collectively referred to as the "Facilities", to support said access across the easement which is situated in the County of Arapahoe, State of Colorado, and more particularly described as follows:

See Exhibit A, wherein the description is more fully set forth. Said Exhibit A is attached hereto and made a part hereof.

Together with the right of access, ingress and egress over said premises, to survey, construct, reconstruct, maintain, operate, control and use said access and to remove objects or structures therefrom. The Grantor(s) shall not remove any materials from the surface of the right-of-way or stockpile materials on the right-of-way herein granted.

The Grantor reserves the right to use said premises for any purpose consistent with the rights and privileges herein granted and which will not interfere with or endanger the Grantee's facilities therein, or interfere with the use of any of the rights herein granted. Such reservation by the Grantor shall include the right to use the land for public road and any other lawful use, which will not interfere with Grantee's rights, facilities and events.

In the case of permanent abandonment of said easement and right-of-way by Grantee, Grantee shall give 90 day written notice to Grantor of its intent to abandon said easement, and Grantee shall , at its expense, have six (6) months thereafter in which to remove all facilities and all property placed on said easement and to remediate said site to match adjacent conditions including the establishment of a native stand of vegetation and for these purposes, all property placed by Grantee within said easement shall be deemed to have remained personal property; and upon the failure of Grantee to remove all of said property within said six-month period, then all of said property shall become the sole and separate property of the Grantor, their heirs, successors and assigns, and the Grantor(s), their heirs, successors and

Pursuant to Sec. 39-13-104, C.R.S. as amended, consideration paid for this conveyance is \$1.00

assigns, shall thereupon be restored to first and former estate, free and clear of any grant of easement herein contained or any right or privilege attaching to the herein described grant of easement.

SPECIAL PROVISIONS

1. The Grantee shall maintain a curb and gutter cut allowing Grantor access to natural areas north of said easement.
2. The Grantee, at its expense, will relocate the existing Grantor entrance security gate adjacent to Quincy Ave to the location outline in the attached exhibits. Upon relocation Grantee will ensure full security gate functionality and operation and all old caissons from the original location will be removed and discarded.
3. The Grantee, at its expense, will install a new boundary fence per Grantor specifications on the west side of the Grantor's access road south to the relocated gate, for the purposes of maintaining site security. This will include the installation of an access gate for the detention pond west of the fence line as shown on pre-approved plans.
4. The Grantee, at its expense, will install necessary monument signage outside of said easement on Grantee property.
5. Grantee will communicate with Grantor in advance of Grantee operations that might have impacts on Grantor events, such as but not limited to; heavy traffic events, potential heavy smoke events in an effort to minimize impacts on Grantor's facilities, operations and events.
6. The Grantee, at its expense, will maintain the drainage infrastructure necessary to support the access road within the easement.
7. Grantee will cooperate and provide joint funding to maintain, repair and replace access road pavement as described in Exhibit A.

Signed and delivered this _____ day of _____, A.D. 2016.

By: _____

Title: _____

STATE OF Colorado)
) SS
 COUNTY OF _____)

The above and foregoing instrument was subscribed and sworn to before me this _____ day of _____, A.D. 2016 by _____
 _____.

My Commission expires:
seal.

Witness my hand and official

NOTARY PUBLIC

REVIEWED BY:

EXHIBIT A

NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 5 SOUTH, RANGE 65 WEST OF THE 6TH PM,
CITY OF AURORA, COUNTY OF ARAPAHOE, STATE OF COLORADO.

LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 5 SOUTH, RANGE 65 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY AURORA, COUNTY OF ARAPAHOE, STATE OF COLORADO, DEDICATED AS A PERMANENT CONSTRUCTION ACCESS EASEMENT AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 8, BEING MONUMENTED WITH A 2" ALUMINUM CAP STAMPED "PLS 38003", FROM WHICH THE NORTHEAST CORNER OF SAID SECTION, BEING MONUMENTED BY A 3.25" ALUMINUM CAP STAMPED "PLS 37948", BEARS N89°26'14"E A DISTANCE OF 2640.74 FEET (BASIS OF BEARINGS) WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO; THENCE N89°26'14"E ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 8, A DISTANCE OF 266.89 FEET TO A POINT; THENCE S00°33'46"E A DISTANCE OF 55.00 FEET TO THE SOUTHERLY RIGHT OF WAY OF EAST QUINCY AVENUE AND THE POINT OF BEGINNING;

THENCE FROM THE POINT OF BEGINNING ALONG SAID SOUTHERLY RIGHT OF WAY N89°26'14"E A DISTANCE OF 40.01 FEET TO A POINT;

THENCE DEPARTING FROM SAID SOUTHERLY RIGHT OF WAY S01°50'31"E A DISTANCE OF 57.90 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT;

THENCE ALONG THE ARC OF SAID CURVE HAVING A RADIUS OF 700.00 FEET, A CENTRAL ANGLE OF 23°51'14" AND AN ARC LENGTH OF 291.43 FEET, THE CHORD OF WHICH BEARS S13°46'08"E FOR A DISTANCE OF 289.33 FEET TO A POINT;

THENCE S25°41'45"E A DISTANCE OF 56.88 FEET TO A POINT;

THENCE N64°18'15"E A DISTANCE OF 18.98 FEET TO A POINT;

THENCE S25°41'45"E A DISTANCE OF 33.11 FEET TO A POINT;

THENCE N89°26'17"E A DISTANCE OF 92.77 FEET TO A POINT ON THE WEST LINE OF THE CITY OF AURORA PUBLIC SAFETY TRAINING CENTER;

THENCE ALONG SAID WEST LINE S00°33'43"E A DISTANCE OF 54.00 FEET TO A POINT;

THENCE DEPARTING FROM SAID WEST LINE S89°26'17"W A DISTANCE OF 54.12 FEET TO A POINT;

THENCE S00°33'43"E A DISTANCE OF 35.00 FEET TO A POINT;

THENCE S64°18'15"W A DISTANCE OF 56.16 FEET TO A POINT;

LEGAL DESCRIPTION CONTINUES ON SHEET 2 OF 3

SHEET 1 OF 3

DATE: 03/06/2015

DRAWN BY: JCS

CHECKED BY: DLS

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EXHIBIT A:
PERMANENT
ACCESS
EASEMENT

OLSSON®
ASSOCIATES

4690 Table Mountain Drive, Suite 200 TEL 303.237.2072
Golden, CO 80403 FAX 303.237.2659 www.olssonassociates.com

EXHIBIT A

NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 5 SOUTH, RANGE 65 WEST OF THE 6TH PM,
CITY OF AURORA, COUNTY OF ARAPAHOE, STATE OF COLORADO.

LEGAL DESCRIPTION:

THENCE N25°41'45"W A DISTANCE OF 186.97 FEET TO A POINT OF CURVATURE OF A CURVE TO THE RIGHT;

THENCE ALONG THE ARC OF SAID CURVE HAVING A RADIUS OF 740.00 FEET, A CENTRAL ANGLE OF 23°51'14" AND AN ARC LENGTH OF 308.08 FEET, THE CHORD OF WHICH BEARS N13°46'08"W FOR A DISTANCE OF 305.86 FEET TO A POINT;

THENCE N01°50'31"W A DISTANCE OF 58.79 FEET TO THE POINT OF BEGINNING.

CONTAINING 28,778 SQUARE FEET OR 0.661 ACRES, MORE OR LESS.

JUSTIN C. SCHEITLER
PROFESSIONAL LAND SURVEYOR
COLORADO LICENSE NO. 38430

SHEET 2 OF 3

DATE: 03/06/2015

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EXHIBIT A:
PERMANENT
ACCESS
EASEMENT

 **OLSSON**®
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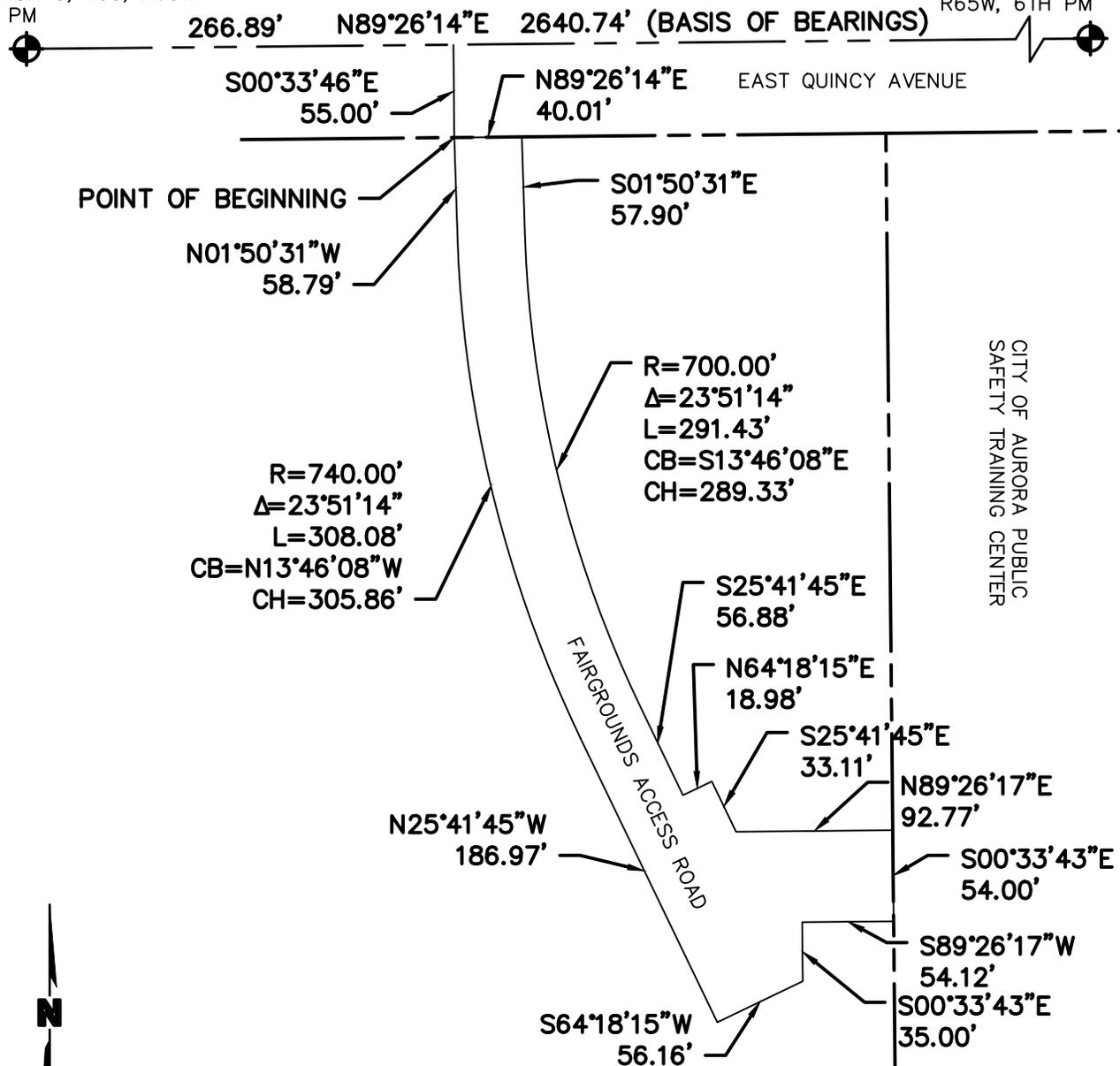
4690 Table Mountain Drive, Suite 200 TEL 303.237.2072
Golden, CO 80403 FAX 303.237.2659 www.olssonassociates.com

EXHIBIT A

NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 5 SOUTH, RANGE 65 WEST OF THE 6TH PM,
CITY OF AURORA, COUNTY OF ARAPAHOE, STATE OF COLORADO.

POINT OF COMMENCEMENT
NORTH QUARTER CORNER
SECTION 8, T5S, R65W
6TH PM

NORTHEAST CORNER
SECTION 8, T5S,
R65W, 6TH PM



SHEET 3 OF 3

DATE: 03/06/2015
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EXHIBIT A:
PERMANENT
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Board Summary Report

Date: April 14, 2016
To: Board of County Commissioners
Through: Shannon Carter, Open Spaces Director
From: Glen Poole, Open Space Operations Manager
Subject: Arapahoe County Fairgrounds and Park Steering Committee By-Laws

Direction/Information:

Open Spaces Staff and the Fairgrounds Steering Committee Chair are seeking approval to finalize, adopt and implement the draft Steering Committee By-Laws.

Request and Recommendation

The Arapahoe County Fairgrounds has expanded through the construction of a new Outdoor Covered Arena, the completion of a West Wing Exhibition Hall and the installation of Phase I of the Fairgrounds Park. Fairgrounds staff in partnership with the Steering Committee Chair are presenting a set of draft By-Laws to govern the Committee as they work with staff to support the newly expanded Fairgrounds.

Fairgrounds staff and the Steering Committee Chair recommend the adoption of the draft Committee By-Laws to be implemented during fiscal year 2016. A formalized set of By-Laws will provide the Committee with additional structure to successfully meet the mission of the Committee as defined by the original 2005 Steering Committee resolution.

Background

The Fairgrounds and Park Steering Committee was created by Board resolution in October of 2005 (Resolution #050589). The Committee was to *"have the purposes and goals of increasing community involvement, providing contact information for the fundraiser, providing input on the design and usage of the entire site, and identifying community needs and desires."* The Committee has operated under the general County codes of conduct and has never formally established a set of Committee By-Laws.

Fairgrounds staff, the Assistant County Attorney and Steering Committee Members have worked together to create a set of draft By-Laws that provide a base level of structure to govern Committee members, their actions and associated meetings. Numerous other citizen / volunteer committees within the County have established By-laws as a component of their scope in service to the County and its citizens. The Board is presented with draft By-Laws for review, comment and approval.

Links to Align Arapahoe

The development, adoption and implementation of the Fairgrounds and Park Steering Committee By-Laws will support Committee members and staff in their pursuit of the following Align Arapahoe performance measures:

Quality of Life: Ensuring County residents and businesses are aware of the availability of the Arapahoe County Fairgrounds for public use and private events that can support community based needs and desires.

Fiscal Responsibility: Support the Steering Committee's goal of "providing contact information" for fund raising and to support Fairgrounds staff efforts in identifying new markets and event holders. These activities will allow the Facility to meet County revenue and cost recovery goals.

Service First: The Steering Committee members will have a policy to ensure their actions support the County's Service First principle.

Discussion

In 2006, the Arapahoe County Fairgrounds established a new permanent home and facility at the 25690 E. Quincy Avenue property. Over the last 10 years the Steering Committee has played various roles in supporting marketing of the facility, building a rental client base, assisting in the annual County Fair and supporting the development / implementation of the 2009 Fairgrounds Master Plan. In 2014 / 2015 the Board of County Commissioners approved the construction of an Outdoor Covered Arena, the addition of a West Wing Exhibition Hall and the development of Phase I of the Fairgrounds Park.

Over the last 2 years Fairgrounds staff has been working with the Steering Committee to provide opportunities for the Committee to support the expansion projects and to assist in meeting facility rental goals. The completion of the new Fairgrounds facilities and park provides additional opportunities for the Steering Committee to support the expansion the rental client base and to identify new sources of revenue. The draft By-Laws provide the Steering Committee members with a new governing policy which will focus the Steering Committee's functions, actions and meetings.

The Steering Committee and its purposes were created in 2005 to support the new Arapahoe County Fairgrounds and the new facility completed in July of 2006. The draft By-Laws supplement the 2005 Steering Committee Resolution as the Committee will again be asked to support the development of year round use and revenue for the new facilities at the expanded Arapahoe County Fairgrounds.

Alternatives

1. Approve the Draft By-Laws as submitted for adoption and implementation in fiscal year 2016.
2. Request edits to the Draft By-Laws in various sections. This alternative can be exercised if the Board feels the documents needs to further define the functions or roles of the Steering Committee.
3. Defer action, rely on the original Steering Committee resolution and other existing County policies to govern Committee members, their actions and associated meetings. Fairgrounds staff and the current Steering Committee members do not recommend this alternative. The newly expanded Fairgrounds needs the defined assistance of citizen volunteers to further the marketing and fund development for the site.

Fiscal Impact

One of the primary purposes for the creation of the Steering Committee was to establish a volunteer citizen group who could assist Fairgrounds staff in identifying potential rental customers and sources of revenue for Arapahoe County Fairgrounds. The draft By-Laws will provide additional structure to further define Steering Committee member's role in developing new customers and sources of revenue which

will positively support the facility meeting the revenue projections as defined in the 2013 Markin Consulting studies.

Concurrence

The Open Spaces Director, Fairgrounds staff and the members of the Fairgrounds and Park Steering Committee Steering worked collaboratively to finalize the draft By-Laws during the March 10th, 2016 committee meeting. The Committee members and Fairgrounds staff support the language and structure of the draft By-Laws.

Reviewed By:

Glen Poole, Open Spaces Operations Manager
Shannon Carter, Open Spaces Director
Tiffanie Bleau, Senior Assistant County Attorney

ARAPAHOE COUNTY FAIRGROUNDS AND PARK
STEERING COMMITTEE BY-LAWS

ARTICLE I - NAME

The name of this body shall be the Arapahoe County Fairgrounds and Park Steering Committee, hereafter, the Committee or ACFPSC, as set forth in Arapahoe County Resolution #140707.

ARTICLE II - MISSION STATEMENT

A. THE ARAPAHOE COUNTY FAIRGROUNDS AND PARK STEERING COMMITTEE'S MISSION is to assist the Board of County Commissioners (BOCC) by making recommendations for the development of the Arapahoe County Fairgrounds and Park by identifying community needs and sources for future funding in support of the Fairgrounds and Park's Mission.

B. THE ARAPAHOE COUNTY FAIRGROUNDS AND PARK'S MISSION is to provide educational, agricultural, and recreational experiences that celebrate our western heritage and preserve our prairie environment while balancing the needs of our community with the Fairgrounds' and Park's environmental, economic and managerial sustainability.

The Arapahoe County Fairgrounds and Park will, at a minimum, include:

- 1) facilities for the Arapahoe County Fair to showcase the achievements of our 4-H youth and the community;
- 2) facilities for youth to participate in 4-H activities;
- 3) facilities to preserve our western heritage and history; and,
- 4) open space and interpretative trails that provide connectivity with regional trails and local open spaces resources.

ARTICLE III - PURPOSE

The Committee shall work with the Arapahoe County staff in advising and making recommendations to the BOCC as set forth in Arapahoe County Resolution #050589. Pursuant to Resolution #050589, the Committee has the following duties:

- 1) increase community involvement;
- 2) provide contact information for fundraisers;
- 3) provide input on the design and usage of the entire site; and,
- 4) identify community needs and desires.

ARTICLE IV – RESPONSIBILITIES

The Committee is responsible for the following:

- A. Collaboration with County staff, CSU Extension Office, and the community on issues pertaining to the Fairgrounds facilities, events, and park;
- B. Promotion of events and fundraising activities pertaining to the Fairgrounds and Park;
- C. Attending Open Space Trails and Advisory Board meetings, Fair Planning meetings, and other community meetings as deemed necessary;
- D. Writing and presenting an annual report to the BOCC that includes Committee activities and accomplishments, Fairgrounds and Park usage and revenue statistics;
- E. Writing and distributing a tri-annual Committee report to the BOCC; and,
- F. Any other action(s) that allows the Committee to fulfill the duties enumerated in Arapahoe County Resolution #050589, its mission statement, and purpose.

ARTICLE V – LIMITS OF AUTHORITY

- A. The Committee recognizes that it serves as a citizen advisory committee at the pleasure of the BOCC.
- B. The Committee is not authorized to sign contracts, grant application, grants, or any legal document made or created in the name of Arapahoe County.
- C. Arapahoe County Staff will review and approve any materials to be released or distributed to the public which are branded or implied to represent the County or ACFPSC.
- D. Reports produced by the Committee shall be approved by the Committee members and affirmed by majority vote. Reports will be shared with County staff prior to transmittal and/or presentation by the Chair.

ARTICLE VI – MEMBERSHIP

- A. The Committee shall be comprised of seven (7) members appointed by the BOCC.
1. Each County Commissioner shall appoint one resident or property owner of Arapahoe County to serve as a member of the Committee, keeping in mind a balance of urban and rural representation.
 2. The BOCC shall appoint two Arapahoe County residents or property owners to serve as Committee members at large.
- B. Committee members shall serve a three-year term of office.
- C. Committee members serve at the pleasure of the BOCC.
- D. Committee members shall not be compensated for their services.
- E. If a Committee member resigns or is removed from service to this Committee, the BOCC shall appoint a successor to fill the term of that member and shall do so in accordance with Section A of this Article.
- F. Attendance at meetings and participation in Committee activities shall be in accordance with the attached Attendance Policy.

ARTICLE VII – ELECTION OF OFFICERS

- A. The Committee shall annually elect, by majority vote of those present, a Chair and a Vice Chair. Officers shall assume office immediately upon election and shall serve for a one (1) year term.
- B. The annual election shall occur at the regularly scheduled March Committee meeting each year. If circumstances prevent the occurrence of the March meeting, the election shall be held as soon as practicable thereafter.
- C. Upon nomination and a second by a Committee member, a nominee for Chair shall be considered. A majority vote of members present shall be required to elect a Chair. The same process shall be used for the election of a Vice Chair.
- D. In the election of Officers, each Committee member shall be allowed one vote. There shall be no proxy voting.

E. If the duly elected Chair becomes unable to complete the term of office, the Vice Chair shall automatically assume the position of Chair until the completion of the term. A new Vice Chair shall be elected at the next regular meeting of the Committee. If the Vice Chair is unable to complete the term an election will be held at the next regular meeting. The election shall be in accordance with these By-Laws.

F. If neither the Chair nor the Vice Chair is present, any member shall call the meeting to order and those present shall elect a Chair Pro Tem to preside at that meeting. Such office shall be terminated by the entrance of the Chair or Vice Chair.

ARTICLE VIII – DUTIES OF THE OFFICERS AND SCRIBE

A. The Chair shall:

1. Conduct and preside over all Committee meetings and decide procedural issues in accordance with accepted principles of decorum and Roberts Rules of Order Newly Revised;
2. Maintain contact with the Open Spaces and Fairgrounds management staff;
3. Call special meetings in accordance with the By-Laws;
4. Establish subcommittees, appoint subcommittee members and accept reports;
5. Sign documents and correspondence for the Committee;
6. Act as Committee liaison with the BOCC;
7. Set the agendas for regular and special meetings;
8. Coordinate with staff regarding BOCC and Committee meetings; and,
9. Serve as a member of the Arapahoe County Foundation, Incorporated.

B. The Vice Chair shall perform and/or exercise all duties of the Chair when the Chair is absent or disqualified.

C. A Fairgrounds staff member shall act as a Scribe. A Committee member may act as a Scribe in the absence of Fairground staff. The Scribe shall:

1. Keep records of member attendance at all meetings;
2. Document all business conducted at regular and special meetings; and,
3. Provide Committee members with copies of meeting minutes in a timely manner.

ARTICLE IX – MEETINGS

A. All Committee meetings shall be open to the public.

B. Regular meetings will be conducted monthly at the Arapahoe County Fairgrounds Event Center on the second Thursday morning of each month. Additional meetings may be called as deemed necessary by the Committee.

C. Study sessions and workshops may be called at any time to address an issue. No official action shall be taken at any study session or workshop.

D. Special meetings of the Committee shall be conducted when:

- 1) called by the Chair or Vice Chair, as permitted pursuant to their duties as set forth in the By-Laws;
- 2) requested by the BOCC;
- 3) requested of the Chair by a majority of the Committee members; and,
- 4) approved by a majority vote of the members.

E. All Committee members shall be notified of all special meetings, study sessions, site visits, and/or workshops by either US mail, email, facsimile, or by phone.

F. Each regular and/or special meeting shall be documented by the Scribe and minutes prepared for Committee approval including member attendance. Fairgrounds staff will maintain and archive the meeting minutes; keep records of member attendance at all meetings; document all business conducted at regular and special meetings; and, provide the Committee members with copies in a timely manner.

G. Minutes of each regular and/or special meeting shall be available for public inspection.

H. Procedures and general guidelines shall be as per the most current version of Roberts Rules of Order Newly Revised.

ARTICLE X – QUORUM

A. No official business of the Committee can be conducted without a quorum of eligible voting members present.

B. A quorum of the Committee shall be at least four (4) members unless vacancies on the Committee exist and then a quorum shall be a majority of the standing Committee members.

ARTICLE XI – VOTING

- A. Each Committee member, including the Chair, shall be entitled to vote.
- B. No proxy voting shall be allowed. Signed absentee voting is allowed.
- C. Decisions and actions shall be decided by a simple majority vote.
- D. A tie vote means the proposed action failed.
- E. No member may vote if his/her actions would present a conflict of interest, give the appearance of impropriety, and/or give the appearance of a conflict of public trust.

ARTICLE XII – CONFLICT OF INTEREST

- A. As defined by Arapahoe County Policy (attached), a member shall be deemed to have a conflict of interest if the member has, directly or indirectly, a financial, personal or ownership interest in the matter; will be directly affected by the decision in the matter, believes he or she has a conflict of interest as defined by an applicable law, or will gain an advantage to relatives, groups or associations with whom the member is affiliated.
- B. As per Arapahoe County policy and conflict of interest forms signed by each Committee member:
 - 1. A Committee member shall not vote or participate in any process regarding an acquisition or expenditure in which he/she has a personal, financial or ownership interest in the outcome of the vote;
 - 2. A Committee member who believes he or she has an interest in a matter before the Committee that would render the member unable to make an unbiased or impartial decision, should immediately withdraw from participation and voting on the matter. A Committee member having such a conflict of interest should declare that interest publicly, abstain from voting on the matter, withdraw from discussion on the matter and step away from the group during discussion;
 - 3. Further, the member should refrain from discussing the matter with other Committee members in private; and,
 - 4. A Committee member shall not accept any compensation, gift or service under circumstances in which it could reasonably be inferred the compensation, and gift or service was intended or could reasonably be expected to influence the member in the performance of duties or was intended as a reward for any action on the member's part.

Revised: March 11, 2016

ARTICLE XIII – MAILING ADDRESS

The Committee mailing address shall be:
Arapahoe County Fairgrounds Office
25690 East Quincy Avenue
Aurora, Colorado 80016
Attention: ACFPSC

ARTICLE XIV – AMENDMENTS

A. These By-Laws may be amended if five (5) or more Committee members vote to amend these By-Laws at a regularly scheduled meeting. All proposed amendments must be submitted in writing to all Committee members at the regularly scheduled meeting one month prior to the proposed vote. Any absent members must receive in writing by letter or email the proposed amendment(s) 14 days prior to the regularly scheduled meeting where the vote is to be taken on the amendment(s).

B. If a proposed amendment is approved by the Committee, the Chair shall inform the BOCC in writing and request that the BOCC ratify the amended By-Laws.

ARTICLE XV – SEVERABILITY

If any section, sentence, clause or phrase of these By-Law is for any reason, held by a court of applicable jurisdiction to be invalid, such a decision shall not affect the remaining portions of this document.

Adopted this _____ day of _____ 2016

Attachments:

Arapahoe County Resolution #140707
Arapahoe County Resolution #050589
Attendance Policy
Arapahoe County Conflict of Interest Policy

Arapahoe County Fairgrounds and Park Steering Committee

Attendance Policy

Committee members are expected to attend the regularly scheduled monthly meetings and to make a diligent effort to attend any specially called meetings. It is understood that from time to time, members may be unable to attend due to illness, travel, or other circumstances. If a member is unable to attend a meeting, the member will notify the Chair in advance of the meeting.

A member unable to physically attend a meeting, but otherwise able to participate, may request the Chair's approval to attend the meeting via teleconference or video conference. The Chair may approve such a request if deemed in the best interest of the Committee and to ensure a quorum of members are present. The Chair will work with Fairgrounds staff to arrange the necessary equipment.

In documenting attendance at meetings, the Scribe will note by name: members present; members present via teleconference or video conference; members excused as absent; and, members not present unexcused.



Board Summary Report

Date: April 4, 2016
To: Board of County Commissioners
Through: Cheryl Ternes, Department of Human Services Director
From: Bob Prevost, Deputy Director, Human Services
Subject: Child Support Services Amnesty Day

Direction/Information:

The Arapahoe County Department of Human Services (ACDHS) seeks to inform and request approval from the BOCC.

Request and Recommendation

The Arapahoe County Community and Child Support Services (CCSS) Division currently has approximately 75 parents who have a bench warrant for their arrest for failure to appear at the Arapahoe County District Court for child support related matters. In an effort to clear up as many outstanding bench warrants for the court and to provide CCSS with the opportunity to gain cooperation from these parents, ACDHS is seeking approval from the BoCC to work with the District Court to provide these citizens an opportunity to clear up the bench warrant by paying one month's support to their children and begin working with the Child Support Division to secure consistent payments going forward.

Background

ACDHS continues to explore ideas to increase the willingness and ability of parents to cooperate with the multiple programs associated with barrier removal to ensure children receive the support they deserve from both parents.

ACDHS, through the Colorado Parent Employment Project success, believes that citizens with bench warrants represent some of the most difficult cases to enforce, and this effort would ensure that this special population is presented a rare opportunity to gain compliance with the court and the department by providing support to their children.

Links to Align Arapahoe

Improve the County's economic environment and Improve process efficiencies

Providing citizens with the opportunity to address outstanding legal issues and avoid jail time while providing them the opportunity to access parenting and employment services will increase the likelihood of child support payments being made. Income will increase for families and the cost of incarceration of citizens will be avoided.

ACDHS would be able to reduce the number of cases having to be addressed by the court. This would reduce department costs, court costs and enable staff to work on other non-paying cases.

Discussion and Alternatives

The Child Support Services program continues to be a leader in innovative solutions for citizens. The Willing/Able model currently driving efforts in the division has been successful in addressing parents that are willing but unable to meet their support obligations. The division is expanding efforts to include those parents that are unwilling to participate by providing education, options for addressing existing issues and by providing employment and fatherhood services to ensure family and employment needs are addressed.

ACDHS continues the effort of merging the Community Support Services Division with the Child Support Services Division in order to identify short-term needs for parents. By providing programs designed to assist with the basic needs of families and combining those efforts with more specific parenting needs, it is believed that by building a stronger foundation, many social issues can be overcome that lead to poverty and the dependency upon government programs.

Alternatives

ACDHS could choose to wait for parents with bench warrants to be picked up when law enforcement has contact with them for other reasons as is currently the process. This process does not enable the ACDHS to plan on when a warrant may be served which requires staff to work on cases without notice. It also does not enable citizens to cooperate with specific services prior to court involvement.

Fiscal Impact

There is no associated costs with this initiative.

Concurrence

A/D Works! already has staff located in the Child Support Services Division lobby and is well equipped to handle the anticipated volume of parents that will participate with employment services.

Should the BoCC approve this request, we will notify the courts and work closely to plan and implement Amnesty Day.

Reviewed By:

Michael Valentine, Deputy County Attorney
Janet Kennedy, Finance Department Director
Suzanna Dobbins, Human Services Finance Division Manager
Don Klemme, Community Resources Director



Board Summary Report

Date: April 13, 2016
To: Board of County Commissioners
Through: Matt Crane, Clerk and Recorder
From: Victoria Gallegos, Chief Deputy Clerk and Recorder
Subject: Agreement for Services with Job Store Staffing

Direction/Information

The purpose of this report is to notify the Board that the Clerk and Recorder is entering into an Agreement for Services with Job Store Staffing for use of temporary personnel in the Clerk and Recorder's Office, motor vehicle division. Pursuant to BOCC Resolution 160097, the Clerk and Recorder has been delegated authority to execute contracts for services in an amount not to exceed \$50,000. The Agreement for Services does not exceed \$50,000.

Discussion

From 2010 – 2014, motor vehicles transactions grew at an average rate of just over 4%. In 2015, transaction growth increased 21.5%. National car sale projections show a similar growth expectation for 2016. To help alleviate long wait time for our citizens, to help keep up with back office paperwork, and to build a pipeline of potential full time employees, the Clerk and Recorder's Office is hiring temporary employees through the Job Store.

The Agreement for Services piggybacks off the Job Store Staffing – State of Colorado Price Agreement #96478YYY06P.

Alternatives

None. The county budget will not allow for the hiring of the number of FTEs we truly need. Hiring temporary employees will help alleviate customer wait times and frustration while also helping to reduce employee stress.

Fiscal Impact

The total compensation to be paid to Job Store Staffing pursuant to this Agreement for Services is \$50,000.

Attorney Comments

None.

Reviewed By:

Monica Kovaci, Assistant County Attorney



ARAPAHOE COUNTY
COLORADO'S FIRST

Board Summary Report

Date: April 25, 2016

To: Board of County Commissioners

Through: Brad Kamby, Judicial Services Manager
Don Klemme, Community Resources Department Director

From: Todd Spanier and Kally Enright, Criminal Justice Planning Coordinators

Subject: Grant Application for U.S. Department of Justice, Bureau of Justice Assistance: Justice and Mental Health Collaboration Program. Funding Opportunity Number: BJA-2016-9205

Request and Recommendation: This grant application request funds a new program within the Judicial Services Division: the Judicial Services Navigator Program. This program will enhance the services available to the chronically justice involved with mental health and co-occurring disorders. This grant application requires approval of the Arapahoe County Board of County Commissioners prior to submission to the U.S. Department of Justice. Staff requests that the Board of County Commissioners consider and approve this grant application and authorize the collaborative efforts to apply for this Bureau of Justice Assistance grant due May 17, 2016.

Background: The Behavioral Health Subcommittee of the Justice Coordinating Committee of Arapahoe County identified a “continuity of care” gap between those who are frequently entering and exiting the justice system and the community at large. The gap causes this group to have difficulty remaining outside of justice involvement. Specifically, the Subcommittee has identified a lack of quality treatment, housing, transportation, and a lack of ability among the affected group to navigate the justice system, and various benefit systems, for which they may be eligible. After review of criminological research, and data from the Arapahoe County Detention Facility and Judicial Services, the recommendation is to apply for funding to strengthen the supervision and services offered to inmates released on bond in pretrial, and to work with the District Attorney, Public Defender’s Office, and the Court to divert the participants of this program from confinement, and to affect a “warm handoff” to alternative sentence service providers (probation, Wellness Court, and community corrections facilities). The intent of providing this navigation service is to measurably reduce the recidivism rate of offenders. The goals of this program are in line with the National Association of Counties Stepping Up Initiative, and the White House Office of Social Innovation and Civic Participation Data-Driven Justice Initiative, both of which the Arapahoe County Board of County Commissioners committed to support. Please see the attached letters dated June 22, 2015, and March 22, 2016.

Links to Align Arapahoe

By securing benefits and protective factors among the program participants, we believe that the Align Arapahoe Goal of enhancing quality of life is being met. This grant application will help pilot and provide data collection proving that intensive navigation services will reduce recidivism. By reducing recidivism, we believe that the Align Arapahoe Goal of fiscal responsibility is being met.

Discussion: The Judicial Services Navigator Program will attempt to identify defendants charged in Arapahoe County with a mental health or co-occurring disorder, and for those who might be so affected, that information will be shared with the Public Defender's Office. The Public Defender will recommend, among the defendants identified, their clients for a full assessment to be conducted. For those defendants who have the requisite need, as demonstrated by the assessments and whose charged crime is non-violent, the Public Defender will ask the Court to release them on a personal recognizance bond and into the supervision of the Judicial Services Navigator. The Navigator will begin working with the defendant to secure necessary services, benefits, and treatment. The Navigator will work in collaboration with the Arapahoe County Department of Human Services, and other divisions within the Department of Community Resources, as well as other service and treatment providing agencies within the Denver Metro Area. These services will include intensive case management, mental health and substance abuse treatment, housing, job skill training and education, transportation and other support services. The Navigator will remain in communication with the defendant's presiding judge, attorney, and District Attorney, and present progress reports as appropriate. The Navigator will also coordinate with the aforementioned to secure an out-of-confinement sentence for participants so that the prosocial, wellness and material gains realized by the Navigator for the participant will not be lost due to further confinement. The Navigator will then affect a "warm handoff" to ensure a continuity of care and benefits as the defendant moves into the post-conviction phase. This work is intended to: 1) create long-term, stable living situations, 2) achieve self-sufficiency, and 3) reduce recidivism. These services will be provided by Grant funding for a 3 year period with a multi-month pre-implementation planning period. Implementing this program will require the BoCC approval for one (1) additional FTE within the Judicial Services Division. The remainder of the program funds will be used to provide for the participant services described herein, not otherwise covered by existing benefits programs. 30 awards will be made nationally with a maximum grant amount of \$250,000.

Alternatives: If this grant application request is not approved, current pretrial client supervision will continue.

Fiscal Impact: The Grant requires cash or in-kind matching funds of \$62,500 over a three-year period. As this amount can be dedicated in-kind, and the rest in cash, the fiscal impact to Arapahoe County Government will be minimal. Judicial Services estimates that approximately \$16,200 per year, from the existing level of budgeted funding, can be dedicated in-kind to this program. The award date for the Grant is September 30, 2016. If the Grant is awarded to Arapahoe County, Judicial Services would request a supplemental of approximately \$4,634 to its 2017 budget. For years two and three of the Grant (budget years 2018 & 2019), Judicial Services would request funding in its annual budget requests to cover costs that cannot be matched in-kind, approximately \$4,634 per year. Additionally, as a direct result of the Judicial Services Navigator Program, savings in Arapahoe County Detention Facility bed days will be realized. The criminal justice planning coordinators conducted a study in 2015 to identify frequent fliers of the Arapahoe County Detention Facility. One hundred eight (108) individuals

were identified as frequent fliers based on the following characteristics: at least eight (8) individual bookings including detox into the Detention Facility between calendar years 2012-2014 and identification during the calendar year 2013 by ACSO medical or classifications staff as having an Axis I disorder or a substance abuse problem. In years 2012-2014, these frequent fliers accounted for 1,048 bookings and 24,747 jail bed days; this equates to at least \$2,202,483 in jail bed costs alone (\$89 is the current estimated cost of one jail bed day for a non-high needs inmate). The primary goal of the Judicial Services Navigator Program is to reduce recidivism by providing frequent fliers with wraparound services, and as such, a reduction in bookings and lengths of stay will result. In the three-year period of the grant, the program will provide intensive case management services to an estimated 90 frequent fliers (30 per year). Based on the aforementioned 2015 study, these 90 frequent fliers would have, on average, be booked into the Detention Facility 10 times each with a total length of stay of 229 days. With a 25% reduction in bookings and lengths of stay, jail bed cost savings of \$456,570 will be achieved in a three-year period (229 days x 25% reduction = 57 days saved x \$89/day = \$5,073 x 90 participants = \$456,570 total jail bed day savings).

Reviewed by:

This board summary report has been reviewed by Community Resources Department Director, Finance and the County Attorneys.



ARAPAHOE COUNTY
COLORADO'S FIRST

Board of County Commissioners

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Littleton, Colorado 80120-1136
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www.arapahoegov.com
commissioners@arapahoegov.com

March 22, 2016

The White House
Office of Social Innovation and Civic Participation

Dear Sir or Madam:

NANCY A. DOTY
District 1

NANCY N. SHARPE
District 2

ROD BOCKENFELD
District 3

NANCY JACKSON
District 4

BILL L. HOLEN
District 5

We are joining the Data-Driven Justice initiative to address two key populations: (1) "Super-utilizers," often chronically homeless individuals, with mental illness, substance abuse and health problems who repeatedly cycle through multiple systems, including jails, hospital emergency rooms, shelters and other services; and (2) people held in jail before trial because they cannot afford to bond out, not because they are a risk to the community or a risk of flight.

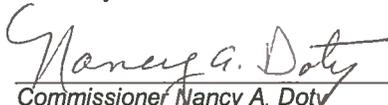
We support advancing three innovative solutions that can better serve these populations, while stabilizing communities, and generating savings to tax payers:

1. Creating or expanding real or near-real time local data exchanges that combine justice, health or other system data, as appropriate and consistent with applicable legal and privacy protections, to enable identification of multiple system "super-utilizers;"
2. Diverting this population, as well as people who may be committing low level crimes primarily due to mental illness, from the criminal justice system prior to arrest, where appropriate, and linking them to care management or other community-based services;
3. Implementing data-driven risk assessment tools to ensure decisions on pre-trial release are informed by empirically validated methods of gauging defendants' risk to the community, not ability to pay or other extraneous information.

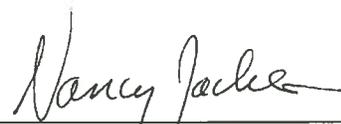
Commissioner Nancy Jackson will coordinate the initiative on behalf of Arapahoe County; however, will have no authority to commit County resources. Commissioner Jackson will report back to the Board of County Commissioners with respect to this initiative, and will be the lead point of contact for the White House.

Over the coming weeks, in coordination with the White House, we will outline a plan to advance the strategies in Arapahoe County. In addition, Arapahoe County will participate in regular check-in calls, engage with the White House and fellow communities on our progress, and participate in communications and public engagement that make sense for Arapahoe County.

Sincerely,



Commissioner Nancy A. Doty
Chair, Arapahoe County Board of County Commissioners



Commissioner Nancy Jackson
Designated DDJ Point of Contact

MISSION

Enhancing your quality of life through exceptional delivery of services and efficient use of public funds.



ARAPAHOE COUNTY
COLORADO'S FIRST

Board of County Commissioners

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commissioners@arapahoegov.com

June 22, 2015

Nastassia Walsh
Program Manager
County Solution and Innovation Department
25 Massachusetts Avenue, NW
Washington, DC 20001

NANCY A. DOTY
District 1

NANCY N. SHARPE
District 2

ROD BOCKENFELD
District 3

NANCY JACKSON
District 4

BILL L. HOLEN
District 5

Dear Ms. Walsh:

On behalf of the Arapahoe County Board of County Commissioners, I am writing to notify you of our County's support for the Stepping Up Initiative to reduce the number of people with mental illnesses in jails. We are committed to heeding the Call to Action of the Initiative and intend to implement the steps your plan outlines. In fact, we have already begun and made substantial progress in the first two action items, namely convening a team and obtaining prevalence numbers and assessing needs.

Please include Arapahoe County, Colorado, on your list of counties that support the Stepping Up Initiative. We look forward to partnering with other counties and with your program sponsors in developing solutions to ameliorate the nationwide problem of detaining people with mental illnesses.

Sincerely,

Commissioner Nancy N. Sharpe
Chair, Arapahoe County Board of County Commissioners

MISSION

Enhancing your quality of life through exceptional delivery of services and efficient use of public funds.